



TOWN OF WAITSFIELD

WATER COMMISSION MEETING

Minutes of meeting held at Town Office

September 17th, 2026 - Draft

Water Commission Members

Robin Morris, Chair
Bill Parker
Peter Reynells, V Chair
Peter Lazorchak
Brian Shupe

*All times are approximate.
Changes in the items and order of the agenda may occur.*

Town Treasurer/Asst Town Clerk
Steve Lewis

Town Clerk/Asst. Town Treasurer
Jennifer Peterson

Town Administrator
York Haverkamp

Planning & Zoning Administrator
JB Weir

Road Foreman
Josh Rogers

Fire Chief
Jared Young

Water Operator
Simon Operation Services

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Attendees: Robin Morris, Peter Lazorchak, Peter Reynells and York Haverkamp

Meeting called to order at 8.02 AM.

Public Forum: None.

Operational Matters: Commissioners discussed the Fire Dept and Town Garage water requirements outlined in Mr. Morris' draft memo dated 14th September 2026; a) Fire Dept communication protocols with the water operator and occasional provision of water for swimming pools and ice rinks, b) new Town Garage to include a wash bay and provide continuing storage for water department's spare parts and equipment.

Mr. Reynells made a motion to authorize Mr. Morris to finalize the two proposals outlined in the memo of 14th September with the Town Administrator and respective Town Departments. Seconded by Mr. Lazorchak

Draft Wastewater Ordinance: Commissioners discussed the following sections:

- Section 4 Definitions - Board shall mean Board of Water and Wastewater Commissioners....
- Section 7 Item 4 New and Replacement of failed private wastewater systems
- Section 7 Items 7 & 8 Design Flows: sets alternative design flows for residential properties
- Section 9 Allocation of Capacity: Allocation for residential vs. nonresidential
- Section 10 Capacity Allocation Procedures: Preliminary and Final Allocation timelines
- Section 12 Item 6 Monitoring Final Flows

Recommendations:

- Add ADU definition – discuss with Zoning Administrator (1 bed or beds not defined)
- Short Term Rental – discuss less than 30, over 30 days with Zoning Administrator
- Review the need to state a gpd for Residential Unit (review Woolcott Ordinance)
- Section 7 Item 4 – clarify setbacks – state and or zoning
- Section 8 – consider removing reference to ADU based on definition
- Section 10 Item 2 – consider charging debt service for preliminary Approval
- Section 10 Item 2g – remove reference to ERU
- Section 12 Item 6 Monitoring Final Flows – recommend removing Section 12 6c

Mr. Morris confirmed that the Selectboard will take up the ordinance at the October 12th meeting.

Mr. Reynells made a motion to approve the consent agenda. Seconded by Mr. Lazorchak. Approved unanimously.

Meeting adjourned at 9.18 a.m.

Submitted by: R Morris 9/17/26