

**TOWN OF WAITSFIELD, VERMONT**  
**Selectboard Meeting Minutes**  
**Monday, July 10, 2023**

**I. Call to Order:** The meeting was called to order at 6:30 pm by Brian Shupe. The meeting was held remotely via Zoom.

Members Present: Chach Curtis, Jordan Gonda, Fred Messer, Brian Shupe

Staff Present: None

Others Present: Beth Kendrick, Bob Cook, Jennifer Stella

**II. Regular Business.**

**1. Review agenda for addition, removal, or adjustment of any items per 1 VSA 312(d)(3)(A).**

Several adjustments were agreed upon.

**MOTION:** *A motion was made by Ms. Gonda to remove items 3, 4, 5, 7, 8, and 9 from the agenda; to adjust to content of Item 6 to include a report from the Emergency Management Director and consider the authorizing the Director to expend funds, but not include consideration of adoption of the Emergency Management Plan; and to add Bills Payable and Treasurer's Warrants to the Consent Agenda. The motion was seconded by Mr. Messer. All voted in favor.*

**2. Public Forum.**

Nobody present requested time to address the Board.

**3. Consider road name request.**

This item was postponed.

**4. Wastewater Planning Project Update.**

This item was postponed.

**5. Waitsfield Municipal ARPA Funding Update.**

This item was postponed.

**6. Consider adopting Emergency Management Ordinance.**

This item was adjusted to allow for a report from Mr. Messer, Emergency Management Director, and to consider authorizing his expenditure of Emergency Management Funds.

Mr. Messer reported on the current situation regarding flooding and potential flooding, and noted that he will ask the Board to consider appointing an Emergency Shelter Manager at an upcoming meeting in order to have this position in place for any future emergencies.

Mr. Messer expressed his gratitude to the Town Road Crew for the preparation measures taken to protect the roads during the current storm event. He also thanked Jennifer Peterson and Lisa Loomis for their efforts in keeping social media updated for residents.

47 **MOTION:** *A motion was made by Ms. Gonda to authorize the Emergency Management Director*  
48 *to expend up to \$10K in expenses related to the current State of Emergency declared by*  
49 *Governor Scott. The motion was seconded by Mr. Curtis. The motion passed, with Mr. Messer*  
50 *abstaining.*

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52 **7. Historic General Wait House discussion.**

53 This item was postponed.

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55 **8. Work Plan check in.**

56 This item was postponed.

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58 **9. Town Plan amendments discussion.**

59 This item was postponed.

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61 **10. Consider .gov domain application.**

62 Mr. Shupe pointed to Ms. Decker-Dell'Isola's written explanation for this change included in the  
63 Town Administrator's Report.

64

65 **MOTION:** *Mr. Curtis made motion to apply for a .gov domain for the Town of Waitsfield website*  
66 *and authorize the Selectboard Chair to sign an authorization letter on the Town's behalf. The*  
67 *motion was seconded by Mr. Messer. All voted in favor.*

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69 **11. Consent Agenda.**

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71 **MOTION:** *A motion to approve the consent agenda, consisting of the items listed below, passed*  
72 *unanimously.*

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- 74 • Approve minutes of 6/26/2023
- 75 • Bills Payable and Treasurer's Warrants

76

77 **12. Selectboard Roundtable.**

78 Mr. Shupe reported that the Friends of Farley Riverside Park had transferred monies to the  
79 Town, and that future architectural landscaping work will need to go through an RFP bidding  
80 process; this will be on an upcoming meeting agenda.

81 Ms. Gonda asked if there had been any discussion this year regarding jumping from the roof of  
82 the covered bridge; as there had been none, she indicated that she would follow up with Ms.  
83 Decker-Dell'Isola regarding this matter.

84 **13. Town Administrator's Updates.**

85 No updates were provided.

86 **14. Executive Session.**

87

88 **MOTION:** *A motion to enter Executive Session pursuant to 1 V.S.A. § 313 (a) (2) [Real Estate],*  
89 *passed unanimously.*

90 The meeting entered Executive Session at 7:28 pm and came back into open session at 7:40 pm.

91 **IV. Other Business**

92 **1. Correspondence/reports received** were reviewed.

93 **IV. Adjourn**

94 The meeting adjourned at 7:40 pm.

95 Respectfully submitted,

96 Carol Chamberlin, Recording Secretary