



**TOWN OF WAITSFIELD  
WATER COMMISSION MEETING  
Minutes of meeting held at Town Office**

**May 18<sup>th</sup> 2023 - Draft**

**Water Commission Members**

Robin Morris, Chair  
Bill Parker  
Peter Reynells, VC  
Peter Lazorchak  
Brian Shupe

*All times are approximate. Changes in the items and order of the agenda may occur.*

**Town Treasurer/Asst Town Clerk**  
Randy Brittingham

**Town Clerk/Asst. Town Treasurer**  
Jennifer Peterson

**Town Administrator**  
Anne Decker

**Planning & Zoning Administrator**  
JB Weir

**Road Foreman**  
Josh Rogers

**Fire Chief**  
Tripp Johnson

**Water Operator**  
Simon Operation Services

**Waitsfield Town Office**  
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(802) 496-2218  
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[wateradmin@gmavt.net](mailto:wateradmin@gmavt.net)

**Attendees:** Robin Morris, Peter Lazorchak, Brian Shupe, Bill Parker and Pete Reynells. Randy Brittingham attended for the budget discussion.

Meeting called to order at **8.05 AM**

**Public Forum:** None.

**Minutes for April 20<sup>th</sup>, 2023:** Motions to approve the minutes made by Mr. Lazorchak Seconded: Mr. Reynells. Approved Unanimously.

**Bills Payable & Treasurer Warrant for \$5,540.31.** Commissioners to approve by email.

**Water Commission Budget and Finances:** The Commissioners reviewed the reports and the FY24 budget.

1. Motion to approve the FY24 budget made by Mr. Parker and seconded by Mr. Shupe
2. Motion to approve the Water Rate, Special Charges and Connection Fees effective July 1<sup>st</sup> 2023 was made by Mr. Shupe and seconded by Mr. Lazorchak.

Both motions were approved unanimously.

**Operational Matters:** The following operational matters were discussed.

- a) Commissioners agreed that the water operator should proceed with water testing for Hardness and Corrosivity
- b) Well Tank Vandalism – Motion to approve purchase of cameras, not to exceed \$1,000, was made by Mr. Shupe and seconded by Mr. Reynells- approved unanimously.
- c) Mr. Morris provided an update on the Water & Wastewater PER and schedule of SB meetings on Tuesday May 30<sup>th</sup> 6.30pm and Monday June 5<sup>th</sup> 6.30pm.
- d) Increase of permitted well yield – Motion to approve VHB contract Task 1.0 was made by Mr. Parker and seconded by Mr. Reynells- approved unanimously.
- e) Water Ordinance evaluation due November 2023 – Commissioners evaluation of current ordinance is the priority of next meeting on Friday June 9<sup>th</sup>.

**Future Meetings**

The next meeting will be held on Friday June 9<sup>th</sup>. Discussion on future meetings – Commissioners agreed to move the regular meeting to the third Friday of the month.

Motion to adjourn at 8.59am made by Mr. Reynells, Seconded: Mr. Lazorchak. Approved Unanimously.

Submitted by: R Morris