



TOWN OF WAITSFIELD
WATER COMMISSION MEETING
Minutes of meeting held at Town Office
April 20th 2023 - Draft

Water Commission Members

Robin Morris, Chair
Bill Parker
Peter Reynells, VC
Peter Lazorchak
Brian Shupe

All times are approximate. Changes in the items and order of the agenda may occur.

Town Treasurer/Asst Town Clerk
Randy Brittingham

Town Clerk/Asst. Town Treasurer
Jennifer Peterson

Town Administrator
Anne Decker

Planning & Zoning Administrator
JB Weir

Road Foreman
Josh Rogers

Fire Chief
Tripp Johnson

Water Operator
Simon Operation Services

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(802) 496-2218
www.waitsfieldvt.us
wateradmin@gmavt.net

Attendees: Robin Morris, Peter Lazorchak, Brian Shupe, and Pete Reynells

Meeting called to order at **8.04 AM**

Public Forum: None.

Water Commission Organizational Meeting:

Motion: Election of Chair. Mr Morris accepted a nomination to serve as Chair; he was elected unanimously.

Motion: Election of Vice Chair Mr. Reynells accepted a nomination to serve as Vice Chair; he was elected unanimously.

Minutes for February 16th, 2023: Motions to amend date of minutes from 2022 to 2023 and approve minutes was made by Mr. Lazorchak Seconded: Mr. Reynells. Approved Unanimously.

Bills Payable & Treasurer Warrant for \$2,467.01. Commissioners to approve by email.

Water Commission Budget and Finances: The Commissioners reviewed the reports and discussed the FY24 budget.

Replacement Meter Parts: The Commissioners discussed the meter issues and Mr. Morris agreed to draft a policy for discussion at the next meeting. Motions to approve purchase of five, two-inch Omni T2 chamber complete (\$775 each) and the five, one and a half inch Omni T2 chamber complete (\$750 each) for a total of \$7,625 was made by Mr. Lazorchak Seconded: Mr. Reynells. Approved Unanimously.

Simon Operation Services Contract: Motion to approve the business terms of the contract including the monthly fee of \$1,900 for 2024, 4% increase for years 2025 and 2026 and a 3-year duration was made by Mr. Reynells, Seconded by Mr. Lazorchak. Approved Unanimously. The contract will be approved by the Selectboard as per TOW purchasing policy.

Operational Matters: The following operational matters were discussed.

- Update - Post Office Road connections to Fayston parcels
- Update - Water & Wastewater PER
- Update – Increase of permitted well yield
- Update - Well & Ground Water source protection
- Water Ordinance evaluation due November 2023

Next Meeting

Thursday May 18th, 2023, 8.00am

Motion to adjourn at 8.57am made by Mr. Reynells, Seconded: Mr. Shupe. Approved Unanimously.

Submitted by: R Morris