



TOWN OF WAITSFIELD
WATER COMMISSION MEETING
Minutes of meeting held at Town Office
July 16th, 2026 - Draft

Water Commission Members

Robin Morris, Chair
Bill Parker
Peter Reynells, V Chair
Peter Lazorchak
Brian Shupe

*All times are approximate.
Changes in the items and order of the agenda may occur.*

Town Treasurer/Asst Town Clerk
Steve Lewis

Town Clerk/Asst. Town Treasurer
Jennifer Peterson

Town Administrator
York Haverkamp

Planning & Zoning Administrator
JB Weir

Road Foreman
Josh Rogers

Fire Chief
Jared Young

Water Operator
Simon Operation Services

Waitsfield Town Office
4144 Main Street
Waitsfield, VT 05673
(802) 496-2218
www.waitsfieldvt.us
wateradmin@gmavt.net

Attendees: Robin Morris, Peter Lazorchak, Peter Reynells and York Haverkamp

Meeting called to order at 8.03 AM.

Public Forum: None.

Operational Matters: Commissioners discussed the Well House Mission Communication upgrade, funding water connections resulting from customers connecting to Wastewater and the status of the Big Picture Theater connection.

Mr. Morris shared that the estimated WW ERU of the 17 connections is 48.55 which is equivalent to 10,195 gpd allocation (WW ERU = 210gpd). In line with the water commission current practice of funding water connections the proposal is to have a formulaic funding mechanism of \$1,500 per 100gpd allocation with a maximum funding of \$152,925. This approach has a number of advantages in managing any change to the WW allocation, connections not proceeding to connect, variances in bid cost.

Mr. Lazorchak made a motion that the Water System fund all new water connections to customers connecting to Wastewater based on the permitted wastewater gallons per day(gpd) at a rate of \$1,500 per 100gpd up to a maximum of \$152,925. Such funding covers all costs of design and installation including the foundation penetration and the separate supply of a meter, mxu, backflow and pressure reducing valve. Funds to be released on completion of the installation. Seconded by Mr. Reynells. Approved unanimously.

Commissioners discussed the draft wastewater ordinance and the need to update the water ordinance in parallel. Mr. Haverkamp suggested that the Selectboard should take up the water ordinance for public discussion.

Commissioners discussed the need for a Municipal Project Manager for the Wastewater System construction., Mr. Morris offered to provide the job description used for the water system MPM.

Commissioners reviewed the draft financial results for FY26 finishing the year with an unaudited water fund balance of \$454,098.

Mr. Reynells made a motion to approve the consent agenda. Seconded by Mr. Lazorchak. Approved unanimously.

Meeting adjourned at 8.54am

Submitted by: R Morris 7/16/26