

TOWN OF WAITSFIELD
SELECTBOARD MEETING
Monday, January 22, 2024
6:30 P.M.

Please see note below for access

I. Call to Order: 6:30 P.M.

II. Regular Business.

1. Agenda additions, removals, or adjustments per 1 V.S.A. § 312 (d) (3) (A).
2. Public forum. (5 +/- min.)
3. Revisit Skatium tax exemption request (5 +/- min.)
4. Review draft FY25 Budget
 - a. FY24 Q2 budget status update (5 +/- min.)
 - b. Review draft FY25 Capital Improvement Plan (10 +/- min.)
 - c. Review draft FY25 Operating Budget expenditures, revenues, and debt service schedule (15 +/- min.)
5. Wastewater Project Updates (30 +/- min.)
6. Town Meeting planning (10 +/- min.)
 - a. Discuss options for Town Meeting (in person or ballot)
 - b. Review draft Town Meeting warning
 - c. Town Report due to printer on 2/9
7. Consent Agenda:
 - a. Consider approving the Minutes of 1/8/24
 - b. Bills Payable and Treasurer's Warrants
8. Selectboard roundtable. (10 +/- min.)
9. Town Administrator's updates. (5 +/- min.)
10. Executive Session
 1. Enter Executive Session pursuant to 1 V.S.A. § 313 (a) (3) [Personnel]
 2. Pursuant to 1 V.S.A § 313 (a) (1) find that premature general knowledge of confidential attorney- client communications made for the purpose of providing professional legal services to the public body would clearly place the public body or a person involved at a substantial disadvantage
 3. Enter Executive Session pursuant to 1 V.S.A. § 313 (a) (1F) [Confidential attorney-client communications]

III. Other Business.

1. Correspondence/reports received.

IV. Adjourn.

***PLEASE NOTE: Public Access to this meeting will be hybrid, remote via Zoom or in person at the Waitsfield Town Office. For remote access, please use the following link:**

<https://us02web.zoom.us/j/82056117089>

Meeting ID: 820 5611 7089

By phone: 1 (929) 205-6099

Anyone wishing to speak can do so during the designated times, as indicated by the chair.

ALL TIMES ARE APPROXIMATE

Waitsfield Town Offices • 4144 Main Street • Waitsfield, VT 05673

Chach Curtis * Jordan Gonda * Fred Messer * Brian Shupe, *Vice Chair* * Christine Sullivan, *Chair*

Town Administrator: Annie Decker-Dell'Isola (802) 496-2218, x5 townadmin@gmavt.net

Waitsfield Town Administrator's Report

January 22, 2024

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II. REGULAR BUSINESS.

Item II.3. Revisit Skatium tax exemption request

On November 13th, the Skatium requested that the Selectboard consider their request for property tax exemption at Town Meeting 2024. To be included on the Town Meeting warning for voters' consideration, organizations can go through the process of preparing a petition for signature by five percent of the voters of town, or the Selectboard can take action to include the item on the ballot without need for a petition. At their meeting on November 13th, the Selectboard requested that the Skatium pursue the preparation of petition. As of the January 18th, 2024 deadline, the Skatium has only received 50 of the required 75 signatures. They are again requesting that the Selectboard consider their request and move to include in the item on the ballot.

32 V.S.A. § 3840 establishes that for societies associated for a charitable purpose who own their real estate that is used exclusively for that purpose, such real estate may be exempted from taxation, either in whole or in part, for a period not exceeding ten years, if the town so votes. The full text of the statute [can be found here](#).

Ben Service has previously confirmed that the Skatium is a registered 501(c)3. The Skatium parcel is 5.42 acres, is located at 40 Slow Road, and owes \$1,162 in FY24 total taxes (half of this has already been paid for this fiscal year).

Recommendation:

Consider the Skatium's request to include voter consideration of the Skatium parcel (99146.001) tax exemption on the 2024 Town Meeting warning.

Item II.4. Review draft FY25 Budget

a. FY24 Q2 budget status update

Town Treasurer, Randy Brittingham, will present an update on the FY24 budget status as of the end of Q2 (Oct-Dec 2023). A memo is also enclosed.

b. Review draft FY25 Capital Improvement Plan

An updated draft FY25 Capital Improvement plan is enclosed for the Board's review. The draft includes a summary page of capital reserves including their balance as of 12/1/23 and their projected FY25 starting balance. The FY25-29 CIP has been updated to include a reserve summary at the beginning of each section that will help track contributions and anticipated expenditures from the reserve over the five-year term of the CIP. Notable updates from the last draft include:

- 50 • Line 13 – East Warren Road paving
- 51 ○ The East Warren Road paving project was originally envisioned in three phases, to
- 52 take place over three years and three separate summers. Based on conversations
- 53 with the Road Commissioner, Road Department, and available contractors, staff
- 54 believes the most cost-effective approach to paving East Warren Road is to pave
- 55 the entire road in one season. The estimated project cost at this time is about
- 56 \$700,000. The Town additionally secured grant funding from the state of \$180,000
- 57 to assist with paving a portion of the road which is set to expire in December 2025.
- 58 The FY24 CIP included paving the first section of this road, and the early draft of
- 59 the FY25 CIP included the next phase. The plan had originally been to begin
- 60 paving in early summer 2024 (FY24) and complete as much as possible into late
- 61 summer 2024 (FY25). With staff's updated recommendation to pave the entire
- 62 road in one stretch, it is also recommended that the Town push the project one
- 63 more year (to summer 2025/FY26), which will put the paving reserve balance in a
- 64 healthy position to complete the project. Pursuing the project sooner will put the
- 65 Town in a more difficult cash flow position, but waiting one more fiscal year will
- 66 ensure that the reserve balance is fully funded and able to carry this project.

- 67 • Line 195 – New Town Office Printer
- 68 ○ The Town Office printer needs to be replaced in FY25 and the updated printer will
- 69 enable staff to print in both color and black and white. The current printer can only
- 70 print in black and white. The Town Clerk has received quotes from a number of
- 71 printer companies and staff recommends a purchase price of \$7,500 for the
- 72 equipment needed. This is a one-time fee. The ongoing maintenance contract is
- 73 included in the updated Equipment & Maintenance Contracts line of the operating
- 74 budget.

75

76 c. Review draft FY25 Operating Budget expenditures, revenues, and debt service schedule

77 An updated draft of the FY25 Operating Budget is also enclosed for the Board's review.

78 An updated draft of the operating budget, including expenditures, revenues, and an estimated tax

79 rate increase based on this draft, are enclosed in the packet for the Board's review. A few notes to

80 consider:

81

82 **Expenditures:**

- 83 • Line 16 - Computer Services: Staff has completed a detailed review of this line and its total
- 84 use over the past few fiscal years. The proposed FY25 budget number includes the annual
- 85 Zoom contract for the Town and a separate account for the Conservation Commission at
- 86 their request (\$960), CAI which is software that supports the online tax map (\$1,300),
- 87 remote server connection (\$200), annual Adobe (\$1,250), Salesforce annual contract
- 88 (\$2,250), MS Outlook for town email address with the Town's pending new domain name
- 89 (\$400), Town computer replacement/repair needs (\$1,840), and plotter maintenance
- 90 (\$800).
- 91 • Line 19 - Equipment Maintenance & Contracts: Staff has completed a detailed review of
- 92 this line and its total use over the past few fiscal years. The proposed FY25 budget
- 93 number includes the Town's annual purchase of the NEMRC software (\$7,600), Postage
- 94 Meter lease (\$850), elevator repair and maintenance contract (\$1,200), elevator annual

95 inspection (\$300), sprinkler system annual inspection (\$450), Town Office generator
96 annual contract and typical maintenance (\$1,700), backflow testing (\$200), fire alarm
97 contract & inspection ((\$670), additional town office snow clearing if needed &
98 salt/materials (\$1,000), window cleaning (\$600), fire extinguisher inspection (\$60), Richo
99 printer maintenance contract and toner for two printers (\$500), and typewriter cleaning for
100 land records cards (\$100).

- 101 • Line 37 - Wastewater project: \$5,000 has been added to the draft budget, specifically for
102 public outreach needs. The project has additional funding needs which will be discussed
103 during the upcoming wastewater updates to the Selectboard. The wastewater project team
104 has also submitted a grant to VNRC for \$5,000 to support the outreach efforts which may
105 allow for a reduction of this line. Total outreach needs may be closer to \$5,000-\$7,000.
- 106 • Line 65 - Payroll Tax - The state passed legislation last year (Act 76) that requires
107 employers to pay a 0.44% payroll tax on all employee wages earned in Vermont. More
108 detail on Act 76 [can be found here](#). The new tax is effective on July 1, 2024 and has been
109 applied to the proposed FY25 base wage in the draft operating budget. Employers may
110 choose to deduct and withhold a maximum of 25% of the required contribution (0.11%)
111 from employee wages. It appears that most Towns are choosing to cover the tax without
112 the 25% withholding.
- 113 • Line 115 – Crushed Gravel: Funding of this line has been removed from the operating
114 budget and will be included instead as an item on the Town Meeting warning for the
115 creation of a gravel reserve, to be funded with \$15,000. Gravel crushing is only needed
116 once every two or three years. Instead of a constant fluctuation in the Town's operating
117 budget, it is proposed that a reserve fund be created which can be levelly funded each year
118 but only used when needed.
- 119 • Line 198 - MRVPD contribution: The final FY25 budget has been received from MRVPD
120 which includes an increase in funding of \$8,645. The approved budget is available for
121 review if needed. Brian Shupe, Waitsfield Selectboard rep to MRVPD, can also answer
122 any questions that the Selectboard might have about the MRPVD FY25 budget.
- 123 • Line 237 - Town Pond Maintenance: An estimated allocation of \$2,000 in order to bring
124 an engineer onsite to determine what work might need to be done to the pond, including
125 permitting that may need to be updated.
- 126 • Line 239 - Maintenance of Parks: This line used to cover the cost of mowing all Town
127 properties (i.e., the polo field, the triangles on the common, the civil war memorial, the
128 town pond, etc.), which cost about \$12,000 a year. Now that the Town has a Road and
129 Property maintainer on staff, that mowing will be handled by staff. FY24 saw a slight
130 decrease in this line to reflect the need for mowing for only the summer of 2023. FY25
131 will see the remainder of this mowing cost drop. The remaining costs covered by this line
132 include landscaping at the Town Office (~\$3,000) and a recommended slight increase for
133 maintenance/landscaping needs at other Town owned properties, including the removal of
134 trees on town parks and other town owned parcels.

135
136 **Revenue:**

137 The only remaining outstanding question on the revenue line is the reimbursement from
138 Waitsfield Elementary School for the Town clearing their snow. The Road Foreman has
139 estimated the cost to be about \$7,000 which includes labor as well as salt. We have yet to hear

140 back from WEM on whether they are open to this reimbursement amount moving forward.
141 The draft FY25 revenues document also includes a draft FY25 tax rate. As the Selectboard
142 continues to work on the draft budget, this may fluctuate.
143

144 ***Recommendation:***

145 *Review and consider the draft FY25 budget and provide any comments in preparation for a January 29th*
146 *budget adoption.*

147
148 **Item II.5. Wastewater Project Updates**

149 An updated wastewater project update will be provided to the Board ahead of the meeting on Monday.
150 The wastewater project planning team will provide additional updates at the meeting and will plan to
151 return again on January 29th with additional updates.
152

153 ***Recommendation:***

154 *No action necessary or anticipated at this time.*

155
156 **Item II.6. Town Meeting Planning**

157 **a. Discuss options for Town Meeting (in person or ballot)**

158 Act 1 is still enabled and allows the Selectboard to consider holding Town Meeting via
159 Australian ballot. The Selectboard should consider if they want to proceed with a vote
160 by Australian ballot or continue with Town Meeting as usual.

161 **b. Review draft Town Meeting warning**

162 A draft will be provided ahead of the meeting on Monday, January 22nd.

163 **c. Town Report due to printer on 2/9**

164 A draft of the Selectboard report and budget reports will be provided to the Board at the
165 meeting on 1/29 for inclusion in the Town Report. We should also consider who we
166 would like to dedicate the 2023 Town Report to.
167

168 **Item II.7. Consent Agenda**

169

170 *Any member of the Selectboard may request that an item be removed from the consent agenda for any*
171 *reason and the Chair will decide where on the regular agenda the item will be placed for further*
172 *discussion and potential action, otherwise a single motion is all that's needed to approve the identified*
173 *consent agenda items.*

174

175 **a. Consider Approving the Minutes of 1/8/24**

176 The minutes are enclosed for review.

177

178 **b. Bills Payable and Treasurer's Warrants**

179 Warrants will be emailed before the meeting and available for review in person at the
180 meeting.
181

182

183

Item II.9. Town Administrator's Updates

184

1. January Meeting Schedule

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The Selectboard meets again on January 29th. The Town Meeting warning, including the final budget, will need to be adopted by January 29th unless a special meeting is held later that week. The Town Meeting warning must be adopted no later than February 3rd.

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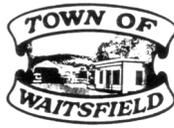
III. OTHER BUSINESS

190

Item III.1. Correspondence/Documents/Reports received

191

a. None received to date



TOWN OF WAITSFIELD

MEMORANDUM

TO: Waitsfield Selectboard
FROM: Randy Brittingham, Town Treasurer
DATE: January 22nd, 2024
SUBJECT: FY24 2nd Quarter Budget Status Report

This report provides an overview of the 2nd Quarter of Fiscal Year for 2024, including a Budget Status Overview and a Detailed Budget Status Report for General Fund 01 and Capital Fund 02. The aggregate of these funds make up the Town Budget that was approved in March of 2023. 60% of budgeted revenue has been received and 43% of expenditures have been paid.

Both revenues and expenditures are relatively consistent with projections.

Revenues: Property tax receipts are at roughly 57% due to property owners paying the full balance for the year in advance. Town Clerk Fee revenue has been less than anticipated. This is directly related to the volume of recording decreasing with real estate inventory being depleted and refinancing becoming less frequent with high mortgage rates. Interest income is significantly higher than usual based on the exceptionally high yields on our investment accounts. Investment yields peaked in Q2 and are expected to decrease in the short-term. Our current use payment for this year came in higher than projected based on revisions to the grand list.

Expenditures: Auditing/Legal fees appear to be higher than expected, but that reflects the Town paying the full balance of our audit upon receipt of the results. The majority of the special appropriations and dues/assessments were paid in Q2, which is reflected by 76% of those expenditures being paid.

Cash Flow: The Town checking account balance is \$842,700. This includes a combination of excess taxes received to date, unassigned fund balance and ARPA funds. Additional General Fund money is currently invested in a CD at Northfield Savings Bank for \$500,000. Education tax payments are due in February to Harwood for \$1.33M.

Loans: The Town did not take on any new debt in Q2 FY24.

Grants: Waitsfield received the full balance of \$175,000 from the VTRANS structures grant to replace the culvert on E Warren Rd. The CWSRF reimbursement was also received for \$36,198.50. The local ARPA grant award recipients will receive continued allocations. Disbursements will be made incrementally based on project progress.

Capital Purchases: No capital purchases were made in Q2 of FY24.

Please let me know if you have questions or would like to request additional information.

Town of Waitsfield- Budget Status Summary Report FY24

Period Ending December 31st, 2023 (50% of the year)

General Fund Revenue	Actual -thru Dec* FY2023	Budget 2024	Actual - thru Dec FY2024	Actual % of Budget	Education Taxes Received
Taxes	\$ 1,070,574.46	\$ 2,242,576.00	\$ 1,269,765.69	57%	\$ 3,170,600.00
Town Clerk Fees	\$ 21,361.80	\$ 35,000.00	\$ 11,834.62	34%	
Interest Income	\$ 2,926.20	\$ 10,000.00	\$ 26,384.34	264%	
Beverage Sale Permits	\$ 400.00	\$ 4,000.00	\$ 475.00	12%	
Zoning Income	\$ 7,465.30	\$ 11,000.00	\$ 6,848.42	62%	
Act 60 Support	\$ -	\$ 10,500.00	\$ -	0%	
Penalty Budget Year	\$ 5,337.67	\$ 15,000.00	\$ 3,856.21	26%	
State Aid to Highways	\$ 37,061.59	\$ 74,000.00	\$ 76,331.97	103%	
Road Dept Grant Revenue	\$ -			0%	
Road Dept Other Income	\$ 105.00	\$ 2,000.00	\$ -	0%	
Insurance Claim/Audit Income	\$ 524.00	\$ -	\$ -	0%	
Fire Dept - Fayston	\$ 2,400.00	\$ 68,185.00	\$ 55,912.72	82%	
FD Admin Services	\$ -	\$ 5,290.00	\$ -	0%	
Traffic Control Income	\$ 2,357.67	\$ 5,000.00	\$ 2,177.52	44%	
Dog Impoundment Fee	\$ 721.55	\$ 150.00	\$ -	0%	
PILOT Program	\$ 6,238.93	\$ 6,000.00	\$ 6,814.93	114%	
Current Use Reimbursement	\$ 106,582.00	\$ 106,500.00	\$ 122,933.50	115%	
Delinquent Tax Interest	\$ 10,992.07	\$ 16,500.00	\$ 7,631.84	46%	
Insurance Reimb Library/Wait H	\$ 162.00	\$ 5,200.00	\$ 1,987.08	38%	
Water Operations Reimb	\$ -	\$ 5,000.00	\$ 250.94	5%	
Transfers from Other Funds	\$ 119.32		\$ -		
Misc. Income	\$ 22,474.96	\$ -	\$ 440.00		
Capital Fund 2 Revenue	\$ 58,204.00	\$ 52,000.00	\$ 15,584.58	30%	
Total General Fund Revenue	\$ 1,356,008.52	\$ 2,673,901.00	\$ 1,609,229.36	60%	
General Fund Expenditures					
Town Meeting/Elections	\$ 715.42	\$ 3,500.00	\$ -	0%	
Legal & Auditing	\$ 18,464.50	\$ 35,000.00	\$ 27,168.51	78%	
Town Office Operations	\$ 33,755.98	\$ 97,320.00	\$ 33,390.09	34%	
Town Clerk & Treasurer	\$ 40,038.18	\$ 125,362.00	\$ 73,532.78	59%	
Selectboard	\$ 35,959.73	\$ 90,272.00	\$ 45,128.00	50%	
Planning & Zoning	\$ 22,049.04	\$ 75,619.00	\$ 42,660.14	56%	
Board of Listers	\$ 14,051.47	\$ 29,200.00	\$ 14,198.25	49%	
Collector of Deliq. Taxes	\$ 7,310.18	\$ 13,500.00	\$ 5,348.85	40%	
Conservation Commission	\$ 1,854.07	\$ 5,000.00	\$ 3,937.70	79%	
			\$ -		
Road Dept. Labor	\$ 81,818.66	\$ 254,241.00	\$ 113,908.94	45%	
Road Dept Equip Operations/Repairs	\$ 43,791.00	\$ 98,370.00	\$ 50,716.34	52%	
Road Dept Hired Equip & Labor	\$ 7,100.00	\$ 12,300.00	\$ 460.00	4%	
Road Dept Materials	\$ 98,822.59	\$ 192,000.00	\$ 122,699.27	64%	
Road Dept. Misc.	\$ 14,816.14	\$ 33,445.00	\$ 19,146.42	57%	
Road Subtotal	\$ 246,348.39	\$ 590,356.00	\$ 306,930.97		
Employee Benefits	\$ 64,537.37	\$ 248,907.00	\$ 101,138.14	41%	
Fire Department	\$ 84,084.71	\$ 174,835.00	\$ 94,933.99	54%	
Public Safety	\$ 30,520.11	\$ 72,787.00	\$ 36,737.68	50%	
Dues & Assessments	\$ 132,766.00	\$ 222,042.00	\$ 164,991.52	74%	
Special Appropriations	\$ 20,500.00	\$ 22,469.00	\$ 21,820.00	97%	
Transfer to Capital Fund 2		\$ -	\$ -		
Transfer to Other Funds		\$ -	\$ -		
Miscellaneous	\$ 15,143.68	\$ 46,100.00	\$ 36,775.71	80%	
Contribution to Reserves	\$ 18,637.50	\$ 544,500.00	\$ 600.00	0%	
Capital Fund 2 Expenditures	\$ 312,519.48	\$ 277,132.00	\$ 139,360.76	50%	
Education Taxes Paid to School/State		\$ -	\$ -		\$ 3,170,600.00
Total General Fund Expenditures	\$ 1,122,108.16	\$ 2,673,901.00	\$ 1,148,653.09	43%	
Revenue Less Expenditures GF & Capital FD	\$ 233,900.36	\$ -	\$ 460,576.27		\$ 3,170,600.00

Cash Balance - Checking	\$ 842,702.00
NSB GF CD	\$ 500,000.00
	\$ 1,342,702.00

Account	Budget	Actual	% of Budget	
01-1010.01	CURRENT TAXES	2,242,576.00	4,549,534.10	202.87%
01-1010.02	CURRENT TAXES-SCHOOL	0.00	796.63	100.00%
01-1015.01	DELIQ TAXES PREVIOUS YRS	0.00	54,869.88	100.00%
01-1020.01	TAX OVERPAYMENTS	0.00	108.45	100.00%
01-1030.01	PLANNING/ZONING GRANT	0.00	0.00	0.00%
01-1210.01	TOWN CLERKS FEES	35,000.00	11,834.62	33.81%
01-1211.01	FDAdministrative Services	5,290.00	0.00	0.00%
01-1220.01	INTEREST INCOME	10,000.00	26,384.34	263.84%
01-1230.01	DEPT OF LIQUOR CONTROL RE	4,000.00	475.00	11.88%
01-1320.01	ZONING INCOME	11,000.00	6,848.42	62.26%
01-1510.01	ACT 60 ANNUAL SUPPORT	10,500.00	0.00	0.00%
01-1610.01	PENALTY BUDGET YEAR	15,000.00	3,856.21	25.71%
01-1700.01	PENALTY FEES/TICKETS ISSU	0.00	0.00	0.00%
01-2010.01	STATE AID FOR HIGHWAYS	74,000.00	76,331.97	103.15%
01-2030.01	ROAD DEPT GRANTS	0.00	175,000.00	100.00%
01-2040.01	ROAD DEPT MISC.	2,000.00	0.00	0.00%
01-2050.01	INSURANCE CLAIMS	0.00	0.00	0.00%
01-2080.01	VTRANS GRANT	0.00	0.00	0.00%
01-3010.01	INSURANCE AUDIT REFUND	0.00	0.00	0.00%
01-4010.01	FIRE DEPT INCOME-FAYSTON	68,185.00	55,912.72	82.00%
01-4030.01	MISC. FIRE DEPT INCOME	0.00	0.00	0.00%
01-4040.01	INSURANCE CLAIMS-FIRE DPT	0.00	0.00	0.00%
01-5010.01	TRAFFIC CONTROL INCOME	5,000.00	2,177.52	43.55%
01-5040.01	POLICE MISC INCOME	0.00	0.00	0.00%
01-8010.01	DOG IMPOUNDMENT FEES	150.00	0.00	0.00%
01-8020.01	PILOT PROGRAM	6,000.00	6,814.93	113.58%
01-8030.01	CURRENT USE REIMBURSEMENT	106,500.00	122,933.50	115.43%
01-8040.01	DELIQ INTEREST	16,500.00	7,631.84	46.25%
01-8042.01	INSURANCE PROCEEDS	0.00	1,987.08	100.00%
01-8043.01	STATE REIMB COVID EXP	0.00	0.00	0.00%
01-8045.01	LIBRARY INS REIMB	2,700.00	0.00	0.00%
01-8046.01	Wait House Ins. Reimburse	2,500.00	0.00	0.00%
01-8047.01	WATER OP. REIMBURSEMENT	5,000.00	250.94	5.02%
01-8050.01	MISCELLANEOUS INCOME	0.00	440.00	100.00%
01-8060.01	TAX ANTICIPATION NOTE	0.00	0.00	0.00%
01-8070.01	PASS THRU ACCOUNT	0.00	0.00	0.00%
01-9010.01	REIMB. FROM RESERVES	0.00	0.00	0.00%
01-9020.01	CLOSED RESERVE TRANSFER	0.00	0.00	0.00%
Total Revenues		2,621,901.00	5,104,188.15	194.68%
01-100 TOWN MEETING				
01-100-1000.20	ELECTIONS EXPENSE	500.00	0.00	0.00%
01-100-1000.30	TOWN REPORT	1,500.00	0.00	0.00%
01-100-1000.40	BALLOT CLERKS	1,500.00	0.00	0.00%
Total TOWN MEETING		3,500.00	0.00	0.00%
01-105 LEGAL & AUDITING				

Account	Budget	Actual	% of Budget
01-105-1050.10 LEGAL	16,000.00	8,168.51	51.05%
01-105-1050.15 AUDITING	19,000.00	19,000.00	100.00%
Total LEGAL & AUDITING	35,000.00	27,168.51	77.62%
01-110 TOWN OFFICE OPERATIONS			
01-110-1100.10 INSURANCE & BONDS	17,000.00	4,508.00	26.52%
01-110-1100.15 OFFICE UTILITIES	5,000.00	814.20	16.28%
01-110-1100.20 TOWN OFFICE REPAIRS/MAINT	9,000.00	904.59	10.05%
01-110-1100.25 POSTAGE	5,250.00	2,401.85	45.75%
01-110-1100.30 SUPPLIES	7,000.00	3,174.74	45.35%
01-110-1100.35 COMPUTER SERVICES	8,000.00	2,983.98	37.30%
01-110-1100.40 TRAINING	750.00	635.07	84.68%
01-110-1100.45 CLEANING	10,000.00	5,040.00	50.40%
01-110-1100.50 EQUIP MAINT & CONTRACTS	15,000.00	5,696.97	37.98%
01-110-1100.55 TELEPHONE	5,320.00	3,829.96	71.99%
01-110-1100.60 OFFICE EQUIPMENT	4,000.00	74.99	1.87%
01-110-1100.65 PUBLIC NOTICE EXPENSE	4,000.00	3,325.74	83.14%
01-110-1100.70 SPECIAL SERVICES	7,000.00	0.00	0.00%
Total TOWN OFFICE OPERATIONS	97,320.00	33,390.09	34.31%
01-120 TOWN CLERK & TREASURER			
01-120-1200.10 CLERK/TREAS & ASSIST SALS	125,112.00	73,530.78	58.77%
01-120-1200.40 BORROWING INTEREST	250.00	0.00	0.00%
01-120-1200.60 BALLOT CLERKS	0.00	0.00	0.00%
Total TOWN CLERK & TREASURER	125,362.00	73,530.78	58.65%
01-130 SELECTBOARD			
01-130-1300.10 SELECTBOARD REIMB.	3,250.00	0.00	0.00%
01-130-1300.15 TOWN WEBSITE	3,000.00	823.00	27.43%
01-130-1300.20 TOWN ADMINISTRATOR	81,122.00	43,680.00	53.84%
01-130-1300.30 TRAINING	500.00	30.00	6.00%
01-130-1300.35 MILEAGE REIMB.	0.00	0.00	0.00%
01-130-1300.40 SB RECORDING SECRETARY	2,400.00	595.00	24.79%
01-130-1300.50 COMMUNICATIONS	0.00	0.00	0.00%
Total SELECTBOARD	90,272.00	45,128.00	49.99%
01-140 PLANNING & ZONING			
01-140-1400.10 MINUTE TAKER	1,600.00	915.00	57.19%
01-140-1400.20 SPECIAL PLANNING PROJECTS	8,000.00	4,348.36	54.35%
01-140-1400.30 TOWN PLAN	0.00	0.00	0.00%
01-140-1400.40 ZONING ADMIN/PLAN DIR SAL	64,019.00	37,264.80	58.21%
01-140-1400.50 TRAINING	500.00	0.00	0.00%
01-140-1400.60 COMPUTER EQUIPMENT/SRVC	1,250.00	131.98	10.56%
01-140-1400.70 MILEAGE REIMBURSEMENT	250.00	0.00	0.00%
Total PLANNING & ZONING	75,619.00	42,660.14	56.41%

Account	Budget	Actual	% of Budget
01-150 BOARD OF LISTERS			
01-150-1500.10 ASSESSOR SERVICES	23,000.00	10,592.59	46.05%
01-150-1500.20 COMPUTER EQUIPMENT/SERVS	3,250.00	2,105.66	64.79%
01-150-1500.30 PROPERTY MAP MAINT.	1,750.00	1,500.00	85.71%
01-150-1500.50 TRAINING & MEETINGS	200.00	0.00	0.00%
01-150-1500.60 LISTERS OTHER PROF SRVS	1,000.00	0.00	0.00%
Total BOARD OF LISTERS	29,200.00	14,198.25	48.62%
01-160 COLLECTOR OF DELIQU. TAXES			
01-160-1600.10 COLLECTOR FEES	13,500.00	5,348.85	39.62%
Total COLLECTOR OF DELIQU. TAXES	13,500.00	5,348.85	39.62%
01-170 CONSERVATION COMM			
01-170-1700.10 CONS SPECIAL PROJECTS	5,000.00	3,937.70	78.75%
Total CONSERVATION COMM	5,000.00	3,937.70	78.75%
01-200 ROAD DEPARTMENT			
01-200-2000 ROAD DEPARTMENT LABOR			
01-200-2000.10 LABOR	231,257.00	105,707.36	45.71%
01-200-2000.15 OVERTIME	22,984.00	8,201.58	35.68%
Total ROAD DEPARTMENT LABOR	254,241.00	113,908.94	44.80%
01-200-2100 EQUIP. OPERATIONS/REPAIRS			
01-200-2100.10 ROAD DEPT INSURANCE	9,500.00	2,603.25	27.40%
01-200-2100.15 FUEL	3,000.00	2,446.57	81.55%
01-200-2100.16 OIL, GREASE, & FILTERS	5,000.00	1,787.13	35.74%
01-200-2100.20 DIESEL	30,000.00	17,189.64	57.30%
01-200-2100.25 2020 INT'L DUMP TRUCK	1,500.00	302.47	20.16%
01-200-2100.27 2021 TANDEM DUMP TRUCK	1,500.00	1,283.30	85.55%
01-200-2100.30 2021 GMC 3500	1,500.00	511.03	34.07%
01-200-2100.34 2010 LOW PRO TRUCK	0.00	420.00	100.00%
01-200-2100.35 1997 INT'L DUMP TRUCK	0.00	0.00	0.00%
01-200-2100.38 2009 J. DEERE LOADER	3,000.00	1,140.06	38.00%
01-200-2100.39 2015/2021 TANDEM	0.00	0.00	0.00%
01-200-2100.40 FORD CHLORIDE TRUCK	1,500.00	0.00	0.00%
01-200-2100.44 2021 JOHN DEERE GRADER	1,500.00	0.00	0.00%
01-200-2100.45 1998 GALION GRADER	0.00	0.00	0.00%
01-200-2100.46 2021 CAT BACKHOE	500.00	68.54	13.71%
01-200-2100.48 2018 HV TRUCK	2,500.00	1,248.61	49.94%
01-200-2100.49 ROADSIDE MOWER	3,000.00	3,471.30	115.71%
01-200-2100.51 STEEL POLE SAW/CHAINSAW	300.00	36.96	12.32%
01-200-2100.52 GARAGE REPAIRS	2,500.00	379.83	15.19%
01-200-2100.53 GARAGE TRASH REMOVAL	2,040.00	1,106.00	54.22%
01-200-2100.54 GARAGE UNIFORMS	5,400.00	4,864.79	90.09%
01-200-2100.55 GARAGE HEAT	4,000.00	904.70	22.62%

Account	Budget	Actual	% of Budget
01-200-2100.56 GARAGE TELEPHONE	2,600.00	1,391.70	53.53%
01-200-2100.57 GARAGE ELECTRICITY	1,900.00	0.00	0.00%
01-200-2100.58 GARAGE SUPPLIES/HARDWARE	4,500.00	3,515.62	78.12%
01-200-2100.59 GARAGE MISC. OTHER	0.00	0.00	0.00%
01-200-2100.60 CHIPPER/RAKE	1,000.00	138.81	13.88%
01-200-2100.62 GARAGE ALARM SYSTEM	1,000.00	252.00	25.20%
01-200-2100.63 WATER SERVICE	630.00	442.50	70.24%
01-200-2100.65 PLOW BLADES & SHOES	8,500.00	5,211.53	61.31%
Total EQUIP. OPERATIONS/REPAIRS	98,370.00	50,716.34	51.56%
01-200-2200 ROAD/HIRED EQUIP. & LABOR			
01-200-2200.20 SIDEWALK MOWING	0.00	0.00	0.00%
01-200-2200.30 SIDEWALK PLOWING	0.00	0.00	0.00%
01-200-2200.45 PERSONNEL MILEAGE	0.00	0.00	0.00%
01-200-2200.50 OTHER EQUIPMENT RENTAL	0.00	0.00	0.00%
01-200-2200.55 CONTRACTED PLOWING	0.00	0.00	0.00%
01-200-2200.60 GRADING	300.00	460.00	153.33%
01-200-2200.70 RD DEPT CONTRACTED SVCS	12,000.00	0.00	0.00%
Total ROAD/HIRED EQUIP. & LABOR	12,300.00	460.00	3.74%
01-200-2300 ROAD DEPARTMENT MATERIALS			
01-200-2300.10 SALT	50,000.00	14,200.98	28.40%
01-200-2300.15 SAND	56,000.00	65,278.00	116.57%
01-200-2300.20 CHLORIDE	16,000.00	0.00	0.00%
01-200-2300.30 CRUSHED GRAVEL	30,000.00	27,538.50	91.80%
01-200-2300.35 STONE	10,000.00	9,860.00	98.60%
01-200-2300.40 CULVERTS	10,000.00	0.00	0.00%
01-200-2300.41 GUARDRAILS	1,500.00	0.00	0.00%
01-200-2300.45 TOOLS	6,500.00	5,257.61	80.89%
01-200-2300.50 SIGNS	2,000.00	160.69	8.03%
01-200-2300.55 FABRIC	1,000.00	0.00	0.00%
01-200-2300.60 COLD PATCH, HAY & SEED	8,000.00	403.49	5.04%
01-200-2300.65 WASTE BLOCKS	1,000.00	0.00	0.00%
Total ROAD DEPARTMENT MATERIALS	192,000.00	122,699.27	63.91%
01-200-2400 ROAD DEPT. MISCELLANEOUS			
01-200-2400.10 FAYSTON WINTER AGREEMENT	12,595.00	12,595.65	100.01%
01-200-2400.20 SIDEWALK MAINT/REPAIRS	2,500.00	61.82	2.47%
01-200-2400.30 TREE CUTTING	1,000.00	0.00	0.00%
01-200-2400.50 BRIDGE REPAIRS	4,000.00	3,198.55	79.96%
01-200-2400.55 GRAVEL PIT MGT	1,000.00	0.00	0.00%
01-200-2400.61 PAVEMENT SEALING	0.00	0.00	0.00%
01-200-2400.65 CULVERT & ROAD INVENTORY	0.00	0.00	0.00%
01-200-2400.66 LINE PAINTING EXP	4,000.00	0.00	0.00%
01-200-2400.67 NORTH ROAD CULVERT	0.00	0.00	0.00%
01-200-2400.70 STREET LIGHTS	5,000.00	2,836.39	56.73%
01-200-2400.75 BRIDGE LIGHTS	800.00	139.01	17.38%

Account	Budget	Actual	% of Budget
01-200-2400.80 RADIOS & PAGERS	500.00	315.00	63.00%
01-200-2400.90 ROAD DEPT TRAINING	250.00	0.00	0.00%
01-200-2400.91 MRGP/STATE ROADS PERMIT	1,800.00	0.00	0.00%
Total ROAD DEPT. MISCELLANEOUS	33,445.00	19,146.42	57.25%
Total ROAD DEPARTMENT	590,356.00	306,930.97	51.99%
01-300 EMPLOYEE BENEFITS			
01-300-3000.10 FICA/MEDI	41,332.00	20,505.87	49.61%
01-300-3000.15 MEDICARE	0.00	0.00	0.00%
01-300-3000.20 RETIREMENT	36,470.00	16,278.80	44.64%
01-300-3000.30 UNEMPLOYMENT	800.00	0.00	0.00%
01-300-3000.40 WORKERS COMPENSATION	15,224.00	6,172.00	40.54%
01-300-3000.50 HEALTH INSURANCE	116,685.00	54,080.92	46.35%
01-300-3000.55 DENTAL INSURANCE	3,558.00	2,435.00	68.44%
01-300-3000.70 LIFE AND DISABILITY INS	4,000.00	1,281.00	32.03%
01-300-3000.80 VISION PLAN	1,500.00	384.55	25.64%
01-300-3000.81 4th Road Crew FY24 Offset	29,338.00	0.00	0.00%
Total EMPLOYEE BENEFITS	248,907.00	101,138.14	40.63%
01-400 FIRE DEPARTMENT			
01-400-4000.10 F.D. GAS, OIL, GREASE	4,200.00	1,712.80	40.78%
01-400-4000.15 F.D. INSURANCE	10,503.00	2,968.50	28.26%
01-400-4000.16 FD ADMINISTRATIVE TIME	5,290.00	0.00	0.00%
01-400-4000.17 Capital West Reserve Cont	9,525.00	0.00	0.00%
01-400-4000.20 F.D. TELEPH & DISPATCH	29,000.00	20,836.31	71.85%
01-400-4000.25 F.D. ELECTRICITY	2,575.00	0.00	0.00%
01-400-4000.30 F.D. HEAT	6,300.00	1,403.44	22.28%
01-400-4000.31 F.D. WATER	660.00	442.50	67.05%
01-400-4000.35 F.D. BLDG REPAIR/SUPPLIES	11,300.00	6,572.61	58.16%
01-400-4000.36 F.D. ALARM	446.00	0.00	0.00%
01-400-4000.40 F.D. TRUCK REPAIRS	14,000.00	2,495.69	17.83%
01-400-4000.45 F.D. EQUIPMENT REPAIRS	7,875.00	2,084.51	26.47%
01-400-4000.50 F.D. RADIO AND REPAIRS	10,000.00	2,034.96	20.35%
01-400-4000.55 F.D. BOTTLED GAS	400.00	0.00	0.00%
01-400-4000.60 F.D. TRAINING	9,450.00	3,482.01	36.85%
01-400-4000.65 F.D. HOSE & EQUIPMENT	6,489.00	1,109.44	17.10%
01-400-4000.68 F.D. GEAR	10,500.00	5,369.72	51.14%
01-400-4000.70 F.D. FIRE PREVENTION	900.00	1,150.77	127.86%
01-400-4000.75 F.D. MISCELLANEOUS	500.00	230.07	46.01%
01-400-4000.80 F.D. DUES	500.00	0.00	0.00%
01-400-4000.85 F.D. PHYSICAL EXAMS	1,500.00	0.00	0.00%
01-400-4000.90 F.D. LABOR	27,461.00	36,631.00	133.39%
01-400-4000.95 F.D. FICA/MEDI	2,101.00	2,958.34	140.81%
01-400-4000.97 F.D. LADDER/HOSE TESTING	3,360.00	3,451.32	102.72%
Total FIRE DEPARTMENT	174,835.00	94,933.99	54.30%

Account	Budget	Actual	% of Budget
01-500 PUBLIC SAFETY			
01-500-5000.10 SHERIFF DEPT. BILLING	31,200.00	15,242.00	48.85%
01-500-5000.20 DOG WARDEN SALARY & FEES	775.00	0.00	0.00%
01-500-5000.30 DOG POUND FEES	150.00	0.00	0.00%
01-500-5000.35 EMERGENCY MANAGEMENT	1,200.00	1,101.68	91.81%
01-500-5000.39 FIRE WARDEN	250.00	250.00	100.00%
01-500-5000.40 CONSTABLE	8,500.00	0.00	0.00%
01-500-5000.42 FIRE HYDRANT MAINTENANCE	0.00	0.00	0.00%
01-500-5000.43 FIRE PROTECTION CONTRIBUB	25,960.00	19,470.00	75.00%
01-500-5000.45 GENERATOR EXPENSE	1,000.00	674.00	67.40%
01-500-5000.50 INSURANCE	2,227.00	0.00	0.00%
01-500-5000.60 MISCELLANEOUS	250.00	0.00	0.00%
01-500-5000.70 TRAINING	500.00	0.00	0.00%
01-500-5000.80 TOWN HEALTH OFFICER	775.00	0.00	0.00%
Total PUBLIC SAFETY	72,787.00	36,737.68	50.47%
01-600 DUES & ASSESSMENTS			
01-600-6000.10 CV REGIONAL PLANNING COMM	2,455.00	2,452.52	99.90%
01-600-6000.15 JOSLIN MEM. LIBRARY SUPPO	68,193.00	51,444.75	75.44%
01-600-6000.20 MR RESOURCE MGT ALLIANCE	12,766.00	6,454.00	50.56%
01-600-6000.25 MRV AMBULANCE	15,000.00	15,000.00	100.00%
01-600-6000.30 MRV PLANNING DISTRICT	45,317.00	11,329.25	25.00%
01-600-6000.33 MRV RECREATION DISTRICT	40,000.00	40,000.00	100.00%
01-600-6000.40 VT LEAGUE/CITIES & TOWNS	3,529.00	3,529.00	100.00%
01-600-6000.50 WASHINGTON COUNTY TAX	32,651.00	32,651.00	100.00%
01-600-6000.80 GREEN MTN TRANSIT	2,131.00	2,131.00	100.00%
Total DUES & ASSESSMENTS	222,042.00	164,991.52	74.31%
01-700 SPECIAL APPROPRIATIONS			
01-700-7000.05 CIRCLE	350.00	350.00	100.00%
01-700-7000.06 CV ADULT BASIC EDUCATION	600.00	600.00	100.00%
01-700-7000.10 CAPSTONE	150.00	0.00	0.00%
01-700-7000.12 DOWNSTREET HOUSING & CD	1,000.00	1,000.00	100.00%
01-700-7000.15 CV COUNCIL ON AGING	900.00	900.00	100.00%
01-700-7000.18 CV DART	0.00	0.00	0.00%
01-700-7000.20 CV ECONOMIC DEV. CORP.	450.00	450.00	100.00%
01-700-7000.25 CV HOME HEALTH & HOSPIC	4,500.00	4,500.00	100.00%
01-700-7000.26 FAMILY CTR OF WASH. CO.	500.00	500.00	100.00%
01-700-7000.27 GOOD BEGINNINGS OF CV	300.00	300.00	100.00%
01-700-7000.35 GREEN UP VERMONT	100.00	100.00	100.00%
01-700-7000.40 MRV HEALTH CENTER	0.00	0.00	0.00%
01-700-7000.50 MAD RIVER VALLEY SENIORS	7,000.00	7,000.00	100.00%
01-700-7000.65 PEOPLES HEALTH & WELLNESS	500.00	500.00	100.00%
01-700-7000.70 RETIRED SENIOR VOL. PROG.	0.00	0.00	0.00%
01-700-7000.72 RURAL FIRE PROTECTION	100.00	100.00	100.00%
01-700-7000.73 MOSAIC	250.00	250.00	100.00%
01-700-7000.80 CTR INDEPENDENT LIVING	620.00	620.00	100.00%
01-700-7000.81 The Children's Room	500.00	0.00	0.00%

Account	Budget	Actual	% of Budget
01-700-7000.85 VT ASSOC FOR BLIND	250.00	250.00	100.00%
01-700-7000.86 VT FAMILY NETWORK	250.00	250.00	100.00%
01-700-7000.87 WINOOSKI NR CONSERV DIST	0.00	0.00	0.00%
01-700-7000.90 WASH COUNTY YOUTH SERVICE	750.00	750.00	100.00%
01-700-7000.91 HOME SHARE NOW	0.00	0.00	0.00%
01-700-7000.92 EVERYBODY WINS	500.00	500.00	100.00%
01-700-7000.93 WASH CTY MENTAL HEALTH	1,600.00	1,600.00	100.00%
01-700-7000.94 COMMUNITY HARVEST	300.00	300.00	100.00%
01-700-7000.95 REKOVERIE ALLIANCE	0.00	0.00	0.00%
01-700-7000.96 PREVENT CHILD ABUSE VT	0.00	0.00	0.00%
01-700-7000.97 GOOD SAMARITAN	1,000.00	1,000.00	100.00%
Total SPECIAL APPROPRIATIONS	22,470.00	21,820.00	97.11%
01-800 MISCELLANEOUS			
01-800-8000.10 XFR TO CAPITAL FUND 2	0.00	0.00	0.00%
01-800-8000.12 TRANSFER OUT	0.00	0.00	0.00%
01-800-8000.15 TOWN POND MAINT	0.00	0.00	0.00%
01-800-8000.40 MAINTENANCE OF PARKS	9,500.00	8,375.00	88.16%
01-800-8000.41 TRAIL MAINTENANCE	2,500.00	2,500.00	100.00%
01-800-8000.43 SOLAR ARRAY MAINTENANCE	1,500.00	1,355.71	90.38%
01-800-8000.44 STEWARD MRV	7,500.00	7,500.00	100.00%
01-800-8000.45 GENERATOR EXPENSE	0.00	0.00	0.00%
01-800-8000.51 MEMBERSHIPS & DUES	100.00	45.00	45.00%
01-800-8000.60 LIBRARY DAMAGE REIMB	0.00	0.00	0.00%
01-800-8000.70 CEMETERY VETERAN'S FLAGS	100.00	0.00	0.00%
01-800-8000.72 MRVTV HEARING COVERAGE	3,400.00	0.00	0.00%
01-800-8000.73 ENERGY EFFICIENCY IMPROVE	0.00	0.00	0.00%
01-800-8000.74 TAX ADJS-PREVOUS YR	0.00	0.00	0.00%
01-800-8000.75 AFFORDABLE HOUSING INITIA	0.00	0.00	0.00%
01-800-8000.76 CEMETARY COMMISSION ALLOC	17,000.00	17,000.00	100.00%
01-800-8000.77 WAIT HOUSE OPERATIONS	4,000.00	0.00	0.00%
01-800-8000.80 OTHER	500.00	0.00	0.00%
Total MISCELLANEOUS	46,100.00	36,775.71	79.77%
01-900 CONTRIBUTION TO RESERVES			
01-900-9000.10 EQUIP RESERVE FUND - TRUC	66,250.00	0.00	0.00%
01-900-9000.11 HEAVY EQUIP RESERVE FUND	41,250.00	0.00	0.00%
01-900-9000.15 FIRE DEPT EQUIP RESERVE	76,605.00	0.00	0.00%
01-900-9000.16 F.D. BUILDING/EQUIP RESER	20,895.00	0.00	0.00%
01-900-9000.20 RESTRM/CONSERV/REC RESERV	20,000.00	0.00	0.00%
01-900-9000.22 LAREAU PARK RESERVE	2,000.00	0.00	0.00%
01-900-9000.25 JOSLIN LIBRARY REPAIR RES	0.00	0.00	0.00%
01-900-9000.35 SIDEWALK/TRANS PATH RESER	10,000.00	0.00	0.00%
01-900-9000.40 GRAVEL RESERVE PIT FUND	0.00	0.00	0.00%
01-900-9000.41 BRIDGE & CULVERT REPAIR R	96,250.00	0.00	0.00%
01-900-9000.42 PAVING RESERVE	176,250.00	0.00	0.00%
01-900-9000.45 REAPPRAISAL RESERVE	10,000.00	0.00	0.00%
01-900-9000.50 COVERED BRIDGE REPAIR RES	2,500.00	0.00	0.00%

Account	Budget	Actual	% of Budget
01-900-9000.51 ENERGY RESERVE FUND	0.00	0.00	0.00%
01-900-9000.60 STREET TREE RESERVE	5,000.00	0.00	0.00%
01-900-9000.61 INVASIVE SPECIES RESERVE	10,000.00	0.00	0.00%
01-900-9000.75 TOWN OFFICE RESERVE	0.00	0.00	0.00%
01-900-9000.76 AG SUPPORT RESERVE	0.00	0.00	0.00%
01-900-9000.77 WAIT HOUSE CAPITAL RESV	7,500.00	600.00	8.00%
Total CONTRIBUTION TO RESERVES	544,500.00	600.00	0.11%
01-950 TOWN SCHOOL DISTRICT			
01-950-9500.10 HARWOOD SCHOOL DISTRICT	0.00	2,644,613.00	100.00%
01-950-9500.20 VT EDUCATION FUND	0.00	525,987.00	100.00%
Total TOWN SCHOOL DISTRICT	0.00	3,170,600.00	100.00%
Total Expenditures	2,396,770.00	4,179,890.33	174.40%
Total GENERAL FUND	225,131.00	924,297.82	
02-1000 CAPITAL/ONE-TIME REVENUES			
Total CAPITAL/ONE-TIME REVENUES	0.00	0.00	0.00%
02-1010.01 WW PH.1&2 LOAN REPAY	31,000.00	13,086.10	42.21%
02-1020.01 ENERGY EFFICIENCY GRANT	0.00	0.00	0.00%
02-1030.01 OTHER GRANT PROCEEDS	0.00	36,198.50	100.00%
02-1070.01 TRANS GRANT PROCEEDS	0.00	0.00	0.00%
02-1084.01 WAITSFIELD ELEM SOLAR	10,000.00	4,012.19	40.12%
02-1085.01 SOLAR ARRAY CREDITS PROCE	9,500.00	1,103.51	11.62%
02-1087.01 WAITSFIELD ELEM PLOWING	1,500.00	0.00	0.00%
02-1090.01 MISC REVENUE FUND ACCT	0.00	0.00	0.00%
02-1096.01 FAYSTON SCBA SHARE	0.00	0.00	0.00%
02-1098.01 FAYSTON SHARE FIRE TRK	0.00	0.00	0.00%
02-2000.01 PAVING NOTE PROCEEDS	0.00	0.00	0.00%
02-2001.01 PEOPLES LOAN PROCEEDS	0.00	0.00	0.00%
02-9010.01 REIMB. FROM RESERVES	0.00	0.00	0.00%
02-9020.01 XFR FROM GENERAL FUND	0.00	0.00	0.00%
Total Revenues	52,000.00	54,400.30	104.62%
02-100 CAPITAL/ONE-TIME EXPENSES			
02-100-1000.10 TOWN OFFICE/SOLAR ARRAY B	44,988.00	38,615.24	85.83%
02-100-1009.10 TOWN OFFICE BOND(\$245K)	16,812.00	14,597.94	86.83%
02-100-1021.10 ROADSIDE MOWER	0.00	0.00	0.00%
02-100-1025.10 OTHER GRANT EXP	0.00	0.00	0.00%
02-100-1026.10 TRANSP GRANT EXP	0.00	0.00	0.00%
02-100-1030.10 PAVING PROJECT/PLAN EXP	65,000.00	0.00	0.00%
02-100-1032.10 MRGP PROJECTS/MATCH	7,500.00	0.00	0.00%
02-100-1035.10 MRGP PERMIT COMPLIANCE	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
02-100-1043.10 13 BACK ROADS GRANT	0.00	0.00	0.00%
02-100-1051.10 PINE BRK BRIDGE RE-DEC	0.00	0.00	0.00%
02-100-1060.10 TOWN GARAGE IMPROVEMENTS	15,000.00	0.00	0.00%
02-100-1082.10 2011 STORM DAMAGE LOAN	0.00	0.00	0.00%
02-100-1087.10 WW LOAN RF1-058	36,484.00	0.00	0.00%
02-100-1088.10 WW LOAN RF1-164/208	25,282.00	25,281.64	100.00%
02-100-1089.10 14 SOLAR ARRAY EXP	0.00	0.00	0.00%
02-100-1091.10 VILLAGE WEST SIDEWALK PHA	0.00	0.00	0.00%
02-100-1092.10 2014 PAVING LOAN PMT	0.00	0.00	0.00%
02-100-1093.10 TREMBLAY RD CULVERT LOAN	0.00	0.00	0.00%
02-100-1094.10 FISCAL YR. TRANSITION LOA	0.00	0.00	0.00%
02-100-1095.10 SIDEWALK LOAN	0.00	0.00	0.00%
02-100-1096.10 FD SCBA Equip. Fayston Sh	0.00	0.00	0.00%
02-100-1097.10 BRIDGE STREET BOND	31,867.00	26,667.00	83.68%
02-100-1099.10 2015 Paving Loan	0.00	0.00	0.00%
02-100-1100.10 FD SCBA loan Pmt (\$45K/5y	0.00	0.00	0.00%
02-100-1102.10 2016 PAVING NOTE	0.00	0.00	0.00%
02-100-1103.10 WATER MAIN BREAK LOAN	0.00	0.00	0.00%
02-100-1104.10 GRADER LEASE	34,199.00	34,198.94	100.00%
Total CAPITAL/ONE-TIME EXPENSES	277,132.00	139,360.76	50.29%
02-101-1102.10 WATER MAIN BREAK ALLOCATI	0.00	0.00	0.00%
02-101-1103.10 LAREAU PARK IMPROVEMENTS	0.00	0.00	0.00%
02-101-1104.10 LO-PRO TRUCK PURCHASE	0.00	0.00	0.00%
02-101-1105.10 FIRE TRUCK PURCHASE	0.00	0.00	0.00%
02-101-1106.10 DUMP TRUCK PURCHASE	0.00	0.00	0.00%
02-101-1108.10 CULVERT PLATE COMPATOR	0.00	0.00	0.00%
02-101-1109.10 CULVERT BLOWER	0.00	0.00	0.00%
02-101-1110.10 TANDEM PURCHASE	0.00	0.00	0.00%
02-108-02 Elem School Solar Snow Cl			
Total Elem School Solar Snow Cl	0.00	0.00	0.00%
Total Expenditures	277,132.00	139,360.76	50.29%
Total CAPITAL/ONE-TIME EXP'S	-225,132.00	-84,960.46	
Total All Funds	-1.00	839,337.36	

Capital or Capital-Related Reserve Summaries

For Town Meeting 2024 - Not all reserves are shown

	<u>Reserve [1]</u>	<u>Department/Area</u>	<u>Balance as of 12/1/2023</u>	<u>FY24 Projected Remaining Use</u>	<u>FY24 Approved Transfers</u>	<u>FY25 Starting Balance</u>
1	Equip. Reserve - Highway Trucks	Road	\$ 19,788.29	\$ -	\$ 66,250.00	\$ 86,038.29
2	Equip. Reserve - Heavy Hwy Equip.	Road	\$ 90,973.87	\$ -	\$ 41,250.00	\$ 132,223.87
3	Paving	Road	\$ 434,502.67	\$ -	\$ 176,250.00	\$ 610,752.67
4	Culvert/Bridge Replacement	Road	\$ 222,377.46	\$ 45,000.00	\$ 96,250.00	\$ 273,627.46
5	Covered Bridge	Road	\$ 9,640.11	\$ -	\$ 2,500.00	\$ 12,140.11
6	Equip/Truck Reserve - Fire Dept.	Fire	\$ 102,480.13	\$ 7,000.00	\$ 76,605.00	\$ 172,085.13
7	Fire Dept. Building and Equip.	Fire	\$ 29,067.84	\$ 15,000.00	\$ 20,895.00	\$ 34,962.84
8	Transportation Path Reserve	General	\$ 48,493.01	\$ -	\$ 10,000.00	\$ 58,493.01
9	Restroom/Recreation/Conservation	General	\$ 65,422.60	\$ -	\$ 20,000.00	\$ 85,422.60
10	Lareau Park Reserve	General	\$ 16,751.59	\$ -	\$ 2,000.00	\$ 18,751.59
11	Energy Projects	General	\$ 9,056.61	\$ -	\$ -	\$ 9,056.61
12	Church Clock	General	\$ 1,936.98	\$ -	\$ -	\$ 1,936.98
13	Street Trees	General	\$ 14,955.56	\$ -	\$ 5,000.00	\$ 19,955.56
14	Invasive Species Reserve	General	\$ 2,485.88	\$ -	\$ 10,000.00	\$ 2,485.88
15		TOTALS	\$ 1,067,933	\$ 67,000	\$ 527,000	\$ 1,517,933

**TOWN OF WAITSFIELD CAPITAL BUDGET AND PROGRAM
FY25 - FY29**

Town Meeting 2024

Project/Item	Total cost (est.)	FY25	FY26	FY27	FY28	FY29
ROADS, BRIDGES, CULVERTS						
Reserve Balances						
Paving Reserve - FY25 Estimated Starting Balance		\$ 610,752.67	\$ 815,752.67	\$ 520,752.67	\$ 770,752.67	\$ 715,752.67
FY25 Transfers to Reserve		Annual \$ 205,000.00	\$ 225,000	\$ 250,000	\$ 250,000	\$ 250,000
FY25 Payments out of Reserve		Annual \$ -	\$ 520,000.00	\$ -	\$ 305,000.00	\$ -
FY25 Estimated Ending Reserve Balance		\$ 815,752.67	\$ 520,752.67	\$ 770,752.67	\$ 715,752.67	\$ 965,752.67
Bridge & Culvert Reserve - FY25 Estimated Starting Balance						
FY25 Transfers to Reserve		Annual \$ 273,627.46	\$ 308,627.46	\$ 283,627.46	\$ 383,627.46	\$ 483,627.46
FY25 Payments out of Reserve		Annual \$ 100,000.00	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
FY25 Estimated Ending Reserve Balance		\$ 65,000.00	\$ 125,000.00	\$ -	\$ -	\$ -
FY25 Estimated Ending Reserve Balance		\$ 308,627.46	\$ 283,627.46	\$ 383,627.46	\$ 483,627.46	\$ 583,627.46
Paving Projects						
East Warren Rd paving (FY26)		\$ 700,000				
Paving Reserves		\$ -	\$ 520,000.00	\$ -	\$ -	\$ -
Paving Grants		\$ -	\$ 180,000.00	\$ -	\$ -	\$ -
FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
Future FY Paving Projects (Slow Road)		\$ 350,000				
Paving Reserves		\$ -	\$ -	\$ -	\$ 305,000	\$ -
Paving Grants		\$ -	\$ -	\$ -	\$ 175,000	\$ -
FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
Culvert Projects						
North Road Culvert (FY25)		\$ 65,000				
Bridge and culvert reserves		\$ 65,000	\$ -	\$ -	\$ -	\$ -
Grants / ARPA		\$ -	\$ -	\$ -	\$ -	\$ -
FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
Common Road Culvert (FY26)		\$ 300,000.00				
Bridge and culvert reserves		\$ -	\$ 125,000	\$ -	\$ -	\$ -

Project/Item	Total cost (est.)	FY25	FY26	FY27	FY28	FY29
Structures Grants		\$ -	\$ 175,000	\$ -	\$ -	\$ -
FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
Future FY Bridge Projects		\$ -	\$ -	\$ -	\$ -	\$ -
Bridge and culvert reserves		\$ -	\$ -	\$ -	\$ -	\$ -
Grants		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Stormwater/MRGP projects</u>						
FY Appropriation	Annual	\$ 10,000.00	\$ 12,500	\$ 15,000	\$ 17,500	\$ 20,000
Sub-total to be raised with FY budget		\$ 315,000	\$ 337,500	\$ 365,000	\$ 367,500	\$ 370,000
HIGHWAY EQUIPMENT / VEHICLES / BUILDINGS						
Reserve Balances						
Heavy Equipment Reserve - FY25 Estimated Starting Balance		\$ 132,223.87	\$ 167,223.87	\$ 47,223.87	\$ 87,223.87	\$ 127,223.87
FY25 Transfers to Reserve	Annual	\$ 35,000.00	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
FY25 Payments out of Reserve	Annual	\$ -	\$ 160,000.00	\$ -	\$ -	\$ -
FY25 Estimated Ending Reserve Balance		\$ 167,223.87	\$ 47,223.87	\$ 87,223.87	\$ 127,223.87	\$ 167,223.87
Road Dept. Vehicle Reserve - FY25 Estimated Starting Balance		\$ 86,038.29	\$ 156,038.29	\$ 3,038.29	\$ (127,843.71)	\$ (242,843.71)
FY25 Transfers to Reserve	Annual	\$ 70,000.00	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
FY25 Payments out of Reserve	Annual	\$ -	\$ 218,000.00	\$ 195,882.00	\$ 180,000.00	\$ -
FY25 Estimated Ending Reserve Balance		\$ 156,038.29	\$ 3,038.29	\$ (127,843.71)	\$ (242,843.71)	\$ (177,843.71)
Heavy Equipment Purchases						
Loader (FY26)	\$ 220,000					
Heavy Equipment Reserves		\$ -	\$ 160,000	\$ -	\$ -	\$ -
FY Appropriation		\$ -	\$ 60,000	\$ -	\$ -	\$ -
Backhoe (FY33)	\$ 160,000					
Heavy Equipment Reserves		\$ -	\$ -	\$ -	\$ -	\$ -
FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles Purchases						
Pick-up Truck (FY27)	\$ 60,000					

	Project/Item	Total cost (est.)	FY25	FY26	FY27	FY28	FY29
64	<i>To replace 2021 GMC 3500 Pick Up</i>						
65	Truck Reserves		\$ -	\$ -	\$ 60,000	\$ -	\$ -
66	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
67							
68	International Single Axle Dump Truck (FY27)	\$ 190,000					
69	<i>to replace 2020 International Dump Truck/Single</i>						
70	Truck Reserves		\$ -	\$ -	\$ 135,882	\$ -	\$ -
71	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
72							
73	2025 HV507 Dump Truck (FY26)	\$ 218,000					
74	<i>to replace 2018 HV Truck/Lo Pro</i>						
75	Truck Reserves		\$ -	\$ 218,000.00	\$ -	\$ -	\$ -
76	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
77							
78	Tandem Dump Truck (FY28)	\$ 200,000					
79	<i>to replace 2021 Tandem Dump Truck</i>						
80	Truck Reserves		\$ -	\$ -	\$ -	\$ 180,000	\$ -
81	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
82							
83	Paved Road Plan Update (5-Year)	\$ 7,500					
84	FY Appropriation		\$ -	\$ 7,500	\$ -	\$ 0	\$ -
85							
86	Highway Garage Design & Planning	\$ 15,000					
87	FY Appropriation		\$ 15,000	\$ -	\$ -	\$ -	\$ -
88							
89	Salt/sand shed	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
90							
91	Chipper (FY26)	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
92	FY Appropriation		\$ -	\$ 35,000	\$ -	\$ -	\$ -
93							
94	Hydraulic Press (FY25)	\$ 8,300					
95	FY Appropriation		\$ 8,300				
96							
97	Sub-total to be raised with FY budget		\$ 128,300	\$ 207,500	\$ 105,000	\$ 105,000	\$ 105,000

Project/Item		Total cost (est.)	FY25	FY26	FY27	FY28	FY29
98	FIRE DEPARTMENT BUILDING						
99	Reserve Summary						
100	WFFD Building Reserve - FY25 Estimated Starting Balance		\$ 34,962.84	\$ 21,857.74	\$ 42,317.54	\$ 47,777.34	\$ 68,237.14
101	FY25 Transfers to Reserve	Annual	\$ 20,895	\$ 25,460	\$ 25,460	\$ 25,460	\$ 25,460
102	FY25 Payments out of Reserve	Annual	\$ 34,000.00	\$ 5,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00
103	FY25 Estimated Ending Reserve Balance		\$ 21,857.74	\$ 42,317.54	\$ 47,777.34	\$ 68,237.14	\$ 88,696.94
104							
105	WFFD Building and Equipment Repairs						
106	Miscellaneous Needs						
107	Building Reserves	Annual	\$ 5,000	\$ 5,000	\$ 20,000	\$ 5,000	\$ 5,000
108	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
109							
110	Extractor	\$ 50,000.00					
111	Building/Equipment Reserves		\$ 10,000	\$ -	\$ -	\$ -	\$ -
112	Grant Funding		\$ -	\$ -	\$ -	\$ -	\$ -
113	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
114							
115	Rolston Road Hydrant	\$ 10,000.00					
116	Building/Equipment Reserves		\$ 10,000	\$ -	\$ -	\$ -	\$ -
117	Grant Funding		\$ -	\$ -	\$ -	\$ -	\$ -
118	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
119							
120	Building Needs Assessment	\$ 15,000.00					
121	Building/Equipment Reserves		\$ 9,000	\$ -	\$ -	\$ -	\$ -
122	Grant Funding		\$ -	\$ -	\$ -	\$ -	\$ -
123	FY Appropriation		\$ -	\$ -	\$ -	\$ -	\$ -
124	Sub-total to be raised with FY budget		\$ 20,895	\$ 25,460	\$ 25,460	\$ 25,460	\$ 25,460
125	FIRE DEPARTMENT VEHICLES & EQUIPMENT						
126	Reserve Summary						
127	WFFD Vehicle Reserve - FY25 Estimated Starting Balance		\$ 172,085.13	\$ 242,690.23	\$ 323,860.23	\$ 189,294.83	\$ 270,464.83
128	FY25 Transfers to Reserve	Annual	\$ 76,605	\$ 81,170	\$ 81,170	\$ 81,170	\$ 81,170
129	FY25 Payments out of Reserve	Annual	\$ 6,000.00	\$ -	\$ 215,735.40	\$ -	\$ -
130	FY25 Estimated Ending Reserve Balance		\$ 242,690.23	\$ 323,860.23	\$ 189,294.83	\$ 270,464.83	\$ 351,634.83

	<u>Project/Item</u>	<u>Total cost (est.)</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>	<u>FY29</u>
131							
132	WFFD Vehicle Purchases						
133	Pumper [Engine 6] (FY44)	\$ 777,150					
134	Vehicle Reserves		\$ -	\$ -	\$ -	\$ -	\$ -
135	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
136							
137	Utility Van (FY33)	\$ 100,000					
138	Vehicle Reserves		\$ -	\$ -	\$ -	\$ -	\$ -
139	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
140							
141	International 7400 Pumper/Tanker (FY40)	\$ 472,221					
142	Vehicle Reserves		\$ -	\$ -	\$ -	\$ -	\$ -
143	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
144							
145	International 4400 Pumper [Engine #5] (FY27)	\$ 334,559					
146	Vehicle Reserves		\$ -	\$ -	\$ 200,735	\$ -	\$ -
147	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
148							
149	Pick-up Truck	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
150							
151	<u>Fire Equipment Replacement/ Repairs</u>	Annual					
152	Miscellaneous Needs	\$ 10,000.00					
153	Vehicle/Equipment Reserves		\$ 6,000	\$ -	\$ 15,000	\$ -	\$ -
154	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
155							
156	Sub-total to be raised with FY budget		\$ 76,605	\$ 81,170	\$ 81,170	\$ 81,170	\$ 81,170
157	<u>PARKS & RECREATION</u>						
158	Reserve Summary						
159	Lareau Park Reserve - FY25 Estimated Starting Balance		\$ 18,751.59	\$ 20,751.59	\$ 7,751.59	\$ 9,751.59	\$ 11,751.59
160	FY25 Transfers to Reserve	Annual	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
161	FY25 Payments out of Reserve	Annual	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
162	FY25 Estimated Ending Reserve Balance		\$ 20,751.59	\$ 7,751.59	\$ 9,751.59	\$ 11,751.59	\$ 13,751.59
163							
164	Path & Sidewalk Reserve - FY25 Estimated Starting Balance		\$ 58,493.01	\$ 62,493.01	\$ 72,493.01	\$ 84,993.01	\$ 97,493.01

Project/Item		Total cost (est.)	FY25	FY26	FY27	FY28	FY29
165	<i>FY25 Transfers to Reserve</i>	<i>Annual</i>	\$ 10,000	\$ 10,000	\$ 12,500	\$ 12,500	\$ 12,500
166	FY25 Payments out of Reserve	Annual	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
167	FY25 Estimated Ending Reserve Balance		\$ 62,493.01	\$ 72,493.01	\$ 84,993.01	\$ 97,493.01	\$ 109,993.01
168							
169	Parks & Recreation Projects						
170	Future Lareau Swim Hole Access/Water Quality Project	\$ 17,500					
171	Lareau Park Reserves		\$ -	\$ 15,000	\$ -	\$ -	\$ -
172	FY Appropriations		\$ -	\$ 2,500	\$ -	\$ -	\$ -
173							
174	Sidewalk Maintenance Plan	\$ 6,000					
175	Path Reserve		\$ 6,000	\$ -	\$ -	\$ -	\$ -
176	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
177							
178	Mad River Path Route 100 Scoping Study contribution	\$ 4,000					
179	Path Reserve		\$ -	\$ -	\$ -	\$ -	\$ -
180	FY Appropriations		\$ 4,000	\$ -	\$ -	\$ -	\$ -
181	Sub-total to be raised with FY budget		\$ 16,000	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500
182	<u>PARKS & RECREATION</u>						
183	Reserve Summary						
184	Covered Bridge Reserve - FY25 Estimated Starting Balance		\$ 12,140.11	\$ 14,640.11	\$ 19,640.11	\$ 23,140.11	\$ 26,640.11
185	<i>FY25 Transfers to Reserve</i>	<i>Annual</i>	\$ 2,500	\$ 5,000	\$ 3,500	\$ 3,500	\$ 3,500
186	FY25 Payments out of Reserve	Annual	\$ -	\$ -	\$ -	\$ -	\$ -
187	FY25 Estimated Ending Reserve Balance		\$ 14,640.11	\$ 19,640.11	\$ 23,140.11	\$ 26,640.11	\$ 30,140.11
188	Covered Bridge Projects						
189	Future Covered Bridge repair project						
190	Covered Bridge Reserve		\$ -	\$ -	\$ -	\$ -	\$ -
191	FY Appropriations		\$ -	\$ -	\$ -	\$ -	\$ -
192	Sub-total to be raised with FY budget		\$ 2,500	\$ 5,000	\$ 3,500	\$ 3,500	\$ 3,500
193	<u>OTHER CAPITAL NEEDS</u>						
194	Capital Purchases						
195	New Town Office Printer	\$ 7,500					
196	FY Appropriations		\$ 7,500	\$ -	\$ -	\$ -	\$ -
197	Sub-total to be raised with FY budget		\$ 7,500	\$ -	\$ -	\$ -	\$ -

	<u>Project/Item</u>	<u>Total cost (est.)</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>	<u>FY29</u>
198		*Total to be raised with FY25 Budget	\$ 566,800	\$ 671,130	\$ 594,630	\$ 597,130	\$ 599,630
199							
200		FY25 CIP FUNDING SUMMARY					
201	General Fund Transfers to Capital Reserves		\$ 522,000	\$ 553,630	\$ 579,630	\$ 579,630	\$ 579,630
203	Direct FY Appropriations		\$ 44,800	\$ 117,500	\$ 15,000	\$ 17,500	\$ 20,000
202	Capital Reserves (expenditures of; see FY summary for more detail)		\$ 111,000	\$ 1,043,000	\$ 431,617	\$ 490,000	\$ 5,000
204	Grant Funding		\$ -	\$ 355,000	\$ -	\$ 175,000	\$ -
205		TOTAL CIP	\$ 677,800	\$ 2,069,130	\$ 1,026,247	\$ 1,262,130	\$ 604,630

***DETAIL BY DEPARTMENT**

<u>Total to be raised by FY25 budget</u>	<u>Department/Area</u>
\$ 33,300	Road Department FY Appropriations
\$ 410,000	Road Department Reserve Transfers
\$ -	Fire Department FY Appropriations
\$ 97,500	Fire Department Reserve Transfers
\$ 14,500	General - Reserve Transfers
\$ 11,500	General - Project specific FY appropriations
\$ 566,800	TOTAL

TOWN OF WAITSFIELD, VT
FY25 General Fund Budget -- Revenue Detail

Town Meeting 2024

Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)
<u>REVENUES</u>					
<u>Property Taxes</u>					
Municipal Property Taxes	\$ 1,609,089	\$ 2,029,667.00	\$ 2,245,576	\$ 2,263,174	\$ 17,597
Delinquent Penalty Fees	\$ 9,872.00	\$ 12,827.11	\$ 15,000.00	\$ 15,000	
Delinquent Tax Interest	\$ 15,372.00	\$ 23,311.58	\$ 16,500.00	\$ 18,000	\$ 1,500
Section TOTAL	\$ 1,634,333	\$ 2,065,805.69	\$ 2,277,076	\$ 2,296,174	\$ 19,097
<u>Town Clerk and Treasurer</u>					
Town Clerk Fees	\$ 36,146	\$ 28,844.95	\$ 35,000	\$ 30,000	\$ (5,000)
Interest Income	\$ 2,692	\$ 18,534.97	\$ 10,000	\$ 17,500	\$ 7,500
Beverage Sale Permits	\$ 4,140	\$ 3,970.00	\$ 4,000	\$ 4,000	\$ -
Section TOTAL	\$ 42,978	\$ 51,349.92	\$ 49,000	\$ 51,500	\$ 2,500
<u>Road Department</u>					
State Highway Aid	\$ 80,155	\$ 74,123.17	\$ 74,000	\$ 74,000	\$ -
Grants	\$ -	\$ 9,400.00	\$ -	\$ -	\$ -
Road Dept. Miscellaneous	\$ 2,307	\$ 1,000.00	\$ 2,000	\$ 1,000	\$ (1,000)
Section TOTAL	\$ 82,462	\$ 84,523.17	\$ 76,000	\$ 75,000	\$ (1,000)
<u>Public Safety</u>					
Fayston "Share" (40% of exp.)	\$ 59,869.00	\$ 54,882.88	\$ 68,185.38	\$ 80,469	\$ 12,284
Fire Admin Reimbursement	\$ -	\$ -	\$ 5,290.00	\$ 5,607	\$ 317
Miscellaneous Fire Income	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Control	\$ 3,495.00	\$ 5,095.67	\$ 5,000.00	\$ 5,000	\$ -
Miscellaneous Police Income	\$ -	\$ -	\$ -	\$ -	\$ -
Dog Impoundment Fees	\$ 205.00	\$ 721.55	\$ 150.00	\$ 150	\$ -
Section TOTAL	\$ 63,569	\$ 60,700.10	\$ 78,625	\$ 91,226	\$ 12,601
<u>General Government</u>					
Pilot Program	\$ 6,347.00	\$ 6,238.93	\$ 6,000.00	\$ 6,000	\$ -
Current Use Reimbursement	\$ 105,048.00	\$ 110,612.00	\$ 106,500.00	\$ 110,000	\$ 3,500
Library Insurance Reimbursement	\$ 4,795.00	\$ 3,236.00	\$ 2,700.00	\$ 2,894	\$ 194
Wait House Insurance Reimburse.	\$ 2,500.00	\$ 3,117.00	\$ 2,500.00	\$ 3,000	\$ 500
Water Admin. Reimbursement	\$ 3,263.00	\$ 3,575.00	\$ 5,000.00	\$ 5,150	\$ 150
Miscellaneous Income	\$ 2,207.00	\$ 1,215.31	\$ -	\$ -	\$ -
Act 60 Annual Support	\$ 10,745	\$ 10,830.00	\$ 10,500	\$ 10,500	\$ -

Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)
Planning and Zoning Income	\$ 17,363	\$ 17,176.10	\$ 11,000	\$ 11,000	\$ -
Planning and Zoning Grants	\$ -	\$ 17,500.00	\$ -	\$ -	\$ -
Insurance Claims	\$ 30,420	\$ 524.00	\$ -	\$ -	\$ -
"Other" Grant Proceeds	\$ 1,482.00	\$ -	\$ -	\$ -	\$ -
Waitsfield Elem. School Solar	\$ 5,599.00	\$ 8,744.34	\$ 10,000.00	\$ 10,000	\$ -
Waitsfield Elem. School Snow Clearing [NEW <i>Water System Hydrant Snow Clearing [New FY25]</i>	\$ -	\$ -	\$ 1,500.00	\$ 7,000	\$ 5,500
Solar Array Credit Proceeds	\$ 13,890.00	\$ 15,235.98	\$ 9,500.00	\$ 10,000	\$ 500
Section TOTAL	\$ 203,659	\$ 198,004.66	\$ 165,200	\$ 178,144	\$ 10,344
Decentralized Wastewater					
WW Loan Re-Payments	\$ 129,960.00	\$ 34,023.86	\$ 31,000.00	\$ 36,484	\$ 5,484
Section TOTAL	\$ 129,960	\$ 34,023.86	\$ 31,000	\$ 36,484	\$ 5,484
TOTAL	\$ 2,156,961	\$ 2,494,407.40	\$ 2,676,901	\$ 2,728,527	\$ 51,626

Municipal Property Tax "Calculator"			
FY25 Budget as Proposed	\$	2,728,527	
Non-property tax revenue	\$	465,354	
To Be Raised by Taxes (a)	\$	2,263,174	
Estimated Grand List (b)	\$	3,861,840	
Tax Rate "Formula"		(a) / (b) = (c)	
FY25 Est. Municipal Property Tax Rate (c)	\$	0.5860	
FY25 Est. Local Agreement Rate* (d)	\$	0.0036	
FY25 Est. TOTAL Municipal Property Tax Rate (c+d)	\$	0.5896	
TOTAL +/- from FY24	\$	0.0036	
Percent Increase from FY24		0.62%	
Impact for Residential Property Owners			
Assessed Value	\$200,000	\$300,000	\$400,000
FY23 Taxes	\$ 1,172	\$ 1,758	\$ 2,344
FY24 est. Taxes	\$ 1,179	\$ 1,769	\$ 2,359
Annual Difference	\$ 7.27	\$ 10.91	\$ 14.54
Monthly Difference	\$ 0.61	\$ 0.91	\$ 1.21

estimated 0.3% increase
of FY24 grand list

*The local agreement rate is the amount needed to cover the education taxes lost from local property tax exemptions (the veteran's exemption, any non-residential exemptions, etc.). The rate is charged against the municipal grand list only. It was increased in 0.0036 in FY22 up from 0.0035 in FY21.

TOWN OF WAITSFIELD, VT
FY25 General Fund Budget -- Expenditure Detail

For Town Meeting 2024

	Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)	% Change
<u>EXPENDITURES</u>							
1	<u>Elections & Town Meeting</u>						
2	Election Expense	\$ 1,903	\$ 218.23	\$ 500	\$ 3,000	\$ 2,500	
3	Town Report	\$ 1,960	\$ 1,074.24	\$ 1,500	\$ 1,500	\$ -	
4	Ballot Clerks [MOVED FY24]	\$ 1,000	\$ 822.39	\$ 1,500	\$ 2,000	\$ 500	
5	Section TOTAL	\$ 4,863	\$ 2,114.86	\$ 3,500	\$ 6,500	\$ 3,000	85.7%
6	<u>Legal and Auditing</u>						
7	Legal	\$ 12,277	\$ 9,366.29	\$ 16,000	\$ 16,000	\$ -	
8	Auditing	\$ 17,200	\$ 17,700.00	\$ 19,000	\$ 19,500	\$ 500	
9	Section TOTAL	\$ 29,477	\$ 27,066.29			\$ 500	1.4%
10	<u>Town Office Operations</u>						
11	Insurance and Bonds	\$ 12,569	\$ 12,858.50	\$ 17,000	\$ 21,989	\$ 4,989	
12	Office Utilities	\$ 4,480	\$ 4,983.99	\$ 5,000	\$ 5,000	\$ -	
13	Repairs & Maintenance	\$ 5,586	\$ 2,391.40	\$ 9,000	\$ 9,000	\$ -	
14	Postage	\$ 3,626	\$ 3,113.73	\$ 5,250	\$ 5,000	\$ (250)	
15	Supplies	\$ 6,705	\$ 8,019.07	\$ 7,000	\$ 7,500	\$ 500	
16	Computer Services	\$ 1,788	\$ 6,177.12	\$ 8,000	\$ 9,000	\$ 1,000	
17	Training	\$ 233	\$ 406.25	\$ 750	\$ 750	\$ -	
18	Cleaning	\$ 7,950	\$ 9,054.96	\$ 10,000	\$ 10,000	\$ -	
19	Equip. Maint. & Contracts	\$ 18,620	\$ 14,997.14	\$ 15,000	\$ 15,500	\$ 500	
20	Telephone & Internet	\$ 4,810	\$ 4,487.92	\$ 5,320	\$ 5,250	\$ (70)	
21	Office Equipment	\$ 4,125	\$ 183.10	\$ 4,000	\$ 4,000	\$ -	
22	Public Notice Expense	\$ 6,701	\$ 5,222.64	\$ 4,000	\$ 4,500	\$ 500	
23	Special Services	\$ 3,907	\$ -	\$ 7,000	\$ 7,000	\$ -	
24	Section TOTAL	\$ 81,101	\$ 71,895.82	\$ 97,320	\$ 104,489	\$ 7,169	7.4%
25	<u>Town Clerk and Treasurer</u>						
26	Salaries	\$ 94,441	\$ 101,388.34	\$ 125,112	\$ 128,866	\$ 3,753	
27	Borrowing Interest	\$ -	\$ 38.11	\$ 250	\$ 250	\$ -	
28	Section TOTAL	\$ 94,441	\$ 101,426.45	\$ 125,362	\$ 129,116	\$ 3,753	3.0%
29	<u>Selectboard</u>						
30	Selectboard Reimbursement	\$ 3,251	\$ 3,250.00	\$ 3,250	\$ 3,250	\$ -	
31	Town Website	\$ 823	\$ -	\$ 3,000.00	\$ 2,000	\$ (1,000)	
32	Town Admin. Salary	\$ 66,984	\$ 69,142.49	\$ 81,122	\$ 83,555	\$ 2,434	
33	Training	\$ 397	\$ 547.17	\$ 500	\$ 500	\$ -	
34	Mileage Reimbursement	\$ -	\$ 44.41	\$ -	\$ -	\$ -	
35	SB Recording Secretary	\$ 1,134	\$ 1,418.00	\$ 2,400	\$ 2,520	\$ 120	
36	Communications	\$ -	\$ -	\$ -	\$ -	\$ -	

	Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)	% Change
37	Wastewater Project [NEW FY25]	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	
38	Section TOTAL	\$ 72,589	\$ 74,402.07	\$ 90,272	\$ 96,825	\$ 6,554	7.3%
39	Planning & Zoning						
40	PC/DRB Recording Secretary	\$ 923	\$ 1,600.50	\$ 1,600	\$ 1,680	\$ 80	
41	Special Planning Projects	\$ -	\$ 22,933.10	\$ 8,000	\$ 12,000	\$ 4,000	
42	Town Plan	\$ -	\$ -	\$ -	\$ -	\$ -	
43	Salaries	\$ 54,221	\$ 57,051.11	\$ 64,019	\$ 65,940	\$ 1,921	
44	Training	\$ 239	\$ 192.43	\$ 500	\$ 500	\$ -	
45	Computer Equipment/Service	\$ 899	\$ 851.00	\$ 1,250	\$ 1,250	\$ -	
46	Mileage Reimbursement	\$ -	\$ -	\$ 250	\$ 250	\$ -	
47	Section TOTAL	\$ 56,282	\$ 82,628.14	\$ 75,619	\$ 81,620	\$ 6,001	7.9%
48	Board of Listers						
49	Assessor Services	\$ 22,569	\$ 22,463.25	\$ 23,000	\$ 23,000	\$ -	
50	Computer Equipment/Service	\$ 2,877	\$ 2,806.57	\$ 3,250	\$ 4,000	\$ 750	
51	Property Map Maintenance	\$ 1,650	\$ 1,650.00	\$ 1,750	\$ 1,800	\$ 50	
52	Training and Meetings	\$ -	\$ -	\$ 200	\$ 200	\$ -	
53	Professional Services	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	
54	Section TOTAL	\$ 27,096	\$ 26,919.82	\$ 29,200	\$ 30,000	\$ 800	2.7%
55	Delinquent Tax Collector						
56	Collector Fees	\$ 9,826	\$ 11,705.30	\$ 13,500	\$ 15,000	\$ 1,500	
57	Section TOTAL	\$ 9,826	\$ 11,705.30	\$ 13,500	\$ 15,000	\$ 1,500	11.1%
58	Conservation Commission						
59	Conservation Special Projects	\$ 1,970	\$ 4,999.60	\$ 5,000	\$ 5,000	\$ -	
60	Section TOTAL	\$ 1,970	\$ 4,999.60	\$ 5,000	\$ 5,000	\$ -	0.0%
61	Road Department						
62	Labor						
63	Salaries	\$ 178,139	\$ 176,770.00	\$ 231,257	\$ 245,858	\$ 14,601	
64	Overtime	\$ 22,013	\$ 23,831.25	\$ 22,984	\$ 30,732	\$ 7,748	
65	Act 76 Childcare Tax [NEW FY25]	\$ -	\$ -	\$ -	\$ 2,307	\$ 2,307	
66	Sub-total	\$ 200,152	\$ 200,601.25	\$ 254,241	\$ 278,896	\$ 24,655	9.7%
67	Equipment Operations/Repairs						
68	Road Department Insurance	\$ 9,220	\$ 9,100.50	\$ 9,500	\$ 10,673	\$ 1,173	
69	Gas	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ -	
70	Oil, Grease, and Filters	\$ 10,107	\$ 11,281.98	\$ 5,000	\$ 5,000	\$ -	
71	Diesel	\$ 30,873	\$ 38,530.11	\$ 30,000	\$ 32,000	\$ 2,000	
72	2013 International Dump Truck	\$ -	\$ -	\$ -	\$ -	\$ -	
73	2020 International Dump Truck	\$ 4,520	\$ 1,674.66	\$ 1,500	\$ 1,500	\$ -	
74	2016 GMC Pick-Up Truck	\$ -	\$ -	\$ -	\$ -	\$ -	
75	2021 GMC 3500 [NEW]	\$ 1,103	\$ 4,057.67	\$ 1,500	\$ 2,000	\$ 500	
76	2010 Low-Pro Truck	\$ -	\$ -	\$ -	\$ -	\$ -	

	Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)	% Change
77	2018 HV Truck (Low-Pro)	\$ 1,915	\$ 1,290.89	\$ 2,500	\$ 2,500	\$ -	-
78	<i>1997 International Dump Truck</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
79	Ford Chloride Truck	\$ 1,472	\$ 489.10	\$ 1,500	\$ 1,500	\$ -	-
80	2009 John Deere Loader	\$ 1,566	\$ 4,866.14	\$ 3,000	\$ 3,500	\$ 500	500
81	<i>2015 Tandem (Dump Truck)</i>	\$ 16,458	\$ 7,345.10	\$ -	\$ -	\$ -	-
82	2021 Tandem (Dump Truck) [NEW]	\$ 160	\$ 628.55	\$ 1,500	\$ 1,500	\$ -	-
83	<i>1998 Galion Grader</i>	\$ 424	\$ -	\$ -	\$ -	\$ -	-
84	2021 John Deere Grader [NEW]	\$ -	\$ 420.73	\$ 1,500	\$ 1,500	\$ -	-
85	<i>2008 Cat Backhoe</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
86	2021 Cat Backhoe [NEW]	\$ 103	\$ -	\$ 500	\$ 1,000	\$ 500	500
87	Ventrac [NEW FY25]	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	1,000
88	Roadside Mower	\$ 1,447	\$ 4,607.42	\$ 3,000	\$ 3,000	\$ -	-
89	Steel Pole Saw/Chainsaw	\$ 20	\$ 102.15	\$ 300	\$ 1,200	\$ 900	900
90	Garage Repairs	\$ 1,644	\$ 3,090.58	\$ 2,500	\$ 2,500	\$ -	-
91	Garage Trash Removal	\$ 1,913	\$ 2,071.00	\$ 2,040	\$ 2,244	\$ 204	204
92	Uniforms Services	\$ 5,490	\$ 6,812.20	\$ 5,400	\$ 3,500	\$ (1,900)	(1,900)
93	Uniforms Materials (NEW FY25)	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	2,500
94	Heat	\$ 5,499	\$ 4,060.95	\$ 4,000	\$ 4,000	\$ -	-
95	Telephone	\$ 2,476	\$ 2,217.74	\$ 2,600	\$ 2,600	\$ -	-
96	Electricity	\$ 1,744	\$ 1,750.98	\$ 1,900	\$ 1,900	\$ -	-
97	Garage Supplies/Hardware	\$ 4,418	\$ 4,178.90	\$ 4,500	\$ 4,500	\$ -	-
98	Chipper/Rake	\$ 559	\$ 1,293.72	\$ 1,000	\$ 2,500	\$ 1,500	1,500
99	Alarm System	\$ 961	\$ 377.00	\$ 1,000	\$ 1,000	\$ -	-
100	Water Service	\$ 628	\$ 592.87	\$ 630	\$ 630	\$ -	-
101	Plow Blades and Shoes.	\$ 3,624	\$ 5,863.25	\$ 8,500	\$ 8,500	\$ -	-
102	Sub-total	\$ 109,639	\$ 116,704.19	\$ 98,370	\$ 107,247	\$ 8,877	9.0%
103	<i>Hired Equipment and Labor</i>						
104	Sidewalk Mowing	\$ -	\$ -	\$ -	\$ -	\$ -	-
105	Sidewalk Plowing	\$ 29,070	\$ 29,651.00	\$ -	\$ -	\$ -	-
106	Other Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	-
107	Contract Plowing	\$ 1,480	\$ -	\$ -	\$ -	\$ -	-
108	Grading	\$ -	\$ -	\$ 300	\$ 300	\$ -	-
109	Contract Services	\$ 11,083	\$ 150.00	\$ 12,000	\$ 12,000	\$ -	-
110	Sub-total	\$ 41,633	\$ 29,801.00	\$ 12,300	\$ 12,300	\$ -	0.0%
111	<i>Materials</i>						
112	Salt	\$ 33,491	\$ 45,587.74	\$ 50,000	\$ 50,000	\$ -	-
113	Sand	\$ 34,838	\$ 45,447.12	\$ 56,000	\$ 75,000	\$ 19,000	19,000
114	Chloride	\$ 12,035	\$ 14,791.08	\$ 16,000	\$ 16,000	\$ -	-
115	Crushed Gravel	\$ -	\$ -	\$ 30,000	\$ -	\$ (30,000)	(30,000)
116	Stone	\$ 10,518	\$ 8,043.70	\$ 10,000	\$ 12,000	\$ 2,000	2,000

	Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)	% Change
117	Culverts	\$ 14,153	\$ 10,230.03	\$ 10,000	\$ 10,000	\$ -	-
118	Guardrails	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	-
119	Tools	\$ 3,586	\$ 2,752.67	\$ 6,500	\$ 4,000	\$ (2,500)	
120	Signs	\$ 1,991	\$ 644.50	\$ 2,000	\$ 1,500	\$ (500)	
121	Fabric	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	-
122	Cold Patch, Hay, and Seed	\$ 5,793	\$ 4,400.04	\$ 8,000	\$ 8,000	\$ -	-
123	Waste Blocks	\$ 1,065	\$ -	\$ 1,000	\$ 1,000	\$ -	-
124	Sub-total	\$ 117,470	\$ 131,896.88	\$ 192,000	\$ 180,000	\$ (12,000)	-6.3%
125	<u>Miscellaneous</u>						
126	Fayston Winter Agreement	\$ 11,058	\$ 11,174.00	\$ 12,595	\$ 11,848	\$ (747)	
127	Sidewalk Maintenance/Repairs	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -	-
128	Tree Cutting	\$ -	\$ -	\$ 1,000	\$ 500	\$ (500)	
129	Bridge Repairs	\$ 27,900	\$ 206.22	\$ 4,000	\$ 1,000	\$ (3,000)	
130	Gravel Pit Management	\$ 160	\$ 160.00	\$ 1,000	\$ 1,000	\$ -	-
131	Pavement Sealing	\$ -	\$ -	\$ -	\$ -	\$ -	-
132	Culvert and Road Inventory	\$ -	\$ -	\$ -	\$ -	\$ -	-
133	Line Painting	\$ 950	\$ 3,323.00	\$ 4,000	\$ 4,000	\$ -	-
134	North Road Culvert	\$ -	\$ -	\$ -	\$ -	\$ -	-
135	Street Lights	\$ 5,365	\$ 5,518.34	\$ 5,000	\$ 5,700	\$ 700	
136	Bridge Lights	\$ 378	\$ 189.14	\$ 800	\$ 800	\$ -	-
137	Radios	\$ 1,794	\$ -	\$ 500	\$ 350	\$ (150)	
138	Training	\$ 39	\$ 30.01	\$ 250	\$ -	\$ (250)	
139	MRGP/State Roads Permit	\$ 1,350	\$ 1,765.00	\$ 1,800	\$ 1,850	\$ 50	
140	Sub-total	\$ 48,994	\$ 22,365.71	\$ 33,445	\$ 29,548	\$ (3,897)	-11.7%
141	Section TOTAL	\$ 517,907	\$ 501,369.03	\$ 590,356	\$ 607,992	\$ 17,636	3.0%
142	<u>Employee Benefits</u>						
143	FICA/Medicare	\$ 32,048	\$ 33,098.45	\$ 44,957	\$ 42,454	\$ (2,503)	
144	Medicare	\$ -	\$ -	\$ -	\$ -	\$ -	-
145	Retirement (VMERS)	\$ 24,837	\$ 27,862.12	\$ 39,668	\$ 37,459	\$ (2,209)	
146	Unemployment	\$ 547	\$ 749.00	\$ 800	\$ 700	\$ (100)	
147	Worker's Compensation	\$ 12,100	\$ 24,465.11	\$ 15,224	\$ 18,844	\$ 3,620	
148	Health Insurance	\$ 65,642	\$ 89,305.47	\$ 138,866	\$ 122,421	\$ (16,446)	
149	Life and Disability	\$ -	\$ 2,383.74	\$ 4,000	\$ 4,000	\$ -	-
150	Vision	\$ 2,047	\$ 358.68	\$ 1,500	\$ 1,500	\$ -	-
151	Dental [NEW]	\$ 438	\$ 1,258.98	\$ 3,891	\$ 4,000	\$ 109	
152	Section TOTAL	\$ 137,659	\$ 179,481.55	\$ 248,907	\$ 231,377	\$ (17,529)	-7.0%
153	<u>Fire Department</u>						
154	Gas, Oil, and Grease	\$ 3,095	\$ 3,208.75	\$ 4,200	\$ 4,200	\$ -	-
155	Insurance	\$ 10,084	\$ 10,536.50	\$ 10,503	\$ 12,171	\$ 1,667.85	
156	Telephone and Dispatch	\$ 21,642	\$ 36,007.28	\$ 29,000	\$ 29,000	\$ -	-

	Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)	% Change
157	Capital West Reserve Contribution [NEW FY23]	\$ -	\$ -	\$ 9,525	\$ 9,525	\$ -	-
158	Radio and Radio Repairs	\$ 1,800	\$ 5,765.04	\$ 10,000	\$ 10,000	\$ -	-
159	Electricity	\$ 6,060	\$ 1,800.00	\$ 2,575	\$ 2,575	\$ -	-
160	Heat	\$ 630	\$ 5,424.29	\$ 6,300	\$ 6,300	\$ -	-
161	Water Service	\$ 6,042	\$ 592.21	\$ 660	\$ 660	\$ -	-
162	Building Repair and Supplies	\$ 145	\$ 4,660.58	\$ 11,300	\$ 11,300	\$ -	-
163	Alarm	\$ 9,450	\$ 115.00	\$ 446	\$ 446	\$ -	-
164	Truck Repairs	\$ 3,885	\$ 12,947.91	\$ 14,000	\$ 25,000	\$ 11,000.00	
165	Repair of Equipment [RENAMED]	\$ 2,632	\$ 3,243.85	\$ 7,875	\$ 7,875	\$ -	-
166	Bottled Gas	\$ 37	\$ -	\$ 400	\$ 400	\$ -	-
167	Training	\$ 4,522	\$ 6,396.21	\$ 9,450	\$ 9,450	\$ -	-
168	Hose and Equipment	\$ 5,142	\$ 5,776.83	\$ 6,489	\$ 6,489	\$ -	-
169	Gear	\$ 8,259	\$ 9,684.48	\$ 10,500	\$ 10,500	\$ -	-
170	Fire Prevention	\$ 888	\$ 686.54	\$ 900	\$ 900	\$ -	-
171	Miscellaneous	\$ 75	\$ 1,057.52	\$ 500	\$ 500	\$ -	-
172	Dues	\$ 20	\$ -	\$ 500	\$ 500	\$ -	-
173	Physical Exams	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	-
174	Labor	\$ 25,681	\$ 34,995.00	\$ 27,461	\$ 39,865	\$ 12,404.30	
175	FICA	\$ 1,965	\$ 2,991.06	\$ 2,101	\$ 3,050	\$ 948.93	
176	Ladder/Hose Testing	\$ 3,246	\$ 3,499.05	\$ 3,360	\$ 3,360	\$ -	-
177	Administrative Time	\$ -	\$ -	\$ 5,290	\$ 5,607	\$ 317.40	
178	Section TOTAL	\$ 115,300	\$ 149,388.10	\$ 174,811	\$ 211,173	\$ 26,338	15.1%
179	Public Safety						
180	Sheriff's Department Billing	\$ 14,809	\$ 25,778.92	\$ 31,200	\$ 31,824	\$ 624	
181	Dog Warden (Salary and Fees)	\$ 750	\$ 860.00	\$ 775	\$ 775	\$ -	-
182	Dog Pound Fees	\$ 155	\$ 364.75	\$ 150	\$ 150	\$ -	-
183	Emergency Management	\$ 597	\$ 770.00	\$ 1,200	\$ 1,200	\$ -	-
184	Fire Warden	\$ 250	\$ 250.00	\$ 250	\$ 250	\$ -	-
185	Fire Hydrant Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	-
186	Fire Protection Contribution	\$ 27,632	\$ 25,960.00	\$ 25,960	\$ 25,960	\$ -	-
187	Generator Expense	\$ 302	\$ 281.59	\$ 1,000	\$ 1,000	\$ -	-
188	Insurance	\$ -	\$ 556.75	\$ 2,227	\$ 2,772	\$ 545	
189	Miscellaneous	\$ -	\$ 29.75	\$ 250	\$ 250	\$ -	-
190	Training	\$ 30	\$ -	\$ 500	\$ 500	\$ -	-
191	Town Health Officer	\$ 750	\$ 750.00	\$ 775	\$ 775	\$ -	-
192	Constable [NEW]	\$ -	\$ 553.98	\$ 8,500	\$ 6,558	\$ (1,942)	
193	Section TOTAL	\$ 45,275	\$ 56,155.74	\$ 72,787	\$ 72,014	\$ (773)	-1.1%
194	Dues and Assessments						
195	Central VT Reg'l Planning	\$ 2,167	\$ 2,452.52	\$ 2,455	\$ 2,453	\$ (2)	

	Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)	% Change
196	Joslin Memorial Library	\$ 64,486	\$ 64,782.25	\$ 68,193	\$ 69,149	\$ 956	
197	MR Resource Mgt. Alliance	\$ 12,471	\$ 12,908.00	\$ 12,766	\$ 12,908	\$ 142	
198	MRV Planning District	\$ 45,317	\$ 45,317.00	\$ 45,317	\$ 53,962	\$ 8,645	
199	MRV Recreation District	\$ 30,000	\$ 40,000.00	\$ 40,000	\$ 40,000	\$ -	
200	VLCT	\$ 3,209	\$ 3,412.00	\$ 3,529	\$ 3,638	\$ 109	
201	Washington County Tax	\$ 29,929	\$ 31,378.00	\$ 32,651	\$ 33,000	\$ 349	
202	Green Mtn. Transit	\$ 2,030	\$ 2,030.00	\$ 2,131	\$ 2,131	\$ -	
203	MRVAS	\$ 15,000	\$ 15,000.00	\$ 15,000	\$ 15,000	\$ -	
204	Section TOTAL	\$ 204,609	\$ 217,279.77	\$ 222,042	\$ 232,241	\$ 10,199	4.6%
205	Special Appropriations						
206	Circle	\$ 350	\$ 350.00	\$ 350	\$ 350	\$ -	
207	CVT Adult Basic Education	\$ 600	\$ 600.00	\$ 600	\$ 600	\$ -	
208	Capstone (formerly CVTCA)	\$ 150	\$ 150.00	\$ 150	\$ 150	\$ -	
209	Downstreet (formerly CVCLT)	\$ 500	\$ 500.00	\$ 3,500	\$ 3,500	\$ -	
210	CVT Council on Aging	\$ 900	\$ 900.00	\$ 900	\$ 1,050	\$ 150	
211	CVT Economic Devel. Corp.	\$ 450	\$ 450.00	\$ 450	\$ 450	\$ -	
212	CVT Home Health and Hospice	\$ 4,500	\$ 4,500.00	\$ 4,500	\$ 4,500	\$ -	
213	Everybody Wins!	\$ 500	\$ 500.00	\$ 500	\$ 500	\$ -	
214	Family Center of Wash. Co.	\$ 500	\$ 500.00	\$ 500	\$ 500	\$ -	
215	Good Beginnings of CVT	\$ 300	\$ 300.00	\$ 300	\$ 300	\$ -	
216	Green Up Vermont	\$ 100	\$ 100.00	\$ 100	\$ 100	\$ -	
217	Home Share Now, Inc.	\$ -	\$ -	\$ -	\$ -	\$ -	
218	MRV Health Center	\$ -	\$ -	\$ -	\$ -	\$ -	
219	Mad River Valley Seniors	\$ 7,000	\$ 7,000.00	\$ 7,000	\$ 10,000	\$ 3,000	
220	Peoples Health and Wellness	\$ 500	\$ 500.00	\$ 500	\$ 500	\$ -	
221	Retired Senior Volunteer Program.	\$ 150	\$ -	\$ -	\$ -	\$ -	
222	Mosaic (formerly SACT)	\$ 250	\$ 250.00	\$ 250	\$ 250	\$ -	
223	Center of Independent Living	\$ 650	\$ 620.00	\$ 620	\$ 620	\$ -	
224	Washington Co. Mental Health	\$ 1,600	\$ 1,600.00	\$ 1,600	\$ 1,600	\$ -	
225	Washington Co. Youth Service	\$ 750	\$ 750.00	\$ 750	\$ 750	\$ -	
226	Community Harvest	\$ 300	\$ 300.00	\$ 300	\$ 400	\$ 100	
227	VT Family Network	\$ 250	\$ 250.00	\$ 250	\$ 250	\$ -	
228	VABVI	\$ 250	\$ 250.00	\$ 250	\$ 250	\$ -	
229	CVT DART	\$ 200	\$ -	\$ -	\$ -	\$ -	
230	WNRCD	\$ 500	\$ 500.00	\$ -	\$ -	\$ -	
231	Prevent Child Abuse VT	\$ 200	\$ 500.00	\$ -	\$ -	\$ -	
232	Good Samaritan	\$ 500	\$ 1,000.00	\$ 1,000	\$ 1,000	\$ -	
233	VT Association of Conservation Districts - Rural Fire Protection	\$ -	\$ 100.00	\$ 100	\$ 100	\$ -	

	Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)	% Change
234	The Children's Room [NEW FY24]	\$ -	\$ -	\$ 500	\$ 500	\$ -	
235	Section TOTAL	\$ 21,950	\$ 22,470.00	\$ 24,970	\$ 28,220	\$ 3,250	13%
236	Miscellaneous						
237	Town Pond Maintenance	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	
238	Admin. Fees	\$ -	\$ -	\$ -	\$ -	\$ -	
239	Maintenance of Parks	\$ 14,160	\$ 13,155.00	\$ 9,500	\$ 6,000	\$ (3,500)	
240	Steward MRV	\$ -	\$ 5,000.00	\$ 7,500	\$ 7,500	\$ -	
241	Trail Maintenance	\$ 2,500	\$ 2,500.00	\$ 2,500	\$ 3,000	\$ 500	
242	Solar Array Maintenance	\$ 1,081	\$ 1,287.75	\$ 1,500	\$ 1,500	\$ -	
243	Generator Expense	\$ -	\$ -	\$ -	\$ -	\$ -	
244	Memberships and Dues	\$ 80	\$ 80.00	\$ 100	\$ 100	\$ -	
245	WES Community Share	\$ -	\$ -	\$ -	\$ -	\$ -	
246	Cemetery Veteran's Flags	\$ -	\$ -	\$ 100	\$ -	\$ (100)	
247	MRVTV Meeting Coverage	\$ 3,400	\$ 3,400.00	\$ 3,400	\$ 3,400	\$ -	
248	Energy Efficiency Improve.	\$ -	\$ -	\$ -	\$ -	\$ -	
249	Tax Adjustments	\$ 2,845	\$ -	\$ -	\$ -	\$ -	
250	Affordable Housing Initiatives	\$ 4,000	\$ -	\$ -	\$ -	\$ -	
251	Other	\$ -	\$ 12.00	\$ 500	\$ -	\$ (500)	
252	Cemetery Commission Contribution [NEW FY24]	\$ -	\$ -	\$ 17,000	\$ 17,000	\$ -	
253	Section TOTAL	\$ 28,066	\$ 25,434.75	\$ 42,100	\$ 40,500	\$ (1,600)	-3.8%
254	Capital Improvement Program						
255	Road Department FY Appropriations	\$ 34,798	\$ 53,900.00	\$ 87,500	\$ 33,300	\$ (54,200)	
256	Road Department Reserve Transfers	\$ 341,000	\$ 340,000.00	\$ 380,000	\$ 410,000	\$ 30,000	
257	Fire Department FY Appropriations	\$ -	\$ -	\$ -	\$ -	\$ -	
258	Fire Department Reserve Transfers	\$ 66,000	\$ 80,000.00	\$ 97,500	\$ 97,500	\$ -	
259	General - Transfers to reserves	\$ 16,500	\$ 18,000.00	\$ 14,500	\$ 14,500	\$ -	
260	General - Project specific	\$ -	\$ -	\$ -	\$ 11,500	\$ 11,500	
261	Section TOTAL	\$ 458,298	\$ 491,900.00	\$ 579,500	\$ 566,800	\$ (12,700)	-2.2%
262	Transfer to Non-Capital Reserves						
263	Entrust Conservation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
264	Restroom/Recreation/Conserve.	\$ 10,000	\$ 20,000.00	\$ 20,000	\$ 20,000	\$ -	
265	Lareau Park Reserve [now part of C	\$ -	\$ -	\$ -	\$ -	\$ -	
266	Reappraisal Reserve	\$ 10,000	\$ 10,000.00	\$ 10,000	\$ 10,000	\$ -	
267	Town Forest Stewardship	\$ -	\$ -	\$ -	\$ -	\$ -	
268	Energy Projects	\$ -	\$ -	\$ -	\$ -	\$ -	
269	Budget Stabilization	\$ -	\$ -	\$ -	\$ -	\$ -	
270	Street Trees	\$ 5,000	\$ 5,000.00	\$ 5,000	\$ 5,000	\$ -	
271	Agricultural Support	\$ -	\$ -	\$ -	\$ -	\$ -	

	Item	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Change (FY24 to FY25)	% Change
272	Church Clock	\$ -	\$ -	\$ -	\$ -	\$ -	-
273	Invasive Species Reserve	\$ -	\$ 10,000.00	\$ 10,000	\$ 10,000	\$ -	-
274	Section TOTAL	\$ 25,000	\$ 45,000.00	\$ 45,000	\$ 45,000	\$ -	0.0%
275	Debt Service						
276	Town Office Solar Array	\$ 46,831	\$ 45,944.50	\$ 44,988	\$ 43,984	\$ (1,004)	(1,004)
277	Town Office	\$ 17,318	\$ 17,072.73	\$ 16,812	\$ 16,538	\$ (274)	(274)
278	Storm Damage	\$ 26,550	\$ 25,749.17	\$ -	\$ -	\$ -	-
279	Wastewater - "Big Pipe"	\$ 36,484	\$ 36,484.22	\$ 36,484	\$ 36,484	\$ (0)	(0)
280	Decentralized Wastewater	\$ 26,681	\$ 25,281.64	\$ 25,282	\$ 25,282	\$ 0	0
281	Fiscal Year Change	\$ -	\$ -	\$ -	\$ -	\$ -	-
282	Water Main Break	\$ 15,877	\$ 15,378.69	\$ -	\$ -	\$ -	-
283	Bridge Street Improvements	\$ 33,254	\$ 32,608.42	\$ 31,867	\$ 31,174	\$ (693)	(693)
284	Grader [NEW]	\$ -	\$ 34,198.94	\$ 34,199	\$ 34,199	\$ -	-
285	Section TOTAL	\$ 202,995	\$ 232,718.31	\$ 189,632	\$ 187,661	\$ (1,971)	-1.0%
286	Wait House						
287	Wait House Operations	\$ 2,500	\$ 4,000.00	\$ 4,000	\$ 4,000	\$ -	-
288	Wait House Capital (transfer)	\$ 2,000	\$ 5,000.00	\$ 7,500	\$ 7,500	\$ -	-
289	Section TOTAL	\$ 4,500	\$ 9,000.00	\$ 11,500	\$ 11,500	\$ -	0.0%
290							
291	TOTAL	\$ 2,139,206	\$ 2,333,355.60	\$ 2,676,401	\$ 2,728,527	\$ 52,126	1.9%

Waitsfield Wastewater Planning Project

Update #8

To: Waitsfield Selectboard
From: Joshua Schwartz, MRV Planning District
CC: Waitsfield Wastewater Planning Project Team Members
Annie Decker-Dell'Isola, Waitsfield Town Admin.
JB Weir, Waitsfield Planning & Zoning Admin.
Randy Brittingham, Waitsfield Town Treasurer/Grant Admin.
Bob Cook, Waitsfield Planning Commissioner
Chach Curtis, Waitsfield Selectboard Member
Robin Morris, Waitsfield Water Commissioner
Jon Ashley, DuBois & King
Date: January 19, 2024
Re: Waitsfield Wastewater Planning Project Update #8

This serves as the eight update on the Waitsfield Wastewater Planning Project, a task I'm carrying out in my role as Planning Coordination Team Lead (as articulated in the *Memorandum of Understanding between the Town of Waitsfield and the Mad River Valley Planning District for the Waitsfield Wastewater Planning Project*, 3.30.23). The purpose of these updates is to ensure the Waitsfield Selectboard and Waitsfield Wastewater Planning Project Team Members are abreast of project status and developments, summarizing activities over the preceding weeks. Other updates in this series consist of Update #1 (4.14.23), Update #2 (5.5.23), Update #3 (5.26.23), Update #4 (7.5.23), Update #5 (8.11.23), Update #6 (9.8.23), and Update #7 (12.18.23).

Recent Activities

Project Coordination Team (PCT)

- Meetings: 1.2, 1.5, 1.12, 1.18, & 1.19
- Activities
 - Meeting weekly to coordinate various project tasks and team activities.
 - Waitsfield's SFY25 Clean Water State Revolving Fund (CWSRF) Project Priority List (PPL) final application was submitted on 1.12. It is anticipated that the draft SFY25 CWSRF PPL will be posted in March 2024 as part of the draft Intended Use Plan (IUP). More info on the PPL process:
 - <https://dec.vermont.gov/water-investment/water-financing/srf/priority-lists-state-revolving-funds>
 - The Town of Waitsfield's STEP 2 30% ESA, approved by the Selectboard on 1.8, was fully processed at the Agency of Natural Resources on 1.12 and subsequently forwarded to the Vermont Bond Bank (VBB) for underwriting. This ESA includes a \$153,674 subsidy in the form of loan principal forgiveness. The VBB has the completed funding authorization packet in process, which can take anywhere from 4 to 6 weeks. However, the work outlined in the STEP 2 30% ESA was able to commence on the date of ANR's signature (1.12).
 - On 12.20 the town was notified that the Waitsfield WW Infrastructure Project was not selected for the Central Vermont 2024 Regional Project Priority List.
 - Joshua led a presentation and project update to the Waitsfield Planning Commission at its meeting of 1.16, attended by all members of the ETT. This was an opportunity to directly share project progress, engage in a dialogue about where things are headed, share the initial outreach

approach, and receive input from the Planning Commission. Planning Commission members provided valuable feedback and identified options for collaboration and coordination.

- Also at the 1.16 PC meeting, Joshua shared maps and other info for Waitsfield's draft Neighborhood Development Area application.

Engineering/Technical Team (ETT)

- Meetings: 1.3, 1.10, & 1.17
- Activities
 - On 1.10 the PCT, ETT, and Jon Ashley met with DEC staff (Hugo Martinez Cazon, Emily Hacket, Tom Brown, and Achouak Arfaoui) to discuss the Waitsfield Wastewater Project's current status, priorities, and sequencing through Final Design. Takeaways:
 - Finding of No Significant Impact (FNSI) hearing, originally included in the PER scope, to take place after 90% Design due to Historic Preservation review procedures
 - All design work, whether CWSRF funded or not, requires DEC review and approval.
 - The Waitsfield project's future CWSRF subsidy eligibility consists of 50% funding up to \$100k/fiscal year. There exists \$72k of CWSRF subsidy for the current fiscal year.
 - Municipal eligibility for state ARPA Wastewater construction funds will likely require a municipal bond vote by September 2024.
 - DEC review and approval to move from 30% Design to 60% Design likely to take 60 days.
 - In an effort to expedite transition from 30% to 60% Design, it's possible to develop a 60% Design scope and ESA amendment draft for DEC review in the spring, to be implemented at the conclusion of 30% Design.
 - On 1.12 Joshua developed finalized a Waitsfield Wastewater Project PER Summary Document that provides context and highlights its findings. It has been uploaded to the [town's website](https://waitsfieldvt.us/wp-content/uploads/2024/01/Waitsfield-PER-Summary-1.12.24.pdf).
 - <https://waitsfieldvt.us/wp-content/uploads/2024/01/Waitsfield-PER-Summary-1.12.24.pdf>
 - The project's Environmental Information Document (EID) has been finalized, anticipating submission to DEC on 1.22. Individual elements of the EID have been submitted previously. Submission of both the PER and EID marks the completion of the Waitsfield Wastewater Project's Step 1: Planning stage. Along with ESA approval, the project has now officially entered Step 2: Final Design stage.
 - Comments have been received from Jon Harries, USDA RD State Engineer, on the Final Draft PER. A meeting is being scheduled to address all comments.
 - ETT members have begun property owner outreach activities.
 - At the 1.17 ETT meeting, members discussed bond vote timing in light of recent news from DEC that ARPA wastewater construction funding eligibility is contingent on a positive bond vote by September 2024. Follow-up has included engaging with DEC staff to clarify eligibility timing and guidelines.

Funding Team (FT)

- Meetings: 1.12
- Activities
 - Joshua updated the [Town of Waitsfield Village Water & Wastewater Project 2024 Funding Landscape](#) document, dated 1.19.24.
 - Step 2 Funding: CWSRF – 30% Final Design
 - Waitsfield's revised Engineering Services Agreement ESA to undertake 30% of the design phase (Step 2) was fully processed by DEC on 1.12. This includes \$153,674 in CWSRF subsidy.
 - VT Pollution Control Grant
 - Feedback from a 9.28 meeting with DEC staff was incorporated into the SFY25 CWSRF Project Priority List application submitted on 1.12, which increases the town's eligibility for upcoming Pollution Control Grant opportunities.
 - Neighborhood Development Area

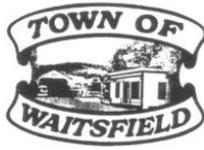
- MRVPD staff have been coordinating with the Waitsfield ZA in developing a draft application for Neighborhood Development Area (NDA) Designation for Irasville, which includes extensive mapping. The draft was reviewed by the Planning Commission at its meeting of 1.16.
- The intent is to submit the NDA application in March. Amongst other benefits, an NDA designation would make Irasville eligible for CWSRF subsidy to undertake Step 2 60% Design (anticipated to commence in July 2024) as well as other funding opportunities for the construction phase.
- USDA Rural Development
 - Joshua has been in communication with Misty Sinsigalli, NH/VT Area Director, clarifying MHI eligibility, timelines, and funding eligibility. Based on the project's MHI and other criteria, the project meets the eligibility criteria for 75% Water & Waste Disposal Grants and Direct Loans at the current rate of 2.25% @ 30 years. The town may be eligible to apply as early as April 12, 2024. Additional details and discussions are ongoing.
 - On 1.4 Jon Harries, USDA RD State Engineer, provided comments on the Final Draft PER that had been sent to him on 12.6. Jon Ashley is setting up a meeting, with representation from the ETT, to address USDA RD's comments.

Public Outreach Team (POT)

- Meetings: 12.11, 12.15
- Activity
 - <https://www.waitsfieldvt.us/waitsfield-wastewater-planning-project/>
 - Substantial overhaul of the page is anticipated later this month.
 - Developing a strategy to gauge project interest and collect relevant data from property owners within the proposed Wastewater Service Area. Initial property owner outreach commencing this month.
 - On 1.12 Joshua developed finalized a Waitsfield Wastewater Project PER Summary Document that provides context and highlights its findings. It has been uploaded on the [town's website](#). A draft was shared with the Waitsfield PC in advance of their meeting of 1.16, which included a discussion of public outreach.
 - On 1.12 submitted an application to the Small Grants for Smart Growth competitive round being offered by the Vermont Natural Resources Council and the Preservation Trust of Vermont to fund local initiatives for flood-resilient community development. \$5k was requested to support the town's efforts to effectively communicate the tenets of the Waitsfield Community Wastewater Project and educate the public about the importance of municipal wastewater and how it can positively influence the public & environmental health of the community.

Near-Term Activities

- Property Owner Outreach
- Public Engagement Strategy
- Waitsfield Wastewater Planning Project Webpage Overhaul
- Define ARPA funding eligibility guidelines



Town of Waitsfield Village Water & Wastewater Project

Preliminary Engineering Report (PER) Summary

This document serves to provide a summary of the Town of Waitsfield Village Water & Wastewater Project Preliminary Engineering Report (PER), dated 12/1/23.

What is a Preliminary Engineering Report (PER)?

A PER is a planning document required by the State of Vermont to obtain financial assistance for the development of wastewater and drinking water projects. A PER describes a proposed project from an engineering perspective, identifies the need for the project, analyzes alternative solutions, and estimates project costs. Ultimately, a PER identifies the preferred alternative, and undertakes an itemized cost estimate and life-cycle cost analysis of this alternative.

What is Waitsfield's PER all about?

The Town of Waitsfield, with the support of its Water & Wastewater Feasibility Study Committee, retained engineering consultant DuBois & King in 2022 to undertake a [Water and Wastewater Feasibility Study](#) to explore options for wastewater solutions and potential expansion of water service for Irasville and Waitsfield Village. After completion of the study, the Waitsfield Selectboard authorized DuBois & King in January 2023 to undertake a PER that further studied specific scenarios identified in the Feasibility Study. The resultant PER consists of 7 sections: Project Planning, Existing Facilities, Need for Project, Alternatives Considered, Selection of Alternative, Recommended Alternative, and Conclusions. The final PER, entitled "[Preliminary Engineering Report for the Town of Waitsfield Village Water and Wastewater Project](#)," was approved by the VT Department of Environmental Conservation (DEC) on 12/20/23.

How much did we pay for the PER?

The Feasibility Study and PER were completed at no cost to Waitsfield taxpayers. The combined cost, just under \$200,000, was fully funded by the DEC through its Clean Water State Revolving Fund Program.

Why does Waitsfield need a wastewater system?

The PER identified the following needs for a wastewater system in Waitsfield:

- To protect water quality in the Mad River, other streams, and wetlands;
- To protect our drinking water and human health where septic systems are close to water wells;
- To offset the economic hardships of replacing aging and/or failing septic systems; and
- To address the community's need for future housing development and economic activity.

What type of wastewater system does the PER recommend?

The PER analyzed multiple alternatives to address the Town's wastewater needs, and ultimately recommended a wastewater collection system to serve Irasville & Waitsfield Village (consisting of the Irasville Commercial, Village Business, and Village Residential Zoning Districts). Wastewater treatment and disposal are recommended to take place south of Irasville at the town-owned and undeveloped Munn Site, located on the corner of VT Route 100 and Kingsbury Rd. To accommodate anticipated wastewater flows, a multi-stage treatment facility is proposed to treat all wastewater and remove nitrogen and phosphorus. The PER estimates that the Munn Site has a maximum net wastewater treatment and disposal capacity of 89,000 gallons per day.

Who will the proposed wastewater system serve?

The PER identified the following priorities for connection to the proposed wastewater system:

- Existing properties with leach fields that are:
 - 40 or more years old;
 - located in a mapped floodplain;
 - located in the River Corridor;
 - Located within well shields for existing private and public drinking water wells; and
- Future Capacity to accommodate new housing development and economic activity.

The proposed wastewater project provides replacement wastewater treatment for 105 existing properties with leachfields greater than 40 years old and/or located in a floodplain, in a River Corridor, or in a drinking water well isolation shield. These priority wastewater needs total an estimated 65,000 gallons per day (gpd), equal to 73% of the available capacity. The remaining 27%, equal to 24,000 gpd, would be available to support new housing and commercial development.

How much will the proposed wastewater system cost?

The PER's Opinion of Total Project Capital Cost for the proposed wastewater project is approximately \$15 million. The Town is pursuing multiple federal and state funding opportunities that could cover a majority of this cost. If awarded, these federal and state grants and subsidies would ensure that the Town can provide wastewater services to the homes and businesses that connect to the new system at an affordable cost.

What about the existing water system?

In addition to wastewater disposal, the PER also explores opportunities for connecting remaining properties with private wells to the existing Town water system. The Town water system was completed in 2012 and currently serves 64 properties in Irasville and Waitsfield Village. The PER identified an additional 46 potential water service connections.

The PER's Opinion of Total Project Capital Cost for proposed village water connections is \$1,071,800. As there are limited opportunities for grant funding to finance the connections of properties, the Town is investigating options to self-finance the remaining water system connections in the Water Service Area.

What's Next?

In January 2024, the Waitsfield Selectboard authorized the Village Water & Wastewater Project to commence with 30% Final Design of the wastewater system proposed in the PER. This design work will be completed by June 2024 at no cost to Waitsfield taxpayers, same as the PER. DEC's Clean Water State Revolving Fund will pay \$153,674, or 84% of the cost, with the Town utilizing \$28,674 of its remaining municipal ARPA funds to cover the remaining 16%.

In the 30% Final Design phase, consulting engineer DuBois & King will select an advanced wastewater treatment facility vendor, perform detailed design of the wastewater conveyance system, and detailed design of connections within Waitsfield Village. In recognition that landowner input is necessary for furthering project design, the Waitsfield Wastewater Planning Project Team will undertake outreach to all property owners within the proposed wastewater service area (Irasville & Waitsfield Village) as well as town-wide community engagement efforts.

If you have questions or comments about the Waitsfield Wastewater Project, please contact Annie Decker-Dell'Isola, Town Administrator, at townadmin@gmavt.net or (802) 496-2218 ext. 5.

<https://www.waitsfieldvt.us/waitfield-wastewater-planning-project/>



TOWN OF WAITSFIELD VILLAGE WATER & WASTEWATER PROJECT

2024 FUNDING LANDSCAPE

Clean Water State Revolving Fund (CWSRF) Project Priority List (PPL) for Intended Use Plan (IUP)

- <https://dec.vermont.gov/water-investment/water-financing/srf/priority-list>
- <https://dec.vermont.gov/water-investment/water-financing/srf/intended-use-plans>
- To obtain funding for all construction (Step III) work and certain CWSRF final design activities (Step 2), a project must be included on the CWSRF Project Priority List and FFY24/SFY25 CWSRF IUP.
- Timing
 - PPL deadline 1.16.24. Annual reapplication required for each funding cycle.
 - It is anticipated that the draft FFY24/SFY25 CWSRF PPL will be posted in March 2024 as part of the draft IUP.
- Key Contacts
 - Tom Brown, DEC Water Investment Division, Financial Management & Loan Section, Engineering Planning Advance Project Lead
 - Lynnette Claudon, DEC Water Investment Division, Engineering Section, Engineering Planning Advance Project Lead
- Status
 - Waitsfield's PPL application was submitted on 1.12.24.

CWSRF Step 2 Design Subsidy

- <https://dec.vermont.gov/water-investment/water-financing/srf/srfstep2>
- The Final Design phase, referred to as Step 2, where a project is developed from the conceptual stages (Step 1) to a point where the project is permitted and ready to be put out to bid (Step 3). The focus of final design is the creation of final design plans, technical specifications, and contract documents as well as the permit approvals and eligibility determinations.
- Timing
 - Design funding application become available in late June/early July (beginning of fiscal year)
- Key Contacts
 - Tom Brown, DEC Water Investment Division, Financial Management & Loan Section, Engineering Planning Advance Project Lead
 - Lynnette Claudon, DEC Water Investment Division, Engineering Section, Engineering Planning Advance Project Lead
- Status
 - CWSRF Step 2 funding for 30% Final Design, consisting of \$153,674 in CWSRF subsidy, was finalized on 1.12.24. Total CWSRF subsidy received to date: \$353,092.

VT Pollution Control Grants

- <https://dec.vermont.gov/water-investment/water-financing/vt-pollution-control-grants>
- Grants amounts are established through a set of public health, environmental, and affordability-based criteria that are used to determine state grant funding up to a maximum of 35% of eligible cost. The funding source for these grants is appropriated at the discretion of the legislature and cannot be guaranteed by the program. If sufficient state capital funds cannot be secured to meet full grant eligibility, other funds may be provided to offset the shortfall in grant dollars, such as a CWSRF loan. The PC Grant budget for SFY24 was \$8M, as listed in the Draft FFY23/SFY24 CWSRF IUP.
- Key Contact
 - Lynnette Claudon, DEC Water Investment Division, Engineering Section, Engineering Planning Advance Project Lead

State ARPA Village Wastewater and Drinking Water Initiative

- <https://anr.vermont.gov/special-topics/arpa-vermont/village-water-wastewater-initiative>
- \$36.2 million in ARPA funding was appropriated to help municipalities develop new public drinking water systems and community wastewater disposal systems in villages lacking such critical infrastructure is lacking. These ARPA funds are intended to compliment other funding sources (such as State Revolving Loan Funds, USDA -Rural Development support, other grants and/or locally available funding) to achieve affordability. The award list is included in the FFY24/SFY25 CWSRF IUP. Village ARPA grants require certain deliverable milestones and eligibility requirements. If a town is not able to meet the grant milestone or deliverable, or if there are not enough eligible costs demonstrated by the town in their Village ARPA agreement Project Cost Summary, then differential award funds will be rescinded and reallocated to Towns according to the IUP in what is being called “trickle down” funds. If trickle down funds become available, projects on the PPL in the fundable range will be contacted for a Project Cost Summary for a formal line by line eligibility determination of project elements.
- Timing
 - Positive Bond Vote: Summer/Fall 2024
 - Obligation of Funds: 12.31.24
 - Expenditure of all funds: 12.31.26
- Key Contact
 - Emily Hackett, DEC Water Investment Division, Engineering Section, Environmental Engineer
- Status
 - Waitsfield is included in the “Waiting Town List,” which may make it eligible for any remaining “trickle down” funds.

USDA Rural Development

- Water & Waste Disposal Grants and Direct Loans for infrastructure in rural communities. Various potential funding options.
- <https://www.rd.usda.gov/programs-services/water-environmental-programs>
- Timing
 - Application: 4.12.24
- Key Contacts
 - Sarah Waring, VT & NH State Director
 - Misty Sinsigalli, Area Director
 - Eric Law, Community Programs Director
 - Jon Harries, State Engineer
- Status
 - Based the Waitsfield project’s MHI and other criteria, it appears to meet the eligibility criteria for 75% Water & Waste Disposal Grants and Direct Loans at the current rate of 2.25% @ 30 years.

Congressionally-Directed Spending (CDS)

- Senator Sanders
 - <https://www.sanders.senate.gov/congressional-directed-spending-requests/>
 - Timing
 - Application portal opens early February; inclusion on Sanders’s list by early May;
 - Key Contact
 - Haley Pero, Office of U.S. Senator Bernie Sanders Outreach Director
 - Status
 - Sen. Sanders included \$10.4 million for Waitsfield’s project as part of his 2024 Interior & Environment Subcommittee Congressionally Directed Spending request, which ultimately didn’t receive approval by the Senate Appropriations Committee. Encouraged to reapply for the 2025 round.
- Senator Welch
 - <https://www.welch.senate.gov/congressional-directed-spending-requests/>

- Timing
 - Survey response due mid-March
- Representative Balint
 - <https://balint.house.gov>
 - Timing
 - Community Project Funding (CPF) Appropriations Request Form due early March.

Central VT 2024 Regional Project Priority List

- <https://www.centralvermont.org/regional-project-priority-list>
- Central VT Economic Development Corporation (CVEDC) / Central VT Regional Planning Commission (CVRPC) joint effort to rank and score projects which contribute to economic development in the region. Ranking is part of NBRC Catalyst Grant scoring criteria.
- Timing
 - Application: Nov. 2023
- Key Contacts
 - Melissa Bounty, CVEDC Executive Director
 - Christian Meyer, CVRPC Executive Director
- Status
 - Waitsfield Community Wastewater Project was not selected for the 2024 priority list. Can re-apply for the 2025 list, with deadline likely in Nov. 2024.

Northern Borders Regional Commission (NBRC), Catalyst Program

- <https://www.nbrc.gov/content/Catalyst>
- Federal appropriations in support economic development and infrastructure that align with NBRC's 5-Year Strategic Plan. Projects can't be more than 80% federal funded. One awardee per County. Award ceiling: \$1/\$3 million. Scoring criteria includes Regional Project Priority List.
- Timing
 - Pre-Application due 3.15.24.
 - If invited to apply, full application due 5.3.24
- Key Contact
 - Kristie Farnham, NBRC VT Program Manager
- Status
 - Due to lack of inclusion in the Central VT 2024 Regional Project Priority List, recommend not seeking consideration this year.



**TOWN OF WAITSFIELD
WARNING
FOR ANNUAL MEETING MARCH 4, 2024**

The legal voters of the Town of Waitsfield, County of Washington, State of Vermont, are hereby notified and warned to meet at the Waitsfield Elementary School Auditorium on **Tuesday, March 4, 2024 at nine o'clock in the morning (9:00 A.M.)** to transact the following business and to vote by Australian Ballot between the hours of seven o'clock in the morning (7 A.M.) when the polls will open, and continuing until seven o'clock in the afternoon (7 P.M.) for the various Town Officers and the Article so noted.

ARTICLE 1: To elect a Moderator for the Town.

ARTICLE 2: To hear and act upon the reports of the Town Officers.

ARTICLE 3: Shall the voters approve a municipal budget of \$2,728,527 to pay the operating expenses and indebtedness of the Town, of which an estimated \$2,263,174 will be raised from property taxes?

ARTICLE 4: Shall the voters authorize the Town to collect taxes on real property by four (4) equal payments made to the Treasurer as follows: one quarter (25%) of taxes to be paid without discount not later than Monday, September 16, 2024; the second quarter (25%) of taxes to be paid without discount not later than Friday, November 15, 2024; the third quarter (25%) of taxes to be paid without discount not later than Monday, February 17, 2025; with the remaining quarter (25%) to be paid without discount not later than Thursday, May 15, 2025?

ARTICLE 5: Shall the voters authorize the Town to establish a reserve fund for Road Department gravel crushing and to appropriate the sum of \$15,000 to establish such a fund in Fiscal Year 2025?

ARTICLE 6: Shall the voters authorize the Town to establish a reserve fund for Planning Commission long range planning and to appropriate the sum of \$12,000 to establish such a fund in Fiscal Year 2025?

ARTICLE 7: Shall voters authorize the Town to borrow money in anticipation of the receipt of taxes by issuing its notes or orders to meet current expenses and indebtedness of the Town of Waitsfield?

ARTICLE 8: To transact any other business that may legally come before the meeting.