

**TOWN OF WAITSFIELD
ENFORCEMENT OF ORDINANCES**

Section 1. Authority.

The Town of Waitsfield adopted this ordinance under the authority of 20 V.S.A. § Chapter 59.

Section 2. Purpose.

The purpose of this ordinance is to establish and maintain an effective program of ordinance enforcement.

Section 3. Enforcement Officers.

The Town of Waitsfield may designate as an enforcement officer any of the following municipal officials: Selectboard Chair, Town Administrator, Zoning Administrator, Assistant Zoning Administrator, Town Clerk, Town Health Officer, Dog Warden, a certified law enforcement officer.

Nothing in this section is intended to limit the appointment of enforcement officers. The Selectboard shall make all appointments of municipal officials.

Section 4. Enforcement.

The violations of ordinances shall be considered civil matters, which may be enforced in the Vermont Judicial Bureau or in the Washington County Superior Court, at the election of the Selectboard.

For the purposes of enforcement in the Judicial Bureau, the following enforcement officers may issue tickets and serve as the appearing officer at any hearing:

- a) *Zoning and Subdivision Ordinances* – the zoning administrator and assistant zoning administrator.
- b) *Traffic Ordinance* – a certified law enforcement officer, including but not limited to local police, constables, Vermont State Police, and the Washington County Sheriff’s Department.
- c) *Dog Ordinance* – the dog warden and town health officer.
- d) *Garage Sale and Itinerant Vendor Ordinances* – the town administrator and town clerk.
- e) *Public Festival Ordinance* – the town administrator.
- f) *Street Naming and Addressing Ordinance* – the zoning administrator and the town administrator.
- g) *Water Ordinance* – the designee(s) of the Water Commission and the town administrator.
- h) *Any public health or similar ordinance* – the town health officer.

The Selectboard may appoint an interim enforcement officer for one or more of the ordinances listed to fill a vacancy until a regular enforcement officer is appointed.

46 Violations enforced in Superior Court shall be in accordance with the Vermont Rules of Civil
47 Procedure.

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49 In addition to the enforcement procedures available before the Judicial Bureau, the Town
50 Administrator may, following authorization from the Selectboard, commence a civil action to
51 obtain injunctive relief and other appropriate relief, or to pursue any other remedy authorized by
52 law.

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54 Section 5. Training for Enforcement Officers.

55 Before any enforcement officer issues a penalty for violation of an ordinance, they shall have
56 successfully completed training on the enforcement process and protocols. The Board will
57 determine what training is required, and shall certify that the enforcement officer has
58 successfully completed said training.

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60 Section 6. Signatures.