



TOWN OF WAITSFIELD
REQUEST FOR QUALIFICATIONS
MUNICIPAL PROJECT MANAGER
WAITSFIELD MUNICIPAL WASTEWATER PROJECT

The Town of Waitsfield is seeking a qualified individual or firm to provide municipal project management (MPM) services for its municipal wastewater project serving the Irasville and Waitsfield Village growth center. The project will retire approximately 111 aging private septic systems and includes a STEP-based collection system, pump stations, force and gravity mains, service connections, and a treatment and disposal facility at the Town-owned Munn Site. The work will be bid as two construction contracts. It is voter-approved and funded in part through the Clean Water State Revolving Fund, ARPA, USDA Rural Development, and a Northern Borders Regional Commission Catalyst grant.

The MPM will support the Engineering Technical Team, contractors, Town Administrator, and the Selectboard through the project's remaining design, permitting, easement, funding, and construction phases. The Town expects to bid the work in September 2026, with construction beginning in autumn 2026 and full swing spring 2027. Both individuals and firms are encouraged to apply, and applicants will be evaluated on qualifications and experience.

A full copy of the Request for Qualifications, including the detailed scope of work and required provisions, is available from the Town Administrator on request. Contact Town Administrator York Haverkamp at (802) 496-2218 or york.haverkamp@waitsfieldvt.gov. Project documents are also available online at <https://www.waitsfieldvt.gov/departments/projects/wastewater>

Statements of qualifications must be received by September 23, 2026. Submit to the Waitsfield Town Office, 4144 Main Street, Waitsfield, VT 05673, or by email to york.haverkamp@waitsfieldvt.gov with the subject line "Waitsfield Wastewater Municipal Project Manager Interest."

The Town of Waitsfield reserves the right to reject any or all submissions and to accept the proposal deemed to be in the best interests of the Town.