



Official Use Only:

Date Received:

## Town of Waitsfield

### Municipal Ethics Complaint Form

The Town of Waitsfield has authority to accept, review, investigate, and track complaints regarding alleged violations of the Vermont Municipal Code of Ethics 3 VSA § 1223(b). Complaints alleging violations of the Town's ethics policies can also be filed using this form.

#### Your Contact Information

Type or print clearly

Your name: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

1. Who is this complaint against: Name, and job title or position. Please file a separate complaint form for each individual you are complaining against. However, if you are complaining against more than one person, and the same set of facts necessary to understand the complain applies to each person, you may use a single form.

2. Date(s) of the alleged violation(s):

3. How has this person violated the provisions of the Municipal Code of Ethics? Describe fully. Be specific and provide as much detail as possible. Attach any documentation that supports your claim.

4. If you are able, please indicate which provision(s) of [the Municipal Code of Ethics](#) you believe has been violated:

5. Provide the names and contact information for anyone else who may have information regarding this complaint:

6. Has the conduct you describe above been the subject of a prior complaint? If yes, please explain.

7. Is there anything else the Ethics Commission should know about this complaint?

**Attach additional pages as necessary**

I certify that the information provided in this complaint is true, correct, complete, and of my own personal knowledge. I will fully cooperate in the process regarding this complaint.

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date:

Submit to: [ethicscommission@vermont.gov](mailto:ethicscommission@vermont.gov) or [townadmin@gmavt.net](mailto:townadmin@gmavt.net)

Enter "Complaint, Ethics" in the subject line.