



TOWN OF WAITSFIELD
WATER COMMISSION MEETING
Minutes of meeting held at Town Office
April 16th, 2026 - Draft

Water Commission Members

Robin Morris, Chair
Bill Parker
Peter Reynells, V Chair
Peter Lazorchak
Brian Shupe

All times are approximate.

Changes in the items and order of the agenda may occur.

Town Treasurer/Asst Town Clerk
Steve Lewis

Town Clerk/Asst. Town Treasurer
Jennifer Peterson

Town Administrator
York Haverkamp

Planning & Zoning Administrator
JB Weir

Road Foreman
Josh Rogers

Fire Chief
Jared Young

Water Operator
Simon Operation Services

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wateradmin@gmavt.net

Attendees: Robin Morris, Peter Lazorchak, Brian Shupe.

Meeting called to order at 8.31 AM.

Public Forum: None.

Operational Matters: Commissioners discussed new allocations, Main St. leak costs & final repair of sidewalk, individual parcel overages, camera replacement at water tank, data storage and IT needs, and recent replacement water line construction at Vermont Mobile Home Park.

Wastewater: Commissioners reviewed the following water connection policy for customers connecting to wastewater.

The Town to either include the water connections in the bid package or include them as an additional bid cost. This decision is dependent on the town signing all priority customers up before going out to bid.

The connection should be bid based on the Water Ordinance connections standards (or better) and reviewed by the operator. The town will be responsible for all construction outside the building and will supply the meter, backflow valve and pressure reducing valve to the property owner for installation inside the property in a frost proof area. The parcel owner will be responsible for hiring a plumber to install the meter and provide a cross-connection certification.

The water fees set out in Appendix A of the Ordinance shall be based on the Permitted Wastewater Capacity of the property in gpd. In the event the property does not have a Wastewater Permit the Wastewater System Engineer shall calculate the water allocation based on Wastewater Systems and Potable Water Supply Rules 11-06-2023.

The Water System Rehabilitation, Maintenance and Upgrade Reserve Fund Value is \$301,929. It is proposed that these funds are used to reimburse the Town for the cost of water connections and that the debt service fees paid quarterly by the parcel owners repays the reserve fund over the next 10 years.

Mr. Shupe made a motion to approve adoption of the above connection policy including the supply of meters and appendages to the property owner and reimbursement to the Town of Waitsfield for the water connection costs as bid. Seconded by Mr. Lazorchak, approved unanimously.

Water Ordinance: Commissioners discussed the need to update the Water Ordinance alongside the drafting of the new Wastewater Ordinance currently being drafted.

Consent Agenda: Mr. Shupe made a motion to approve the consent agenda. Seconded by Mr. Lazorchak. Approved (Mr. Shupe abstained)

Next Meeting: Thursday May 21st, 8.00am. Thursday June 18th, 8.00am.

Meeting adjourned 9.33am.

Submitted by: R Morris 4/16/26