



**TOWN OF WAITSFIELD**  
**WATER COMMISSION MEETING**  
**Minutes of meeting held at Town Office**  
**July 21st 2023 - Draft**

**Water Commission Members**

Robin Morris, Chair  
Bill Parker  
Peter Reynells, VC  
Peter Lazorchak  
Brian Shupe

*All times are approximate.  
Changes in the items and order of the agenda may occur.*

**Town Treasurer/Asst Town Clerk**  
Randy Brittingham

**Town Clerk/Asst. Town Treasurer**  
Jennifer Peterson

**Town Administrator**  
Anne Decker

**Planning & Zoning Administrator**  
JB Weir

**Road Foreman**  
Josh Rogers

**Fire Chief**  
Tripp Johnson

**Water Operator**  
Simon Operation Services

**Waitsfield Town Office**  
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[wateradmin@gmavt.net](mailto:wateradmin@gmavt.net)

**Attendees:** Robin Morris, Peter Lazorchak, Brian Shupe, Pete Reynells & Randy Brittingham

Meeting called to order at **8.04 AM**

**Public Forum:** None.

**Minutes for June 9<sup>th</sup>, 2023:** Motions to approve the minutes made by Mr. Reynells Seconded: Mr. Shupe. Approved C.

**Bills Payable Warrant** were approved and signed by the Commissioners.

**Water Commission Finances:** Randy Brittingham, the Town Treasure, provided an overview of FY23 Performance and Bank balances. FY 23 Income came in at 106% of budget with a surplus after Expenses and Reserves. The 6 bank accounts which includes the 4 reserve accounts totaled over \$440,000.

**Operational Maters**

- Annual Flushing August 7<sup>th</sup> 2023 – Bulleting to be mailed W/C
- Eagles Water Leak – Motion to Authorize Mr. Brittingham and Mr. Morris to approve an overage credit not to exceed 200,000 gallons made by Mr. Shupe, Seconded by Mr. Lazorchak. Approved Lazorchak.
- Water testing for Hardness and Corrosivity report reviewed.
- PER – Self Funding Water Connections & Wastewater PER & Final Design Phase. Mr. Morris provided an update.
- Well Permit Contract with VHB - Mr. Morris provided an update and the Commissioners discussed next steps for applying for the permit update which included getting approval from the Selectboard when a decision is made to proceed.

**Future Meeting Dates and Times**

- Commissioners agreed to cancel 8/18 meeting.
- 3<sup>rd</sup> Friday @ 8 am, 9/15, 10/20, 11/17, 12/15.

Meeting concluded at 8.45am.

Submitted by: R Morris