

**TOWN OF WAITSFIELD**  
**SELECTBOARD MEETING**  
**Monday, December 19<sup>th</sup>, 2022**  
**7:00 P.M.**

**\*Please see note below for access\***

**This meeting will be completely remote with access only via Zoom. There will be no in person meeting location.**

**I. Call to Order: 6:30 P.M.**

**II. Regular Business.**

1. Agenda additions, removals, or adjustments per 1 V.S.A. § 312 (d) (3) (A).
2. Public forum. (5 +/- min.)
3. Joint Review with the Town of Fayston:
  - a. Review Waitsfield Fayston Fire Department Proposed Budget & Amended MOU (30+/- min)
  - b. Review Waitsfield/Fayston Shared Winter Road Maintenance Agreement (20+/- min)
  - c. Preliminary discussion on Bragg Hill maintenance needs
4. Law Enforcement update from Capt. Brett Meyer (Wa. County Sheriff's Department) (20+/- min)
5. Review Draft FY24 Road Department Operating Budget (10+/- min)
6. Consent Agenda:
  - a. Consider Approving the Minutes of 12/5/22
  - b. Bills Payable and Treasurer's Warrants
  - c. Approve the Water Commission's motion to permit the Water Allocation and Connection to residential three parcels in Fayston located at 90, 138 and 243 Post Office Road.
  - d. Approve Wastewater & Water Committee Feasibility Study Committee recommendation to pursue project management through the Mad River Valley Planning District
7. Selectboard roundtable. (10 +/- min.)
8. Town Administrator's updates. (5 +/- min.)

**III. Other Business.**

1. Correspondence/reports received.

**IV. Adjourn.**

**\*PLEASE NOTE: Public access will be via Zoom. To watch and participate, please use the following link:**

<https://us02web.zoom.us/j/82056117089>

**Meeting ID: 820 5611 7089**

**By phone: 1 (929) 205-6099**

**Anyone wishing to speak can do so during the designated times, as indicated by the chair.**

**Questions and comments can be sent to [townadmin@gmavt.net](mailto:townadmin@gmavt.net) during the meeting.**

ALL TIMES ARE APPROXIMATE

# Waitsfield Town Administrator's Report

December 19, 2022

**\*PLEASE NOTE: Public Access to this meeting will be remote-only, via Zoom. To watch and participate, please use the following link:**

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**Questions and comments can be sent to [townadmin@gmavt.net](mailto:townadmin@gmavt.net) during the meeting.**

## II. REGULAR BUSINESS.

### Item II.3. Joint Review with the Town of Fayston:

#### **a. Review Waitsfield Fayston Fire Department Proposed Budget & Amended MOU**

The Town of Fayston Selectboard and the Waitsfield Fayston Fire Department leadership will attend the meeting to review the enclosed draft WFFD budget. A few specific points worth noting:

- i. WFFD had asked for input from the Town Road Department on how much to budget for Line 2 (Gas, Oil, and Grease). The Town Road Department is looking at a 20% increase in diesel costs based on the best guess from what is being spent this year and what costs might go up next year. This has been applied to this line.
- ii. Telephone and Dispatch (Line 4) and Capital West Capital Reserve Contribution (Line 5) have been split into two separate budget lines. Town staff has discussed the need to see a contract from Capital West before reserve contributions are made to the fund to ensure that the money (\$100,893 over 10 years) goes towards the project as described. The amount due is calculated by Capital West by combining the equalized grand list value of both Waitsfield and Fayston. It has been discussed that this cost should be split according to the percentage of equalized grand list (Waitsfield \$4,281,868, Fayston \$4,229,734, Total \$8,511,602). Instead of the typical 60%, 40% split, the true split of this cost is 50.3% and 49.7%, or \$4,791.50 Waitsfield and \$4,733.16 Fayston. This should be discussed.
- iii. Administrative time has also been added to the draft budget. Annie has been helping the WFFD with a lot of their administrative needs and has provided an estimate of her time over the past year. Some weeks have required 10+ hours of her time but others only require an hour or two. The draft includes an estimated average of 3 hours a week for the year. Right now Waitsfield covers the entire cost of this time.

#### **b. Review Waitsfield/Fayston Shared Winter Road Maintenance Agreement**

The Shared Winter Road Maintenance Agreement is enclosed and has been prepared by Patti and Annie using calculations that have been agreed upon in years past. The delta in the Fayston line is what Waitsfield budgets in our Road Department budget. The Fayston team might have a few updates on these numbers. The draft FY24 Road Department budget in the meeting packet includes the current number proposed.

**c. Preliminary discussion on Bragg Hill maintenance needs**

The Fayston group will have some items they would like to discuss related to Bragg Hill.

***Recommendation:***

*Consider a motion to adopt (with any identified amendments) the WFFD FY24 Operating Budget and Waitsfield Fayston Road Agreement (if the group finds that they are ready).*

***Recommendation:***

**Item II.4 Law Enforcement update from Capt. Brett Meyer (Wa. County Sheriff's Department)**

Captain Brett Meyer sent the enclosed letter to the Selectboard to inform them of a staffing update on the force. Starting on February 1, 2023, Sherriff Elect Marc Poulin will be taking over for long-time Sheriff Samuel Hill. Captain Meyer will take this time to introduce Sherriff Poulin to the Selectboard and also discuss some likely increases to the service rate the Washington County towns currently pay.

***Recommendation:***

*No motion needed at this time.*

**Item II.5 Review Draft FY24 Road Department Operating Budget**

The first draft of the FY24 Road Department Operating Budget is enclosed for the Board's initial review. Overall, the Road Department budget is up \$62,890 (12%) from FY23. This is primarily due to the FY23 wage increases that went into place (the FY24 budget includes a proposed 4% salary increase for the Road Department). Additionally, the Town will need to crush gravel in FY24, a cost that is only incurred once every two or three years. Another significant item for the Selectboard to consider is Line 43, Sidewalk Plowing, which has been handled by Kingsbury for the past three years as well as this year. A five-year contract was signed in FY19 that included FY24 as the final contract year at a rate of \$29,651. Kingsbury staff has let Annie know that starting next year, they will no longer be providing this service and will not be able to fulfill the final year of the contract. The Town will need to bid out the plowing again in early 2023 for winter 23/24 or consider whether this is a time to look at adding a fourth road crew member. A fourth road crew member could help take on other projects currently contracted out, including sidewalk plowing and mowing of Town parks. This would require a capital investment of equipment to take on plowing and mowing in house.

***Recommendation:***

*The Selectboard should review and discuss the first draft of the FY24 Road Department Operating Budget and identify areas where there are questions or comments.*

**Item II.6. Consent Agenda**

*Any member of the Selectboard may request that an item be removed from the consent agenda for any reason and the Chair will decide where on the regular agenda the item will be placed for further discussion and potential action, otherwise a single motion is all that's needed to approve the identified consent agenda items.*

- a. Consider Approving the Minutes of 12/5/22  
The minutes will be provided when finalized by the recording secretary.
  
- b. Bills Payable and Treasurer's Warrants  
Warrants will be emailed before the meeting and available for review in person at the meeting.
  
- c. Approve the Water Commission's motion to permit the Water Allocation and Connection to residential three parcels in Fayston located at 90, 138 and 243 Post Office Road.  
Robin Morris, Chair of the Water Commission, has provided the enclosed memo describing the request for residential water service to three parcels in Fayston. Robin has cited the applicable section of the Waitsfield Water Ordinance and has received approval from the majority of the Water Commission for the request. If you have questions about this request, please contact Robin Morris directly ahead of the December 19<sup>th</sup> meeting as he will be unable to attend on 12/19.
  
- d. Approve Wastewater & Water Committee Feasibility Study Committee recommendation to pursue project management through the Mad River Valley Planning District  
At their meeting on December 15, 2022, staff brought a proposal to the Wastewater and Water Feasibility Study Committee to consider options for big picture project management as the wastewater project proceeds to its next phase. With the culmination of the Feasibility Study work, the Wastewater and Water Feasibility Study Committee will disband and a new project approach and structure will need to be developed. The wastewater project includes a number of components including engineering, funding, public outreach, and planning. There is a strong base of support for each of these efforts amongst the various volunteer committees and commissions of the town, supported by staff (Annie and JB). However, as recommended by the Town Administrator, project management assistance will help move the project through its next phase. Annie recommended that the WWFSC consider the Mad River Valley Planning District as an appropriate place to request project management support. A preliminary conversation about this approach took place at the December 15<sup>th</sup> MRVPD Steering Committee meeting and there is general support to date, however the MRVPD will need to continue the conversation as part of their 2023 work plan process. The WWFSC ultimately recommended that the Selectboard pursue project management of the wastewater project through MRVPD. If the Selectboard supports this approach, Annie, JB, and Josh will meet and begin to develop a proposed framework and begin drafting an MOU that will need to be reviewed by the Selectboard and MRVPD Steering Committee with input from the members of the WWFSC. An MOU will be important to ensure that Waitsfield's goals

and desired outcomes are articulated and make sure all parties are clear on roles and responsibilities.

Item II.11. Town Administrator's Updates

**1. Delinquent Tax Collector Update**

The following update is provided by Jen Peterson, Delinquent Tax Collector. "My October delinquent tax notice included the enclosed page advising people on how to get assistance with their past due taxes, regardless of whether they were eligible or not for this program, per Greta Chattman's (Stitzel, Page, and Fletcher) suggestion. That notice was required to be mailed 60 days prior to tax sale proceedings. December 16 will be the 60-day mark, and I'd like to forward one delinquency to Greta to start the tax sale process.

Also attached is the Delinquent Tax Report from 12/15/22. More interest was added on 12/16/22. I have a payment plan or working relationship with everyone on the list except Marjorie Becker Gannon Estate. The Skatium has not responded to letters, either, but the fact they are getting current on their outstanding water account and want to open makes me hopeful. I left Don Swain a message today about needing to get on a payment plan. For now, I plan to turn the Gannon delinquent taxes over to Greta to start tax sale proceedings on Tuesday. Please let me know if you have any questions."

**2. January calendar update & budget schedule**

- a. As a reminder, the Selectboard will not meet on January 2<sup>nd</sup> but will hold their first January meeting on the 9<sup>th</sup>. Meetings are currently scheduled for every Monday in January from there (the 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup>). Depending on how far along we get, the meeting on January 23<sup>rd</sup> could possibly be skipped. The Selectboard will meet on January 16<sup>th</sup> even though it is a Federal Holiday.
- b. Additionally, the MRVPD Partners Meeting (aka the Tri Town Meeting) is scheduled for Thursday, January 12<sup>th</sup> to take place at the Village Meeting House. As MRVPD approaches the completion of its fourth decade of service, its Executive Steering Committee recognizes that the needs, priorities, successes, and challenges of the MRV community have changed and evolved since its creation. As such, it is hosting this event with organization partners to review MRVPD's purpose and work, review of its relationship with its members, and identify elements that will ensure organizational relevance and community success in the years to come.

**III. OTHER BUSINESS**

Item III.1. Correspondence/Documents/Reports received

*None received to date.*

**TOWN OF WAITSFIELD, VT**  
**FY24 General Fund Budget -- Expenditure Detail**

FY24 Notes

For Town Meeting 2023

Item	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Proposed	Change (FY23 to FY24)	
<b>EXPENDITURES</b>						
<b>Fire Department</b>						
1 Gas, Oil, and Grease	\$ 2,594	\$ 3,095	\$ 3,500	\$ 4,200	\$ 700	budgeting 20% increase for inflation
2 Insurance	\$ 11,388	\$ 10,084	\$ 9,000	\$ 10,503	\$ 1,503	Based on 2023 PACIF Property & Casulty and Worker's Comp rates
3 Telephone and Dispatch	\$ 30,007	\$ 21,642	\$ 35,000	\$ 29,000	\$ (6,000)	Capital West annual payment for FY24 projected at \$28,281. Previously this line included the budgeting for future capital reserve contributions to Capital West for future projects but this has been broken out into its own line.
4 Capital West Reserve Contribution [NEW FY23]	\$ -	\$ -	\$ -	\$ 9,525	\$ 9,525	Increase reflects Capital West reserve fund increase as presented to the Selectboard. The Towns will need to see a contract w/ Cap. West before this is approved documenting where the money will go and how it will be used. See the staff report for additional recommendations on how to budget for these funds.
5 Radio and Radio Repairs	\$ 2,483	\$ 1,800	\$ 5,000	\$ 10,000	\$ 5,000	the cost of radios have gone from \$450 to \$800 in the past year, plus there are more volunteers who need radios
6 Electricity	\$ 4,068	\$ 6,060	\$ 2,500	\$ 2,575	\$ 75	budgeting 3% increase
7 Heat	\$ 630	\$ 630	\$ 6,000	\$ 6,300	\$ 300	budgeting 5% increase for inflation
8 Water Service	\$ 3,717	\$ 6,042	\$ 660	\$ 660	\$ -	
9 Building Repair and Supplies	\$ 413	\$ 145	\$ 6,000	\$ 6,300	\$ 300	budgeting 5% increase for inflation, this line now covers cleaning, exterminator, and the contract for the generator
10 Alarm	\$ 32,673	\$ 9,450	\$ 425	\$ 446	\$ 21	budgeting 5% increase for inflation
11 Truck Repairs	\$ 25,505	\$ 3,885	\$ 14,000	\$ 14,000	\$ -	the WFFD is planning on a preventative maintenance review of all trucks to inform the capital pan and future truck repair planning
12 Repair of Equipment [RENAMED]	\$ -	\$ 2,632	\$ 7,500	\$ 7,875	\$ 375	budgeting 5% increase for inflation
13 Bottled Gas	\$ 240	\$ 37	\$ 400	\$ 400	\$ -	no change needed - covers the water heater and cook stove
14 Training	\$ 519	\$ 4,522	\$ 9,000	\$ 9,450	\$ 450	big jump last year to better accommodate new volutneers, this year just keeping up with inflation
15 Hose and Equipment	\$ 8,696	\$ 5,142	\$ 6,180	\$ 6,489	\$ 309	budgeting 5% increase for inflation. FD could request ARPA funds for additional hose/equipment needs
16 Gear	\$ 10,788	\$ 8,259	\$ 10,000	\$ 10,500	\$ 500	budgeting 5% increase for inflation. The cost of gear has gone from \$2,600 for a set to \$4,000 for a new set of turnout gear and they are ~6 months out
17 Fire Prevention	\$ -	\$ 888	\$ 600	\$ 900	\$ 300	to provide additional fire prevention eduation in schools/the community, etc.
18 Miscellaneous	\$ 55	\$ 75	\$ 500	\$ 500	\$ -	no change
19 Dues	\$ -	\$ 20	\$ 500	\$ 500	\$ -	no change
20 Physical Exams	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	no changes
21 Labor	\$ 28,723	\$ 25,681	\$ 24,230	\$ 27,461	\$ 3,231	increase the hourly pay of volutneer firefighters from \$15/hr (which was bumped up last year) to \$17/hr
22 FICA	\$ 2,197	\$ 1,965	\$ 1,854	\$ 2,101	\$ 247	increase due to increased hourly late proposed
23 Ladder/Hose Testing	\$ 2,910	\$ 3,246	\$ 3,200	\$ 3,360	\$ 160	budgeting for 5% increase
24 Administrative Time	\$ -	\$ -	\$ -	\$ 5,290	\$ 5,290	The Town of Waitsfield has been handling a significant amount of the administrative work associated with the WFFD operations. The Town Administrator has spent an estimated 3 hrs average a week this year on WFFD admin tasks. This line accounts for that time x the Town Admin hourly rate
25 <b>Section TOTAL</b>	\$ 167,605	\$ 115,300	\$ 147,549	\$ 169,834	\$ 22,285	

## WAITSFIELD FAYSTON VOLUNTEER FIRE DEPARTMENT AGREEMENT

This agreement, with an effective date of \_\_\_\_\_, 2022, is entered into between the Town of Waitsfield, County of Washington and State of Vermont, and the Town of Fayston, County of Washington and State of Vermont, acting by and through their respective Selectboards.

WHEREAS, the Town of Waitsfield and the Town of Fayston have an established agreement for shared fire services through the Waitsfield Fayston Volunteer Fire Department (WFFD), signed in June 1988; and

WHEREAS, the Town of Waitsfield and the Town of Fayston have identified areas of the 1988 agreement that are outdated and require updating; and

WHEREAS, the Selectboards of both towns intend to continue sharing fire protection services through the WFFD and to outline an updated process for budgeting and funding these services;

NOW, THEREFORE, in consideration of the agreements of each of the parties as set forth herein, it is agreed as follows:

1. The WFFD shall provide fire protection services to the Town of Waitsfield and Town of Fayston so long as this agreement remains in force and effect. Fire protection services shall specifically be defined as fire suppression, hazardous material control and fire prevention & education services.
2. The Town of Waitsfield shall pay 60% of the annual operating budget and capital budget for the WFFD and the Town of Fayston shall pay 40% of the annual operating budget and capital budget for the WFFD.
3. There shall be an annual meeting of the Selectboards of both towns prior to November 15<sup>th</sup> for the purpose of reviewing the proposed operating budget and capital improvement plan for the WFFD for the upcoming fiscal year. The final approved WFFD operating budget and capital improvement plan will be included in each towns proposed budget for voter approval in March.
4. The Town of Waitsfield shall pay the initial total of all invoices for operating costs as approved in the operating budget and authorized by the Fire Chief. The Town of Fayston shall pay their 40% share of the operating expenses to the Town of Waitsfield at the end of each calendar year upon receiving an invoice from the Town of Waitsfield.
5. For capital improvements, the Selectboards for both towns shall authorize the expenditure of reserve funds before any purchases are made. Capital improvements shall follow the plan outlined in the capital improvement plan, although there may be emergency instances where reserve funds are needed that were not included in the CIP. Once both towns have approved the expenditure, the WFFD may make the requested purchase. The Town of Waitsfield shall pay the initial invoice and immediately invoice the Town of Fayston for their 40% share. The Town of Waitsfield shall maintain a log of capital expenditures made throughout the fiscal year.
6. Title to all land, buildings, and equipment of the WFFD shall be in the name of the Town of Waitsfield. Funds realized from the sale of jointly purchased items deemed as surplus shall revert to the overall WFFD operating budget fund.

7. This agreement shall be renewable annually. Renewal shall be by affirmative vote of the respective Selectboards at a regular or special meeting on or before November 15<sup>th</sup> of the preceding contract year.
8. It is agreed that the respective Selectboards may from time to time jointly adopt such other procedures as may be necessary to carry out the purposes of this agreement. All such adopted procedures shall be in writing and signed by the respective Selectboards indicating the date on which the Board acted to adopt the procedures. The procedures shall then be deemed a part of this agreement.
9. Any amendments or changes to the terms of this agreement must be in writing and must be jointly adopted by action of the respective Selectboards with a certification as to the date of the meeting when such action was taken.

*Signature lines will be added to the final draft*



Some Sections are  
out of date as noted.

WAITSFIELD TOWN CLERKS OFFICE  
RECEIVED FOR RECORD  
DATE 11-12-02 TIME 2:35 PM  
RECORDED IN BOOK 100 PAGE 7-12  
ATTEST [Signature] TOWN CLERK

per two  
Selectboards  
1/13/03  
out of date  
sections not  
significant  
enough to  
re-write at  
this time.  
V.B.

AGREEMENT

This Agreement, with an effective date of January 1, 1988, is entered into between the Town of Waitsfield, County of Washington and State of Vermont, and the Town of Fayston, County of Washington and State of Vermont, acting by and through their respective Boards of Selectmen.

WHEREAS, the Town of Waitsfield and the Town of Fayston desire to enter into an agreement for fire protection services and the costs of providing same; and

WHEREAS, it is in the best interests of the Town of Waitsfield and the Town of Fayston to enter into such an agreement;

NOW, THEREFORE, in consideration of the agreements of each of the parties as set forth herein, it is agreed as follows:

1. The Town of Waitsfield Volunteer Fire Department shall provide fire protection services to the Town of Fayston for so long as this Agreement remains in force and effect.

2. The Town of Waitsfield shall pay 60% of the annual operating budget and capital budget for the Town of Waitsfield Volunteer Fire Department and the Town of Fayston shall pay 40% of the annual operating budget and capital budget for the Town of Waitsfield Volunteer Fire Department. The Town of Fayston shall pay its 40% share in quarterly installments beginning March 31st with the

RIAULT & JOSLIN, P.C.  
ATTORNEYS AT LAW  
141 MAIN STREET  
P. O. BOX 552  
MONTPELIER, VT  
05602-0552  
802-223-2381

We don't do quarterly billing

We don't maintain a ledger

15  
We usually meet in January

remaining payments being made on June 30th, September 30th and December 31st. Recognizing that the annual operating budget will be established before March meeting, it is agreed that, in the event that the annual operating budget is modified as a result of Town Meeting Vote, that subsequent quarterly payments for that calendar year will be adjusted so as to take into account any budget change.

3. The Town of Waitsfield shall maintain a capital budget ledger book which shall itemize all capital expenses for the Town of Waitsfield Volunteer Fire Department. The ledger book shall specify each town's percentage contribution toward each capital expense. This capital budget ledger book shall be the official record for establishing each town's ownership interest in each capital improvement or purchase.

4. There shall be an annual meeting of the Boards of Selectmen of the Town of Waitsfield and the Town of Fayston prior to December 15<sup>th</sup> next preceding the contract year for the purpose of reviewing the proposed operating budget and capital budget for the Town of Waitsfield Volunteer Fire Department for that contract year. The Town of Fayston, acting through its Board of Selectmen, shall have the right to decline participation in any proposed capital expenditure that does not meet with its approval, which approval shall not be unreasonably withheld.

J.T. & JOSLIN, P.C.  
ATTORNEYS AT LAW  
MAIN STREET  
PO BOX 552  
PELIER, VT.  
502-0552  
-223-2381

date amended 12/12/93 2  
W.B.

Chief meet  
with both  
wards -  
there are  
minutes  
but not  
agreements

by end  
of January

5. Payment for all capital improvements or purchases which are agreed to by both the Town of Waitsfield and the Town of Fayston shall be on such terms as the two towns, acting through their Boards of Selectmen, shall agree. All such agreements shall be in writing and signed by the respective Boards of Selectmen.

6. Title to all land, buildings and equipment of the Town of Waitsfield Volunteer Fire Department shall be in the name of the Town of Waitsfield. Funds realized from the sale of jointly purchased items deemed to be obsolete or surplus to the needs of the fire department shall revert to the operating budget fund to be jointly shared according to the relative percentage contribution of each town at date of purchase.

7. This Agreement shall be renewable annually. Renewal shall be effected by affirmative vote of the respective Boards of Selectmen at a regular or special meeting on or before December 1 next preceding the contract year.

8. It is agreed that the respective Boards of Selectmen may from time to time jointly adopt such other procedures as may be necessary to carry out the purposes of this Agreement. All such adopted procedures shall be in writing and signed by the respective Boards of Selectmen indicating the date on which the Boards acted to adopt the procedures. The procedures shall then be deemed a

AULT & JOSLIN, P.C.  
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1 MAIN STREET  
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MONTPELIER, VT.  
05602-0552  
802-223-2381

#819  
not followed  
to the  
letter

part of this Agreement.

9. Any amendments or changes to the terms of this Agreement must be in writing and must be jointly adopted by action of the respective Boards of Selectmen with a certification as to the date of the meeting when such action was taken.

DATED: June 20, 1988  
Waitsfield, VT

WAITSFIELD BOARD OF SELECTMEN

By Elwin Neill Jr.  
Elwin Neill Jr., Chairman

By G.M. Brumbaugh, Jr.  
G.M. Brumbaugh, Jr.

By Charles Goodman  
Charles Goodman

By Charles Hosford  
Charles Hosford

By Andreas Lehner  
Andreas Lehner

CERTIFICATION

I hereby certify that the Board of Selectmen, at a regularly scheduled meeting held on the 20th of JUNE, 1988, upon motion duly made and seconded, acted to adopt this Agreement with the Town of Fayston.

By Theodore W. Nelson

DATED: June 27, 1988  
Fayston, VT

FAYSTON BOARD OF SELECTMENT

By Robert Vasseur  
Robert Vasseur, Chairman

By Eric Bauer  
Eric Bauer

By Robert Henry  
Robert Henry

CERTIFICATION

I hereby certify that the Board of Selectment, at a regularly scheduled meeting held on the 27 of June, 1988, upon motion duly made and seconded, acted to adopt this Agreement with the Town of Waitsfield.

By Virginia Vasseur



## TOWN OF WAITSFIELD

December 14, 1993

Fayston Selectboard  
RD 1 Box 1594  
Moretown VT 05660

Dear Selectboard:

This letter is to confirm the decision of both the Waitsfield & Fayston Selectboards at last evening's joint meeting to amend paragraph 4 of the Waitsfield & Fayston Fire Services Agreement entered into in June of 1988.

- Paragraph #4 calls for the two Selectboards to meet annually prior to December 1st to review the Fire Department operating and capital budgets. As the practice has generally been to meet during December, it was agreed by both Boards to amend the date by which this annual meeting should be held to December 15th.

This letter will serve as the written amendment as called for by paragraph #9 of the Agreement.

Sincerely,

William Bryant  
Administrative Assistant

	A	C	D	E
1	<b>Draft FY24 Waitsfield Fayston Winter Road Agreement</b>			
2	<b>ITEM</b>	<b>Calendar 2022 Fayston</b>		<b>FY 2023 Waitsfield</b>
3		Actual as of 11/28/2022	Estimate to 12/31/2022	
4	Salaries	\$ 94,506.31	\$ 109,506.31	\$ 99,892.00
5	Health Insurance (85% Employer Contribution)	\$ 22,467.81	\$ 23,500.00	\$ 27,351.62
6	Dental	\$ 1,871.58	\$ 1,871.58	\$ 667.07
7	Vision	\$ 102.78	\$ 102.78	\$ 150.00
8	Retirement	\$ 6,142.91	\$ 7,117.91	\$ 5,993.52
9	Diesel	\$ 20,452.97	\$ 23,952.97	\$ 20,000.00
10	Uniforms	\$ 1,658.92	\$ 1,800.00	\$ 2,700.00
11	Pacif - Workers' Comp	\$ 7,553.75	\$ 7,553.75	\$ 11,519.00
12	Fica (7.65)	\$ 7,229.73	\$ 8,377.23	\$ 7,641.74
13	Equipment Cost \$129.12/per hour plow truck(40 hr)	\$ 5,164.80	\$ 5,164.80	\$ 5,164.80
14	Repairs	\$ 63,300.04	\$ 68,300.04	\$ 13,500.00
15	Oil	\$ 2,485.45	\$ 3,000.00	\$ 5,000.00
16	Blades	\$ 3,208.36	\$ 5,000.00	\$ 8,500.00
17	Tires	\$ 7,614.82	\$ 11,000.00	\$ 2,000.00
18	<b>Sub Total</b>	<b>\$ 243,760.23</b>	<b>\$ 276,247.37</b>	<b>\$ 210,079.75</b>
19				
20	33.82 Fayston Miles/29.47 Waitsfield Miles	\$ 7,207.58	\$ 8,168.17	\$ 7,123.76
21				
22	Cost to Towns For Covered Mileage	\$ 10,811.36	\$ 12,252.25	\$ 3,561.88
23				
24	Salt \$35000 (5m Fayston/1m Waitsfield)= \$5833.34/mile	\$ 3,546.00	\$ 5,000.00	\$ -
25	Sand Per 1/2 Mile Per Town (Class 3 Mileage/Sand Budget)	\$ 291.43	\$ 291.43	\$ 1,386.14
26				
27	<b>Total for maintained segments (Fayston ; Waitsfield)</b>	<b>\$ 14,648.79</b>	<b>\$ 17,543.67</b>	<b>\$ 4,948.02</b>
28				
29	Cost to maintain .5 mile gravel road segments	\$ 3,895.21	\$ 4,375.51	\$ 4,948.02
30	Cost to maintain 1.0 miles paved segment	\$ 9,700.77	\$ 12,595.65	\$ -
31	<b>Delta for town road segment maintence</b>	<b>\$ 9,700.77</b>	<b>\$ 12,595.65</b>	
32				
33	Fayston Maintains 1 M paved & .5 M gravel for Waitsfield			
34	Waitsfield Maintains .5 M gravel for Fayston			



Washington County Sheriff's Department  
PO Box 678  
Montpelier, VT 05601-0678  
(802) 223-3001 / FAX (802) 828-3611



December 01, 2022

Selectboard Members,

As your Patrol Contract Supervisor, I would like to have the opportunity to introduce Sheriff Elect Marc Poulin to our Contract Towns. We would like to meet to discuss our upcoming plans for the future of the Washington County Sheriff's Department and our plans to increase services to our Patrol Contracts.

On February 01<sup>st</sup>, 2023 Marc Poulin will be taking over the reins from long-time outgoing Sheriff Samuel Hill.

As budget committees are meeting and preparations are being made for the upcoming annual budgets, we would like to have the opportunity to meet about our present staffing and our anticipated staffing in the future. With this goal in mind we need to increase the present rates for the Sheriff's Department to recruit and retain and adequate staff as well as provide the Town with higher level of services. Please feel free to contact me at the Sheriff's Department to organize a time for Sheriff Elect Poulin and I to meet with your community.

Thank You in Advance

Captain Bret Meyer



**TOWN OF WAITSFIELD, VT**  
**FY24 General Fund Budget -- Expenditure Detail**

FY24 Notes

	Item	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Proposed	Change (FY23 to FY24)	
<b>EXPENDITURES</b>							
1	Road Department						
2	Labor						
3	Salaries	\$ 155,424	\$ 178,139	\$ 161,712	\$ 183,872	\$ 22,160	assumes 4% salary increase from FY23 rates
4	Overtime	\$ 13,781	\$ 22,013	\$ 20,214	\$ 22,984	\$ 2,770	
5	<b>Sub-total</b>	<b>\$ 169,205</b>	<b>\$ 200,152</b>	<b>\$ 181,926</b>	<b>\$ 206,856</b>	<b>\$ 24,930</b>	
6	Equipment Operations/Repairs						
7	Road Department Insurance	\$ 8,438	\$ 9,220	\$ 9,500	\$ 9,500	\$ -	PACIF 2023 rates
8	Gas [NEW]	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	this line used to include gas, oil, grease, and filters but these have been broken out into two lines for FY24 with gas as it's own line
9	Oil, Grease, and Filters	\$ 6,052	\$ 10,107	\$ 7,500	\$ 5,000	\$ (2,500)	this line used to include gas as well but that has been added as it's own line
10	Diesel	\$ 19,611	\$ 30,873	\$ 25,000	\$ 30,000	\$ 5,000	staff recommends a 20% increase to account for fluctuation in the market
11	2013 International Dump Truck	\$ 8,944	\$ -	\$ -	\$ -	\$ -	italized vehicles are no longer owned by the town
12	2020 International Dump Truck	\$ -	\$ 4,520	\$ 3,000	\$ 1,500	\$ (1,500)	repairs throughout the year and for four new rear tires
13	2016 GMC Pick-Up Truck	\$ 1,000	\$ -	\$ -	\$ -	\$ -	
14	2021 GMC 3500 [NEW]	\$ -	\$ 1,103	\$ 1,500	\$ 1,500	\$ -	repairs throughout the year
15	2010 Low-Pro Truck	\$ -	\$ -	\$ -	\$ -	\$ -	
16	2018 HV Truck (Low-Pro)	\$ 2,128	\$ 1,915	\$ 2,500	\$ 2,500	\$ -	repairs throughout the year
17	1997 International Dump Truck	\$ -	\$ -	\$ -	\$ -	\$ -	
18	Ford Chloride Truck	\$ -	\$ 1,472	\$ 1,500	\$ 1,500	\$ -	repairs throughout the year
19	2009 John Deere Loader	\$ 150	\$ 1,566	\$ 1,500	\$ 3,000	\$ 1,500	repairs throughout the year
20	2015 Tandem (Dump Truck)	\$ 9,577	\$ 16,458	\$ -	\$ -	\$ -	
21	2021 Tandem (Dump Truck) [NEW]	\$ -	\$ 160	\$ 5,000	\$ 1,500	\$ (3,500)	repairs throughout the year
22	1998 Galion Grader	\$ 1,797	\$ 424	\$ -	\$ -	\$ -	
23	2021 John Deere Grader [NEW]	\$ -	\$ -	\$ 500	\$ 1,500	\$ 1,000	repairs throughout the year
24	2008 Cat Backhoe	\$ 1,259	\$ -	\$ -	\$ -	\$ -	
25	2021 Cat Backhoe [NEW]	\$ -	\$ 103	\$ 500	\$ 500	\$ -	repairs throughout the year
26	Roadside Mower	\$ 192	\$ 1,447	\$ 3,000	\$ 3,000	\$ -	
27	Steel Pole Saw/Chainsaw	\$ 93	\$ 20	\$ 300	\$ 300	\$ -	
28	Garage Repairs	\$ 745	\$ 1,644	\$ 2,500	\$ 2,500	\$ -	
29	Garage Trash Removal	\$ 1,989	\$ 1,913	\$ 1,700	\$ 2,040	\$ 340	currently paying \$158/month with A&J (estimate \$170/month in case prices rise)
30	Uniforms	\$ 5,039	\$ 5,490	\$ 4,500	\$ 5,400	\$ 900	The additional \$900 is to provide an annual boot allowance of \$300 per crew member, enough for one pair of boots annually
31	Heat	\$ 2,567	\$ 5,499	\$ 4,000	\$ 4,000	\$ -	keeping this line level despite inflation. The road crew has a new system for keeping the garage warm using the existing wood burning stove
32	Telephone	\$ 2,629	\$ 2,476	\$ 2,600	\$ 2,600	\$ -	
33	Electricity	\$ 1,764	\$ 1,744	\$ 1,900	\$ 1,900	\$ -	
34	Garage Supplies/Hardware	\$ 4,005	\$ 4,418	\$ 3,000	\$ 4,500	\$ 1,500	staff recommends combining this line with the Garage Supplies/Hardware line above
35	Garage Miscellaneous/Other [Com	\$ 1,091	\$ 1,316	\$ 1,200	\$ -	\$ (1,200)	
36	Chipper/Rake	\$ 771	\$ 559	\$ 650	\$ 1,000	\$ 350	new tires for chipper
37	Alarm System	\$ 592	\$ 961	\$ 900	\$ 1,000	\$ 100	more service has been needed recently
38	Water Service	\$ 628	\$ 628	\$ 630	\$ 630	\$ -	
39	Plow Blades and Shoes.	\$ 6,006	\$ 3,624	\$ 6,000	\$ 8,500	\$ 2,500	increase this line to reflect increasing costs
40	<b>Sub-total</b>	<b>\$ 87,067</b>	<b>\$ 109,659</b>	<b>\$ 90,880</b>	<b>\$ 98,370</b>	<b>\$ 7,490</b>	
41	Hired Equipment and Labor						

42		Sidewalk Mowing	\$ -	\$ -	\$ -	\$ -	\$ -	
43		Sidewalk Plowing	\$ 29,070	\$ 29,070	\$ 29,651	\$ 30,000	\$ 349	Kingsbury contracted for 5-years of plowing with 2023 2024 as the final year (FY24) but are letting go of that part of their business and are asking that we rebid and look for another vendor for FY24
44		Other Equipment Rental	\$ 300	\$ -	\$ 300	\$ -	\$ (300)	outside needs have been identified in the contracted services line
45		Contract Plowing	\$ 2,800	\$ 1,480	\$ 2,500	\$ -	\$ (2,500)	this line was previously used to support the plowing of Bowen Road but staff now has the capacity to handle this plowing in house
46		Grading	\$ -	\$ -	\$ 150	\$ 300	\$ 150	to grade the Wait House lot and municipal lot across from Bridge Street
47		Contract Services	\$ 7,380	\$ 11,083	\$ 12,000	\$ 12,000	\$ -	for work that the Town needs to hire out including as response to emergencies
48		<b>Sub-total</b>	\$ 39,550	\$ 41,633	\$ 44,601	\$ 42,300	\$ (2,301)	
49		<u>Materials</u>						
50		Salt	\$ 29,211	\$ 33,491	\$ 50,000	\$ 50,000	\$ -	
51		Sand	\$ 53,379	\$ 34,838	\$ 56,000	\$ 56,000	\$ -	
52		Chloride	\$ 8,010	\$ 12,035	\$ 16,000	\$ 16,000	\$ -	
53		Crushed Gravel	\$ 16,556	\$ -	\$ -	\$ 30,000	\$ 30,000	we have not needed to crush gravel in the past 2 years but will need to in FY24
54		Stone	\$ 6,433	\$ 10,518	\$ 8,000	\$ 10,000	\$ 2,000	additional stone needed for road improvement projects
55		Culverts	\$ 8,848	\$ 14,153	\$ 10,000	\$ 10,000	\$ -	
56		Guardrails	\$ 1,845	\$ -	\$ 1,500	\$ 1,500	\$ -	
57		Tools	\$ 2,753	\$ 3,586	\$ 6,400	\$ 6,500	\$ 100	slight increase to purchase a new welder
58		Signs	\$ 2,133	\$ 1,991	\$ 2,000	\$ 2,000	\$ -	
59		Fabric	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	
60		Cold Patch, Hay, and Seed	\$ 2,949	\$ 5,793	\$ 5,000	\$ 8,000	\$ 3,000	the Town has been doing a good deal of work on roads in the summer and additional hydroseed is needed, especially important to keep up with the state's stormwater requirements
61		Waste Blocks	\$ 2,237	\$ 1,065	\$ 1,000	\$ 1,000	\$ -	
62		<b>Sub-total</b>	\$ 134,353	\$ 117,470	\$ 156,900	\$ 192,000	\$ 35,100	
63		<u>Miscellaneous</u>						
64		Fayston Winter Agreement	\$ 11,500	\$ 11,058	\$ 11,174	\$ 12,595	\$ 1,421	based on 12/19/22 draft
65		Sidewalk Maintenance/Repairs	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -	some funding to help with small pedestrian safety improvements throughout the year
66		Tree Cutting	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	
67		Bridge Repairs	\$ -	\$ 27,900	\$ 3,700	\$ 4,000	\$ 300	
68		Gravel Pit Management	\$ -	\$ 160	\$ 1,000	\$ 1,000	\$ -	to pay for annual fee and any additional administrative costs that might be needed
69		Pavement Sealing	\$ -	\$ -	\$ 4,350	\$ -	\$ (4,350)	we do not have enough new asphalt this year to pursue sealing. Will in future years as more paving projects take place
70		Culvert and Road Inventory	\$ -	\$ -	\$ -	\$ -	\$ -	
71		Line Painting	\$ -	\$ 950	\$ 4,000	\$ 4,000	\$ -	covers town parking lot, Bridge Street, Parsonage Lane, and two internal pedestrian crossings
72		North Road Culvert	\$ -	\$ -	\$ -	\$ -	\$ -	
73		Street Lights	\$ 5,182	\$ 5,365	\$ 5,000	\$ 5,000	\$ -	
74		Bridge Lights	\$ 828	\$ 378	\$ 800	\$ 800	\$ -	
75		Radios and Pagers	\$ 826	\$ 1,794	\$ 500	\$ 500	\$ -	
76		Training	\$ -	\$ 39	\$ 250	\$ 250	\$ -	
77		MRGP/State Roads Permit	\$ 1,750	\$ 1,350	\$ 1,500	\$ 1,800	\$ 300	2023 MRGP estimated permit fee cost
78		<b>Sub-total</b>	\$ 20,086	\$ 48,994	\$ 35,774	\$ 33,445	\$ (2,329)	
79		<b>Section TOTAL</b>	\$ 450,260	\$ 517,907	\$ 510,081	\$ 572,971	\$ 62,890	

**TOWN OF WAITSFIELD, VERMONT**  
**Selectboard Meeting Minutes**  
**Monday, December 5, 2022**  
**Draft**

**I. Call to Order:** The meeting was called to order at 6:30 pm by Brian Shupe. The meeting was held in person at the Waitsfield Town Offices and remotely via Zoom.

Members Present: Chach Curtis, Jordan Gonda, Fred Messer, Brian Shupe (Chair), Christine Sullivan

Staff Present: Annie Decker-Dell'Isola, Town Administrator

Others Present: Jon Ashley (Dubois & King), Lynnette Claudon (DEC), Emily Hackett (DEC), Phil Huffman (CC), Anthony Italiano (MRVTV), Hugo Martinez-Cazon (DEC), Robin Morris (WC), Alice Peal (PC), Liza Walker (VLT)

**II. Regular Business.**

**1. Review agenda for addition, removal, or adjustment of any items per 1 VSA 312(d)(3)(A).**

Mr. Messer requested that the item related to the match for Preservation Trust Fund Grant be removed from the Consent Agenda.

**2. Public Forum.**

Nobody present requested to address the Board.

**3. Dubois & King Wastewater & Water Feasibility Study 90% Report presentation/discussion.**

Mr. Curtis introduced Mr. Ashley and provided some context for the report Mr. Ashley was to present. He explained that completion of a Preliminary Engineering Report (PER) for the solution(s) to be pursued is an important funding preparation step for seeking actual construction funds.

Mr. Ashley provided information, including cost information, for the various solutions that were included in the previous (60%) Report from Dubois & King for the Wastewater and Water Feasibility Study. This 90% Report contains more refined information related to each solution proposed for consideration. Details include cost summaries, estimated number of users to be accommodated, life cycle costs, and evaluation of other relevant factors. The recommendation from the D&K and supported by the committee is to proceed with a PER for scenario 5B (Munn site, 2 existing sites in town, and northern site) as well as for scenario 2 (connect additional users to the water system), with phasing incorporated so that essentially scenarios 2 and 4 (Munn site) are completed, followed by a future build out of 5B. Mr. Ashley finished by providing an outline of the timeline for next steps to be taken.

Board members posed some questions for Mr. Ashley, and he provided further information which indicated that:

- Cost estimates do not include water line extension work
- Timing for any bond vote is preferred to be Town Meeting Day, in order to qualify for further funding consideration

- 48       • The usage numbers are based on full utilization, including yet-to-be-built housing; 5B is  
49       the only option providing more capacity than what would be needed by the projected  
50       growth  
51

52 Lynnette Claudon of the DEC provided some guidance for the PER and funding application  
53 process, noting that alternative collection systems might be considered and that an auger soil test  
54 should be completed on any proposed northern end sites. She also let Mr. Morris know that if  
55 information available regarding water usage indicates lower-than-average usage, capacity  
56 numbers for wastewater systems might be adjusted accordingly. She indicated that having  
57 numbers available related to new housing/employment creation made possible by the system's  
58 construction would be helpful when applying to ACCD grant programs which are focused on  
59 those issues. Ms. Claudon also noted that the new income eligibility requirements have been  
60 either removed or minimized by DEC.  
61

62 Board members expressed an understanding that the various options might be phased, and there  
63 was some discussion of specifics related to this. Ms. Peal also explained that there may be an  
64 ARPA funding request to cover expenses incurred prior to any grant award being received. Mr.  
65 Ashley explained that the upcoming PER will focus on the southern portion of the plan, with  
66 only some aspects of the northern portion addressed, noting that any funding for that would be  
67 requested in the following fiscal year's grant cycles.  
68

69 **MOTION:** *A motion to authorize the Wastewater and Water Feasibility Study Committee to*  
70 *work with Dubois and King to develop a scope of work for the wastewater and water project*  
71 *Preliminary Engineering Report, as well as the associated loan application, to be brought back*  
72 *to the Selectboard for review and approval at a future meeting was made by Mr. Shupe. The*  
73 *motion was seconded by Ms. Gonda. All voted in favor.*  
74

#### 75 **4. Friends of Virginia Farley Riverside Park update & proposed MOU.**

76 Mr. Huffman presented a brief update on progress at the site, noting that more information was  
77 included in the written report he provided. He indicated that a landscape architect has been  
78 retained, and that fundraising is underway. Another thing he pointed out is that there is no set  
79 requirement in the property transfer documentation for a management plan to be created, but that  
80 the CC will be working on a basic/interim plan in the coming months, to be refined and made  
81 more complete over the next year or so. He explained that the parcel is small, and that most of  
82 the management will focus on the riparian frontage, which is the most important conservation  
83 matter.  
84

85 Ms. Walker explained the need to establish an MOU for the transfer of monies raised through  
86 private fundraising to the Town; the draft document is comparable to what was in place for the  
87 similar Scrag Mountain fundraising, which was reviewed by Town legal counsel. She further  
88 noted that the document serves to ensure that the funds transferred are used for the purposes for  
89 which they were received, and are only put towards improvements or maintenance of this  
90 specific property. Mr. Huffman clarified that this will not establish an endowment fund. It was  
91 noted that Friends of the Mad River is submitting a \$5K ARPA request for this work as well.  
92

93 Some concern was expressed regarding this site's potential to become an overcrowded  
94 swimming spot, but Mr. Huffman explained that the nature of the site does not lend itself to this

95 type of activity. Mr. Shupe pointed out that the Town’s mowing contract will need to be  
96 adjusted to include this parcel.

97  
98 **MOTION:** *A motion to approve the Tardy Parcel – Virginia Farley Riverside Park Fund MOU*  
99 *as drafted was made by Ms. Gonda. The motion was seconded by Mr. Messer. All voted in*  
100 *favor.*

101  
102 **5. ARPA Funding discussion.**

103 Ms. Decker-Dell’Isola provided a full list of funding requests received, noting that the total  
104 amount requested is over what the Town has available to disburse.

105  
106 She explained that some requests would be more appropriately reviewed by the Selectboard, as  
107 the related spending would need Board approval; it was agreed that these requests should be  
108 removed from the list being reviewed by the ARPA Committee. Ms. Decker-Dell’Isola also  
109 requested that an amount to be allocated by them be provided to the Committee, and it was  
110 agreed that they should limit their suggested awards to \$100K - \$150K. It was also agreed that  
111 Valley-wide organizations should be requesting funds from all towns that benefit from their  
112 programs.

113  
114 Ms. Decker-Dell’Isola also indicated that she is working to obtain solid numbers for projects  
115 such as website improvements and record digitization, and will have those available at an  
116 upcoming meeting.

117  
118 **6. Consent Agenda.**

119  
120 **MOTION:** *A motion to approve the consent agenda, consisting of the items listed below,*  
121 *passed unanimously.*

- 122  
123
  - Approval of the Minutes of November 28, 2022.
  - Bills Payable and Treasurer’s Warrants.

124  
125  
126 **Authorize match for Preservation Trust of Vermont Historic General Wait House building**  
127 **assessment** – Mr. Messer asked about the timeline for this process, and it was explained that  
128 once this funding is matched and available, the assessment will take place, providing information  
129 necessary for the upcoming spring application grant round. Mr. Messer noted that he would also  
130 like to see money put into reserve to have the roof fixed, regardless of any grant application  
131 outcomes.

132  
133 **MOTION:** *Mr. Messer made a motion to authorize the required match for the Preservation*  
134 *Trust of Vermont Historic General Wait House building assessment. The motion was seconded*  
135 *by Mr. Shupe. All voted in favor.*

136  
137 **7. Selectboard Roundtable**

138 Mr. Shupe noted that he had recently walked, with Ross Saxton, some of the potential areas for  
139 VOREC path configuration between the center and Irasville.

140 He also explained that he had subsequently reached out to Downstreet to express his concerns  
141 regarding the state of the Mad River Meadows property, and the cleanup needed there. Mr.  
142 Shupe will ask that Mr. Messer visit the site if no action is forthcoming by Downstreet.

143 **8. Town Administrator's Updates**

144 The upcoming schedule was discussed, and it was decided to keep the December 19<sup>th</sup> meeting in  
145 place.

146 **9. Executive Session**

147 **MOTION:** A motion to enter Executive Session pursuant to 1 V.S.A. § 313 (a) (3) [Personnel]  
148 and 1 V.S.A. § 313 (a) (2) [Real Estate] was made by Mr. Shupe, inviting Randy Brittingham to  
149 join. The motion was seconded by Mr. Messer. All voted in favor.

150  
151 The meeting entered Executive Session at 8:15pm pm and returned to open session at 8:31 pm

152  
153 **MOTION:** A motion was made by Mr. Curtis to appoint Randy Brittingham to the position of  
154 Treasurer and Grant Administrator, according to the terms of the agreement negotiated. The  
155 motion was seconded by Mr. Messer. All voted in favor.

156  
157 **III. Other Business**

158 **1. Correspondence/reports received** were reviewed.

159 **IV. Adjourn**

160 The meeting adjourned at 8:32 pm.

161 Respectfully submitted,  
162 Carol Chamberlin, Recording Secretary

## **Request to the Waitsfield Selectboard to approve the Water Commission to "sell water" to three residential parcels in the Town of Fayston.**

**Motion:** To approve the Water Commission's motion to permit the Water Allocation and Connection to residential three parcels in Fayston located at 90, 138 and 243 Post Office Road.

### **Background**

Section 2e of the Waitsfield Water Ordinance states:

a. *The Water Commission, with the approval of the Selectboard, may contract to sell water to such customers outside the Town as it may deem beneficial to the Town, providing that there is, at the time such contract is made, water in excess of that necessary for use within the limits of the Town. The Owner or occupant of extraterritorial Property furnished with Town water shall consent in writing to the lien for water service charges attaching to the served Property and to the applicability of all Town water system ordinances, rules and regulations, which consent shall be recorded in the Land Records of the Town in which the served Property is located. The absence of such consent or failure to record shall not affect the applicability or enforceability of any statutory lien arising pursuant to 24 V.S.A. § 3306.*

### **Current Water System Capacity**

In the last 12 months the system pumped 15,340,187 gallons which represents 15.7% of the well pump 's permitted capacity

### **Post Office Road**

The road is served by a 2" diameter main that terminates at the Waitsfield/Fayston Boundary. There are currently two parcels connected to the Water System, both parcels are in Waitsfield. There are 7 parcels on Post Office Road in Fayston. The Water Commission has received applications from the Betsy Jondro - 234 Post Office Road, M. Beachamp - 138 Post Office Road, & Welter - McLaughlin 90 Post Office Road. These are the first three parcels after crossing the town line.

### **Water Commission Approval**

On December 5th the Water Commission approved the following motion: to approve three Water Service Allocation & Connection Permit Applications from parcel owners on Post Office Road in the Town of Fayston. Approval of this allocation requires additional Approval by the Waitsfield Selectboard and is subject to the following conditions:

- Each of the three parcels will be allocated 1 ERU.
- Parcel Owners to be responsible for all engineering design and construction costs.
- Parcel Owners shall consent in writing to the lien for water service charges attaching to each of the served properties.
- Parcel Owners shall consent in writing to the applicability of all Waitsfield Town water system ordinances, rules and regulations, which consent shall be recorded in the Land Records of the Town in which the served Property is located.
- Parcel owner's Engineer will provide engineering plans and certification that the existing 2" water main will provide sufficient PSI to both the existing two parcels and to the three new parcels connecting.
- Parcel owner will not start any construction until such plans and certification have been reviewed and approved by the Waitsfield water operator and Water Commission.

Parcel	Name	Tax Year	Payment 1	Payment 2	Payment 3	Payment 4	Interest	Penalty	Other	Total
003004000-	CARPENTER GEORGE J	2022	0.00	769.98	1500.28	1500.28	360.60	240.04	0.00	4371.18
029003600-	GANNON MARJORIE BE	2022	347.05	347.05	347.05	347.05	213.57	111.04	0.00	1712.81
028008000-	GAYLORD ALLEN	2022	0.00	1087.83	1230.84	1230.84	293.24	196.94	0.00	4039.69
10100000L-	JOHNSON WILLIAM	2020	0.00	0.00	0.00	808.54	0.00	0.00	0.00	808.54
		2021	841.64	841.64	841.64	841.64	1123.26	269.32	0.00	4759.14
		2022	854.81	854.81	854.81	854.81	525.66	273.52	0.00	4218.42
			-----	-----	-----	-----	-----	-----	-----	-----
			1696.45	1696.45	1696.45	2504.99	1648.92	542.84	0.00	9786.10
006006000-	KOEPELE DAVID ERIC	2022	0.00	0.00	457.04	457.04	77.35	73.12	0.00	1064.55
099012000-	KOEPELE DAVID ERIC	2022	657.87	1866.06	1866.06	1866.06	765.60	447.84	0.00	7469.49
001044000-	REILLY MICHAEL T	2022	0.00	0.00	0.00	480.24	0.00	0.00	0.00	480.24
099146001-	SKATIUM INC	2022	266.96	266.96	266.96	266.96	164.04	85.44	0.00	1317.32
015021M23-	SNAPP PATRICK E &	2022	0.00	0.00	45.70	161.05	14.51	12.88	0.00	234.14
099068000-	WILSON JOAN F	2020	0.00	0.00	1116.86	1581.06	679.96	126.48	0.00	3504.36
		2021	1617.05	1617.05	1617.05	1617.05	2159.10	517.44	0.00	9144.74
		2022	1642.35	1642.35	1642.35	1642.35	1010.16	525.56	0.00	8105.12
			-----	-----	-----	-----	-----	-----	-----	-----
			3259.40	3259.40	4376.26	4840.46	3849.22	1169.48	0.00	20754.22



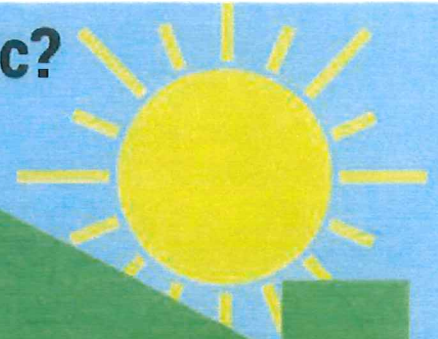
Town of Waitsfield Tax Administration  
Delinquent Tax Report  
In Tax Years 2020 to 2022

Tax Year	Payment 1	Payment 2	Payment 3	Payment 4	Interest	Penalty	Other	Total
2020	0.00	0.00	1116.86	2389.60	679.96	126.48	0.00	4,312.90
2021	2458.69	2458.69	2458.69	2458.69	3282.36	786.76	0.00	13,903.88
2022	3769.04	6835.04	8211.09	8806.68	3424.73	1966.38	0.00	33,012.96
TOTALS	6227.73	9293.73	11786.64	13654.97	7387.05	2879.62	0.00	51,229.74

**Late on your bills due to the pandemic?**

# Vermont's Homeowner Assistance Program

has grants for eligible homeowners



**vhfa**

Vermont Housing Finance Agency

## WHAT IS THE HOMEOWNER ASSISTANCE PROGRAM (HAP)?

Vermont Housing Finance Agency (VHFA) is accepting applications from homeowners who are behind on their housing expenses due to the COVID-19 pandemic. HAP is funded by the federal American Rescue Plan Act. Applications will be accepted over a multi-year period.

## WHAT EXPENSES CAN HAP COVER?

The program can cover missed payments on mortgages, utilities (water/sewer, electricity, home heating), property taxes, and homeowner or condominium association fees.

## WHO IS ELIGIBLE?\*

- Meet income eligibility requirements.
- Own a home in Vermont and live in it as your primary residence.
- Experienced a financial hardship associated with the coronavirus pandemic after January 21, 2020.

\*Other eligibility requirements may apply. Visit [vermonthap.vhfa.org](http://vermonthap.vhfa.org) for more details.

A separate rental assistance program is available through the Vermont State Housing Authority at [erap.vsha.org](http://erap.vsha.org).

## WHAT IF I AM APPROVED?

Submitting an application does not guarantee assistance. If you are approved, a one-time payment will be made directly to the service provider. Assistance is provided as a grant, which does not need to be repaid.

*The VT Homeowner Assistance Program is being supported, in whole or in part, by federal award number HAFP-0040 awarded to the State of Vermont by the US Department of the Treasury*



**Learn more at [vermonthap.vhfa.org](http://vermonthap.vhfa.org) or call (833) 221-4208**