

## **Town Administrator Report May 5, 2025**

As the weeks go by, I'm feeling increasingly settled in my role here in the Mad River Valley and, of course, in Waitsfield. Working alongside the dedicated Town staff and the many committed members of our commissions has truly been a highlight of each day. Every day brings its share of challenges, successes, and ever-evolving tasks — and I've come to realize that trying to tackle the entire backlog at once isn't practical. Instead, I take on each issue as it comes, staying focused and steady.

My walks through town are often filled with phone calls, emails, and trips to meetings — but I genuinely enjoy these moments moving through our community. Though I'll admit, the dust in the air does sometimes get in my mouth and grate on my teeth! Thank you for the opportunity to serve this remarkable town and its caring people.

Peace,  
York

---

### **General Wait House (GWH)**

- Funds raised and deposited into the GWH account will be treated as capital improvement (savings) funds.
- To spend any of these funds during FY 2025 or FY 2026, the Selectboard must approve transferring the needed amount into the Town's operating fund. Invoices can then be paid through regular channels.
- Starting in FY 2027, the budget could include a line item for GWH maintenance and minor expenses, allowing some funds to be available for small needs without requiring a transfer each time, or Selectboard approval.
- A porch swing has been located and assembled. The GWH renters are interested in hanging it on the porch. I checked with Richard Backus, who said installation would be straightforward if the Commission and Selectboard are supportive.

### **Roofing Bids for GWH Barn**

- *Blue Sky Roofing*: \$89,184.84 (bid doesn't appear to include plywood replacement).
- *East Coast Metal*: \$104,782 (full project), or \$120,382 (if plywood is needed).
- *Vermont Construction*: \$75,800.00 full, \$47,450.00 House, \$28,350.00 connector space and barn, \$3,930 membrane over porch

After speaking with someone about black roofing, I was reminded that this is something I should have considered earlier. Therefore, I wanted to bring it up now for your consideration.

Black roofs are generally considered less environmentally friendly mainly because of how they interact with heat and sunlight. Here's why:

1. **Heat Absorption**

Black and dark-colored roofs absorb much more solar energy compared to lighter-colored roofs. This makes buildings hotter inside, especially in the summer, leading to higher energy use for air conditioning.

2. **Urban Heat Island Effect**

In towns and cities, lots of dark roofs and pavement can raise the overall temperature of the area — this is called the *urban heat island effect*. Warmer urban temperatures can strain energy systems, worsen air quality, and increase health risks during heatwaves.

3. **3. Higher Cooling Costs and Emissions**

Black roofs absorb more heat, making buildings hotter and increasing the need for cooling. This drives up electricity use and contributes to higher greenhouse gas emissions, particularly in areas where the grid is powered by fossil fuels. For the General Wait House, this is especially relevant, as there are currently no cooling systems in place and excessive heat is already a significant concern.

4. **Roof Lifespan**

Heat buildup can sometimes shorten the lifespan of roofing materials. This means more frequent replacements, which has its own environmental cost in terms of materials and waste.

That said, in very cold climates where heating is the main energy use, some people argue that dark roofs can help slightly by absorbing winter sunlight. But overall, lighter, reflective, or "cool" roofing materials are usually a better environmental choice, especially as summers get hotter.

## **Roofing the Barn Consideration**

After speaking with multiple knowledgeable sources, it's clear that to meet the Commission's vision for the barn's future use, the structure will likely need to be jacked up — significant structural work is needed. A key consideration: both standing seam metal and East Coast metal shingles would likely be damaged if the building is lifted after the roof is installed. So, we face two main paths:

1. Jack up the building *before* roofing.
2. Choose a roofing material that can be removed later or accept the risk of damage.

I spoke with Miles Jenness (Vermont Timber), who confirmed the barn could be jacked. If full foundation work is cost prohibitive this year, he offered the option of renting the necessary jacks until we're ready for the foundation project.

---

## **Cemetery Concerns**

The Cemetery Commission raised concerns about unauthorized metal detecting in Town cemeteries. While current rules prohibit it without permission, those rules lack formal enforcement. The Commission would like to have the Selectboard consider whether an ordinance is warranted.

---

## Tree Board Updates

- *East Warren Road:* Charlie Hosford reports several problematic trees in the Town's right-of-way that need to be addressed, preferably, before the paving project. Arborist Adam Whitney and Charlie Hosford are doing a drive on East Warren Rd. on Saturday May 3<sup>rd</sup> to detail a plan for the Selectboard.
- **Emerald Ash Borer (EAB) Proposal**
  - Over 2,000 ash trees are at risk due to EAB. Waiting could lead to higher removal costs and public safety hazards.
  - The Tree Board proposes a phased plan: remove affected ash trees (starting along Route 100), replant with 2" caliper trees, and care for new plantings for at least a year.
  - Estimated cost per tree: \$800–\$1,200. Total request: \$25,000 for this phase.
  - I'd also like to explore funding opportunities to support this proactive plan, similar to what neighboring towns have done.

---

## Road Widening Concerns

In response to landowner questions:

- If roadwork stays within the existing public right-of-way (typically 3 rods or 49.5 feet), no compensation is owed.
- If work extends beyond this boundary and takes private property, compensation is required under Vermont law.
- Even within the right-of-way, damages (e.g., flooding, blocked access) could entitle landowners to compensation.

However, Josh and I visited the site and it appears all the work will be well within the Town's right of way.

---

## Jean Joslin Library Park

- Charlie Hosford installed steps to the park; the Town funded a railing. The railing now shows rust, partly due to skateboarders using it.
  - Charlie is exploring deterrents with the original builder of the Railing. Before proceeding, I'd welcome any input from the Selectboard.
-

## FEMA Reimbursement Work

Josh and I continue to work through FEMA's process — building on months of work that Brian Shupe started. I want to sincerely thank Josh for his dedication.

### Key Updates:

- *Culverts*: To convert the two new culverts from temporary to permanent status, we must go through a process first. This typically comes from a consultant (though some contractors can provide sufficient plans). An H&H (hydrologic and hydraulic) study appears necessary (I spoke with VTrans today (Friday) who notified me that they can do the study free of charge, however, they are approximately two years out. The public comment period will be waived due to flood recovery status. Permit in the Meeting packet.
  - *Meadow Road Bridge*: FEMA confirmed some roadway damage is flood-related, but broader structural issues will require an A&E (architecture & engineering) report to determine FEMA eligibility. If a full bridge replacement is required (per VTrans), FEMA's funding role remains uncertain.
- 

### Opportunities for the Selectboard

CVRPC will be hosting the following two events in the beginning of May. Please help us share these events widely amongst your community networks. We hope representatives from Waitsfield will consider attending.

1. **CVRPC Municipal Training: Maximizing Flood Relief Money & Protecting Community Investments:**

**Description:** Join the Central Vermont Regional Planning Commission to learn about the National Flood Insurance Program (NFIP) and why you should care. We will provide an explanation of the regulatory framework; what a municipality can do to gain the benefits of the program and highlight key legislation including what's next for Vermont in flood preparedness. Following a presentation and discussion, staff will be available for in-person municipal consultations.

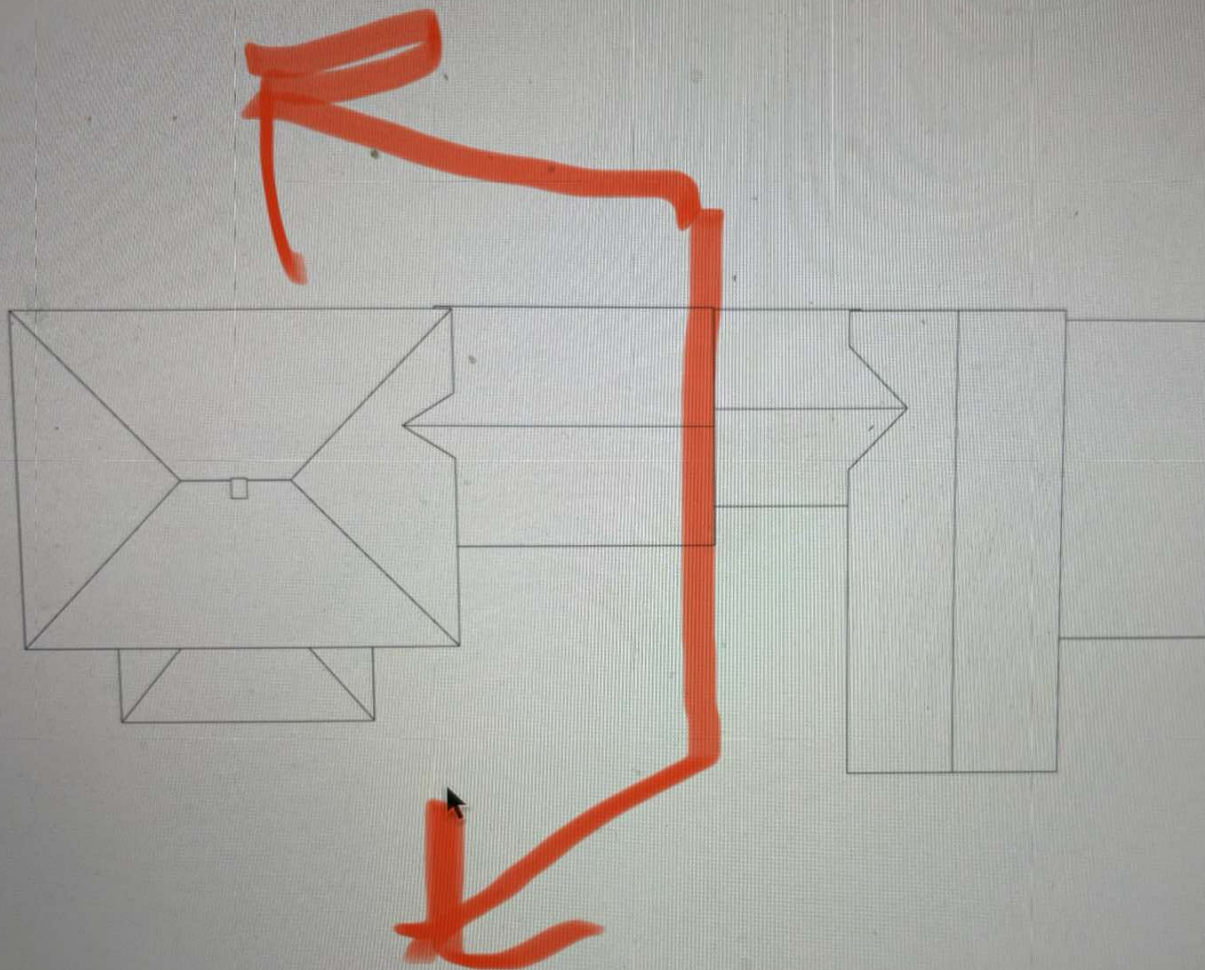
**Date:** 7 May 2025, 4:00PM - 6:00PM

**Location:** Central Vermont Chamber of Commerce 33 Stewart Road, Berlin (with Pizza!) and remote via Zoom.

**Registration Link:** Register by Friday 2 May 2025 in order to receive your town's FEMA map.

Respectfully submitted,  
York Keith Haverkamp  
Town Administrator





<b>Profile</b>	<i>Any</i>
<b>Color</b>	<i>Any</i>

<b>Estimated Start Date</b> <small>(Or Sooner, Weather Pending)</small>	<i>4-12 weeks</i>
<b>Estimated Job Duration</b> <small>(Or Sooner, Weather Pending)</small>	<i>1-2 weeks</i>

**Job Description:**

<input checked="" type="checkbox"/>	Layers of stripping and clean up included
<input checked="" type="checkbox"/>	Dumpsters and Permits
<input type="checkbox"/>	Plywood
<input checked="" type="checkbox"/>	High Temp Ice and Water shield
<input checked="" type="checkbox"/>	Synthetic Breathable Underlayment
<input checked="" type="checkbox"/>	Ventilation: <i>All New Ridge Ventilation</i>
<input checked="" type="checkbox"/>	Pipeboots <i>Replaced as applicable</i>
<input checked="" type="checkbox"/>	Chimney Collar <i>Installed as applicable</i>
<input type="checkbox"/>	<del>Skylights</del>
<input checked="" type="checkbox"/>	Snowguards
<input checked="" type="checkbox"/>	Siding for Endwall

<b>What is included:</b>
<ul style="list-style-type: none"> <li>• Lifetime warranty / 50yr transferrable</li> <li>• Lifetime workmanship</li> <li>• Factory certified install</li> <li>• Energy Efficient Kynar 500 Matte Finish</li> <li>• Premium Color Coordinated Trim Package</li> <li>• 40 year fade guarantee</li> <li>• Fluoroceram coating to prevent fading, chipping, peeling and cracking</li> <li>• Class A Fire Rating, Class IV Hail Rating, Wind Rated up to 165 mph</li> <li>• Quality Control Inspections / Dedicated Project Manager</li> </ul>

**Miscellaneous:**

<i>- Peace of Mind</i>
<i>- Permanent Roofing System</i>

**Price and Terms**

<b>Retail Price</b>			
<i>All Discounts Applied</i>			

*\$74,572*

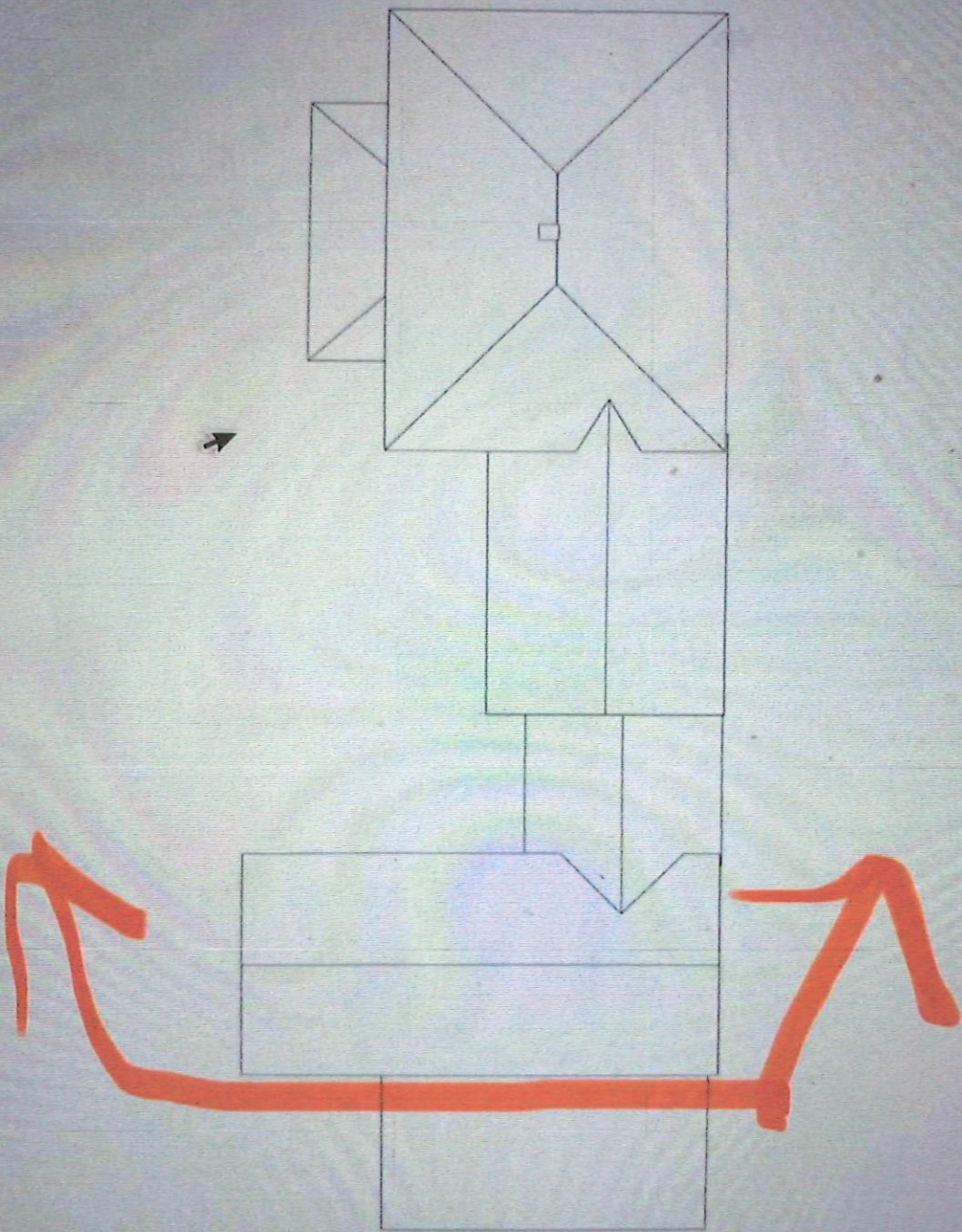
*IF Plywood is Needed*

*\$64,972*

*IF NO Plywood is Needed*

*Main Building / Porch / First Gable Section Included*







<b>Profile</b>	<i>Any</i>
<b>Color</b>	<i>ANY</i>
<b>Estimated Start Date</b> <small>(Or Sooner, Weather Pending)</small>	<i>4-12 weeks</i>
<b>Estimated Job Duration</b> <small>(Or Sooner, Weather Pending)</small>	<i>1-2 weeks</i>

**Job Description:**

<input checked="" type="checkbox"/>	Layers of stripping and clean up included
<input checked="" type="checkbox"/>	Dumpsters and Permits
<input type="checkbox"/>	Plywood
<input checked="" type="checkbox"/>	High Temp Ice and Water shield
<input checked="" type="checkbox"/>	Synthetic Breathable Underlayment
<input checked="" type="checkbox"/>	Ventilation: <i>All New Ridge Ventilation</i>
<input checked="" type="checkbox"/>	Pipeboots <i>Replaced as applicable</i>
<input checked="" type="checkbox"/>	Chimney Collar <i>Installed as applicable</i>
<input type="checkbox"/>	<del>Skylights</del>
<input checked="" type="checkbox"/>	Snowguards
<input checked="" type="checkbox"/>	Siding for Endwall

**What is included:**

- Lifetime warranty / 50yr transferrable
- Lifetime workmanship
- Factory certified install
- Energy Efficient Kynar 500 Matte Finish
- Premium Color Coordinated Trim Package
- 40 year fade guarantee
- Fluoroceram coating to prevent fading, chipping, peeling and cracking
- Class A Fire Rating, Class IV Hail Rating, Wind Rated up to 165 mph
- Quality Control Inspections / Dedicated Project Manager

**Miscellaneous:**

*- Peace of mind*  
  
*- Permanent Roofing System*

**Price and Terms**

<b>Retail Price</b>			
<i>All Discounts Applied</i>			

*\$120,382*

*IF Plywood is  
Needed*

*\$104,782*

*IF no Plywood  
is Needed*

*Entire Project except rear steel roof facet*



<b>Profile</b>	<i>Any</i>
<b>Color</b>	<i>Any</i>

<b>Estimated Start Date</b> <small>(Or Sooner, Weather Pending)</small>	<i>4-12 weeks</i>
<b>Estimated Job Duration</b> <small>(Or Sooner, Weather Pending)</small>	<i>1-2 weeks</i>

**Job Description:**

<input checked="" type="checkbox"/>	Layers of stripping and clean up included
<input checked="" type="checkbox"/>	Dumpsters and Permits
<input type="checkbox"/>	Plywood
<input checked="" type="checkbox"/>	High Temp Ice and Water shield
<input checked="" type="checkbox"/>	Synthetic Breathable Underlayment
<input checked="" type="checkbox"/>	Ventilation: <i>All New Ridge Ventilation</i>
<input checked="" type="checkbox"/>	Pipeboots <i>Replaced as applicable</i>
<input checked="" type="checkbox"/>	Chimney Collar <i>Installed as applicable</i>
<input type="checkbox"/>	<del>Skylights</del>
<input checked="" type="checkbox"/>	Snowguards
<input checked="" type="checkbox"/>	Siding for Endwall

<b>What is included:</b>
<ul style="list-style-type: none"> <li>• Lifetime warranty / 50yr transferrable</li> <li>• Lifetime workmanship</li> <li>• Factory certified install</li> <li>• Energy Efficient Kynar 500 Matte Finish</li> <li>• Premium Color Coordinated Trim Package</li> <li>• 40 year fade guarantee</li> <li>• Fluoroceram coating to prevent fading, chipping, peeling and cracking</li> <li>• Class A Fire Rating, Class IV Hail Rating, Wind Rated up to 165 mph</li> <li>• Quality Control Inspections / Dedicated Project Manager</li> </ul>

**Miscellaneous:**

<i>- Peace of Mind</i>
<i>- Permanent Roofing System</i>

**Price and Terms**

<b>Retail Price</b>
<i>All Discounts Applied</i>


*\$74,572*  
*IF Plywood is Needed*

*\$64,972*  
*IF NO Plywood is Needed*

*Main Building / Porch / First Gable Section Included*



**ENGLERT®**



## ENGLERT SERIES 1301

MAR 26, 2025

## TOWN OF WAITSFIELD

4061 Main St  
Waitsfield, VT  
05673

Leland@Blueskyroofingvt.com  
8028815106

# INTRODUCTION

Hi General Wait House Roof Bid,

**We understand that protecting your property begins with a premium roofing system.**

Thank you for the opportunity to quote on the improvements to your property. Please find your estimate below along with upgrade options for potential improvements to your project.

The following estimate is for:

1. Mobilization with dedicated project manager and crew.
2. Set up safety and load materials to roof.
3. Removal and disposal of existing materials.
4. Supply and installation of new materials.
5. Clean up of entire work area.

Upon completion of the project, our dedicated project manager will complete a final inspection to ensure quality.

If you have any questions, please give me a call. We always want to provide the best value to our clients.

Kind regards,

Leland Gazo  
Leland@Blueskyroofingvt.com  
8028815106



## Why Choose Metal?

A metal roof gives commercial buildings strength and longevity. Metal roofing is budget-friendly because a metal roof is long-lasting and virtually maintenance free. And as a roofing material, metal offers real protection and peace of mind for commercial building owners.

## Advantages of a Metal Roof

- Eliminates maintenance and reduces operating costs
- Increases your building's value
- Engineered for strength and longevity
- Made from recycled material
- Energy efficient
- Available in a wide range of colors

## Why Choose Englert?

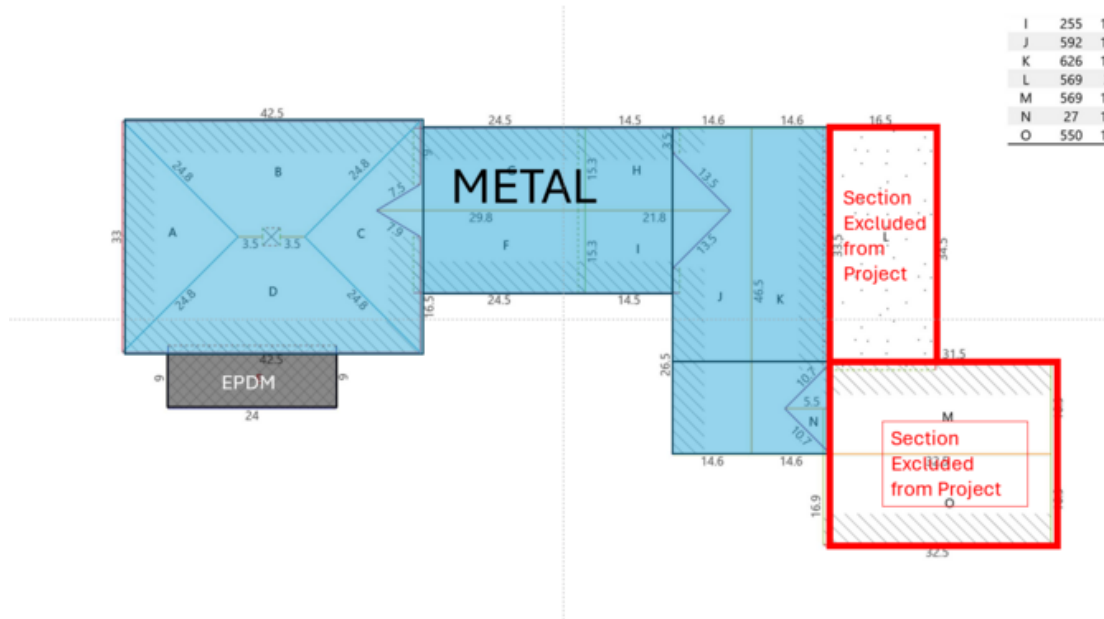
We deliver the widest range of metal roofing solutions in the industry, with all the roof profiles, architectural details and structural options you want. Englert offers a complete program, including:

- Architectural and design support
- Specification and engineering guidance
- The most comprehensive materials and weathertightness warranties in the industry
- A wide variety of LEED, ULTRA-Cool® and Energy STAR® approved colors, plus the ability to custom-match virtually any color
- An exclusive single source warranty covering both membrane and metal roofing materials
- The widest range of tested profiles available, including UL®, FM®, ASTM, Florida building code, Miami Dade and ICC®
- State-of-the-art quality control and compliance
- Retro-fit (Re-roof) applications that can be applied over an existing roof
- A network of certified installation contractors





# ROOFING SECTIONS OVERVIEW



Note\* The RFP calls out approximately 333 SQ of roofing. This roof is closer to 52 SQ of total roofing (considering a 12% waste factor).

Blue Sky Roofing will not be bidding a corrugated metal option for this building.

EPDM porch roof will be fully adhered to the substrate, and will not feature a recovery board beneath unless substrate is not in a condition to receive direct adhesion of new membrane.

Blue Sky Roofing is assuming a soffit vent, and will carry a ridge vent based on the assumption of soffit venting.

# STANDING SEAM AND EPDM

## Description

### Standing Seam Metal Re-Roof and EPDM

HT ice and water - High Temp ice and water

Synthetic Underlayment - Synthetic Underlayment installed over the main body of the roof.

24 gauge Coil - 24ga. Kynar Coated Coil. Formed on site to 21" wide with a 1" rib.

24 gauge drip - Install 24 ga. Kynar coated drip edge on all rake and eave edges. 1" face. F8

24 gauge Vented Ridge - 24ga. Kynar coated vented ridge with covered baffles. 1 piece units. Pitch matched

24 gauge valley metal - 24ga. Kynar coated valley metal 24" wide and fit on site to pitch.

UDL Screws - 1 1/4" UDL screws for metal clips and other accessories on metal

Paint Bottle & Pen - Manufacturer supplied paint pen and paint bottle for Kynar paint touchups

Panel Clips Fixed - Fixed metal panel clips installed 24"oc to the panel.

Welded plumbing vent boot - aluminum welded vent boot for PVC covered vent pipe. solid.

Geocell 2300 metal caulk - Geocell metal or colored caulk

### EPDM Material

Mule Hide 0.60 EPDM - Mule Hide 0.60 EPDM

Mule Hide Bonding Adhesive - Mule-Hide Bonding Adhesive is a high strength solvent-based contact adhesive that allows quick bonding of EPDM membrane and cured flashings to various porous and non-porous substrates.

C6 Drip edge - .032 Aluminum drip edge. Colors; White, Black or Mill finish

Termination Bar - Term bar for low slope terminations. Plus fasteners varying lengths.

Mule Hide Covertape - 5" Covertape by mule hide

EPDM Lap sealant - Mule Hide EPDM Lap sealant used at all membrane laps

EPDM primer - Primer for EPDM applications

Low Slope Accessories - Truck Stock items including, membrane cleaner, rags, brushes, rivets and sealant.

### Labor

Labor to install underlayments - Labor to dry in the roof using HT ice and water and synthetic papers.

Labor to install SS metal I - Labor to install SS metal 24 ga. 1" rib double locked.

Labor to remove cedar Roofing - Removal of (1) layer of cedar shakes and nails.

Labor to remove EPDM - Labor to remove EPDM roof, or similar low slope roofing. One layer, including 2" of insulation.

Labor to flash chimney SS - Labor to flash chimney with 24Ga kynar coated metal. Standard flashing height 12"

Labor to install EPDM - Labor to install EPDM membrane. Fully adhered.

**Management & other**

Project manager - Dedicated project manager to oversee installation & project through completion.

Port o let - Professionally supplied toilet including drop off and pickup.

Disposal & Recycle fees - To properly dispose of all construction debris and hauling fees.

**Warranty**

Metal Warranty - 35-YEAR KYNAR 500 WARRANTY

The PVDF finish will resist natural weathering for 35 years following field installation. This covers the following:

The PVDF will not peel, crack, check or flake to an extent that is apparent on ordinary outdoor visual observation.

Vertical installations will not change color more than 5 Hunter units and non-vertical no more than 7 Hunter units following field installation.

Vertical installations will not chalk more than a number 8 rating and non-vertical installations no more than a number 6 rating.

Standard Warranty - Manufactures Lifetime warranty and 5 year Blue Sky Labor warranty

<b>Estimate subtotal</b>	\$89,184.84
<b>Total</b>	\$89,184.84

# SIGNING & UPGRADES

Standing Seam and EPDM

\$89,184.84

Name:

General Wait House Roof Bid

Address:

4061 Main St, Waitsfield, VT

Estimates valid for 30 days from date of estimate

## Deposit

10.0%

## Customer Comments / Notes

General Wait House Roof

Bid:

Date:

# TERMS AND CONDITIONS

Acceptance of proposal/ contract - the above price, specifications and conditions are satisfactory and are hereby accepted. You Blue Sky Roofing and the Blue Sky Team are authorized to do the work as specified. Payments will be outlined as per below.

A 10% deposit of the contract value is required upon acceptance.

## Exclusions

This proposal excludes the following:

- **Rot repair**
- **Plywood replacement** (unless specifically outlined)
- **Lawn or landscaping restoration**
- **Skylight replacements (unless specified)**
- **Any other work not explicitly included.**

## Additional Services (Not Included in Initial Pricing)

- **Plywood replacement** (up to 32 sq. ft.): Add \$115.00 per sheet
- **Lead flashings on chimneys:** Add \$450.00 per chimney
- **Removal of additional shingle layers:** Add \$1.00 per sq. ft.
- **Labor for carpentry or other additional services:** \$70.00 per hour per person

## OIL-CANNING

Blue Sky Roofing will practice industry best standards and manufacture recommended installation methods to avoid oil-canning. Blue Sky Roofing shall not be responsible for, nor liable for, any form of oil-canning, waviness, or distortion of the metal roofing panels due to the inherent characteristics of the material. The parties acknowledge that oil-canning is a common occurrence in metal roofing systems, particularly in large, flat panels, and can result from factors such as temperature fluctuations, material properties, or installation tolerances. The contractor's scope of work excludes any remedy or correction of oil-canning, and the client agrees to accept this as part of the natural aesthetic and functional behavior of the metal roofing system.

## COLOR VARIANCE

Blue Sky Roofing does not guarantee uniformity of color, texture, or finish across all roofing panels. Color variations can occur due to the inherent characteristics of the metal material, manufacturing processes, or exposure to environmental elements, and such variations are not grounds for claims against the contractor.

## CONDENSATION OR MOISTURE ACCUMULATION

The contractor is not responsible for condensation, moisture accumulation, or water infiltration due to atmospheric conditions or the interaction between the roofing system and the building's internal climate. The client acknowledges that condensation issues can occur with metal roofing, especially in high-humidity environments, and that proper ventilation systems must be provided and maintained to mitigate such risks.

## THERMAL MOVEMENT

The contractor does not assume responsibility for the effects of thermal movement in the metal roofing system, including expansion and contraction due to temperature fluctuations. Proper allowances for expansion and contraction have been made in the design and installation, but the contractor is not liable for any impact on the roofing system due to these natural movements.

## ROOF SOUND AND NOISE

The contractor does not guarantee that the metal roofing system will be free from noise generated by weather conditions, such as rain, wind, or hail. Metal roofs can amplify certain noises, and the contractor shall not be held responsible for any sound-related issues once the installation is complete

## SKYLIGHT

Skylight replacements are not part of the contract unless listed above. Skylights not replaced do not fall under our warranty. All skylights are recommended to be replaced when replacing a roof system. If the skylight is over 10 years old, it is strongly recommended to replace during the procedure of re-roofing.

#### GUTTERS, SIDING

Gutters, gutter removal, and gutter re-installation are not included in the roofing replacement cost.

Siding / fascia or carpentry work is not included in the contract pricing and often may need replacement to replace flashings or prior to installation of drip edge.

#### STRUCTURAL

Structural damage, deflections in roof deck or structural inspections of any kind are not included nor the responsibility of Blue Sky Roofing before, during or after completion.

#### ASBESTOS

Blue Sky Roofing is not responsible for any asbestos or removal of asbestos if found in the roofing of substructure. The owner or owners' rep is responsible to test for and identify any asbestos prior to removal. The cost associated with the removal of asbestos is not included in this proposal.

#### DRONE AND PHOTOGRAPHS

Contractor reserves the right to take photos and video during the time of construction for marketing and cataloging purposes. Blue Sky Reserves the right to use these photos in marketing and social media.

#### BUILDING PERMITS

Permits are to be arranged by the owner or management company prior to construction. Blue Sky can obtain and pay for permits and it will be listed above in the contract / proposal if the permit fee is included.

#### SNOW AND ICE DAMS

Contractor nor the manufacturer will take responsibility for snow and ice dam damages that occur from ice dam backups. Regular maintenance is required, and energy heat loss should be mitigated and not rely solely on ice and water shield installed on the eaves. Please refer to manufacturer's warranty for snow & ice dams.

#### SATELLITE DISHES

Owner or manager of properties need to have the dish re-calibration on any satellite dish or antennae with their service provider after completion of the new roof. ( Blue Sky can remove dishes and antennae as an additional request for a fee )

#### LANDSCAPPING

Blue Sky makes the best efforts to protect your landscaping and lawns. However, we do not warranty landscaping or any damages to lawns, landscaping, driveways, or breakables near the roof edges including hot tubs, grills, decks, and other similar items.

#### POWER LINES

Owner or manager need to coordinate with their utility company for installation of insulated safety sleeves on power lines.

Please contact us if you have any questions or need help regarding this matter.

#### SCHEDULE

Our scheduled installation dates are subject to change and are often weather dependent. Blue Sky Roofing will notify on schedule updates, start times and changes.

#### MATERIALS

Colors, make, model and products need to be verified prior to starting and if unavailable some products may need replacement or to be exchanged with equal value.

YOU THE BUYER MAY CANCEL OR REJECT THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER SIGNING THIS CONTRACT WITHOUT PENALTY. After the time period has elapsed, deposits will be applied towards any re-stocking fees on canceled projects or used on special order non-refundable items. Permits paid for will be billable.

#### WEATHER CONDITIONS

Inclement weather such as high winds (exceeding 20 MPH), snow or ice accumulations, and or rainfall will negatively affect production. Blue Sky Roofing will not remove excessive accumulations of water, snow, or ice unless so directed by the owner with written consent and agreement to pay the additional charges outlined above.

#### MOLD DISCLAIMER, RELEASE AND WAIVER

We, the contractor, will not be held responsible for any damages caused by mold or some other agent that may be associated with pre-existing conditions and/or the actions or inactions by the owner. Owner hereby releases Contractor from all claims losses damages risks or causes of action ("Claims") whether now known or unknown, arising now or in the future directly or indirectly from pre-existing conditions and/or the actions or inactions by the owner. This includes any damages or injuries or claims either to property or person caused by mold or mold related issues. Owner expressly intends and agrees to indemnify, reimburse and hold harmless Contractor with respect to any and all claims for injury or death to any person or injury to any property arising out of, directly or indirectly, from any and all mold and claims resulting from the pre-existing conditions and/or the actions or inactions by the owner.

#### POSITIVE OR NEGATIVE BUILDING PRESSURES

We, the contractor, will not and cannot be responsible for any damages caused by positive or negative internal building pressures. Owner hereby releases Contractor from all claims, losses, damages, risks, or causes of action ("Claims") whether now known or unknown, arising now or in the future directly or indirectly from Contractor's services which result in any damages or injuries or claims either to property or person that are caused by pressure related issues.

#### UN-FORESEEN ELECTRICAL MECHANICAL OR WATER LINES

We, the contractor, will not and cannot be responsible for any damages caused by mechanical fasteners penetrating existing electrical lines that cannot be seen or are installed against the existing deck, which conflicts current building code requirements. Owner hereby releases Contractor from all claims losses damages risks or causes of action ("Claims") whether now known or unknown, arising now or in the future directly or indirectly from Contractor's services which result in any damages or injuries or claims either to property or person caused by mechanical fasteners penetrating existing electrical lines that cannot be seen or are installed against the existing deck.

Owner expressly intends and agrees to indemnify, reimburse and hold harmless Contractor with respect to any and all claims for injury or death to any person or injury to any property arising out of, directly or indirectly, any mechanical fasteners penetrating existing electrical lines that cannot be seen or are installed against the existing deck, even if caused by the actions or inaction of the Contractor.

#### IMPROPER MAINTENANCE

The contractor is not responsible for any damage caused by improper use, negligence, or lack of proper maintenance of the metal roofing system. This includes damage due to walking on the roof, failure to maintain drainage systems, or failure to address wear and tear as recommended by the manufacturer



## **Town of Waitsfield General Wait House Roof Bid**

### **Company Profile/ Qualifications:**

20+ years in the roofing industry, with experience in installing commercial and residential applications.

Please view our Website at [Blueskyroofingvt.com](http://Blueskyroofingvt.com)

We are certified installers for Englert Metals and have completed over 200+ standing seam roofs.

Member of NRCA in good standing (*National roofing contractors association*)

OSHA-10 certified onsite management.

### **Proposed Roofing Materials and specifications (see attached product data)**

*Standing seam:* [Metal Roof Panel System A1300 | Englert](#)

24 gauge, kynar coated metal. Roll formed on site to 21" wide panels with a 1" rib height. Englert's 1301 system.

1 1/4" UDL fasteners to secure panel clips

Fixed Panel Clips installed 24" OC along panel rib

*Underlayment:*

Grip Rite High Temperature Self-Adhered Ice and Water; 6' along all eave and valleys

[GRSLHTBRO\\_GR\\_ShinglelaymentHT\\_BrochureUpdate0324-542000-Digital-002.pdf](#)

Diamond Deck High Performance Synthetic underlayment. Scrim reinforced. Field application.

[diamondeck-sellsheet-00-04-2109-NA-EN-2304.pdf](#)



*EPDM:*

0.60 EPDM by Mule Hide, fully adhered.

PRODUCT DATA SHEET

**Project Timeline:**

Projected start date; Late July 2025 (based on weather and existing project schedule)

Assuming July 21<sup>st</sup> Start date:

Monday July 21: Mobilize to site with demo crew, set up safety, laydown area, pedestrian protection. Begin to remove existing cedar shakes. Removal and dry-in should require 2-3 days. Project manager will be removing cedar shakes in dump trailer through out the removal process.

Wednesday July 23: Mobilize to site with Metal installation crew. Begin to install trims.

Friday July 24<sup>th</sup>: Begin to print and install panels.

August 7<sup>th</sup>: Install EPDM, finish detail work on standing seam.

Substantial completion projected for August 8<sup>th</sup>, assuming good weather and a start date of July 21<sup>st</sup>.

**Warranty Information:**

5 year Blue Sky Roofing Workmanship Warranty

35 year Kynar Finish Warranty by Englert. (see proposal for information)

**References:**

KMK Property Management; Pat Joyce (802) 382-7371

Beacon Hill Builders; Tucker Fosiano (802) 238-0260

Mike Anderson (802) 480-1980

Leach Construction; Todd Leach (802) 310-7685

Saint Michael's College; Joel Ridbout (802) 349-9610



**Vermont Construction Company**  
182 Hegeman Ave. Suite 1  
Colchester, VT 05446  
Phone: (802) 900-9595

04/03/2025

**Company Representative**  
Elena Houriet  
Phone: (802) 363-4114  
elena@vermontconstructioncompany.com

**York Haverkamp**  
**Waitsfield General Wait House**  
4061 Main Street  
Waitsfield, VT 05673  
(802) 496-2218 Ext. 5

Job: York Haverkamp

## Standing Seam Replacement

Main House and Addition (Marked as blue in RFP)

Includes 5 Year Workmanship Warranty and Manufacturer's Material Warranty

Protection of landscaping and siding during removal of existing roofing

Remove and dispose of existing roofing, related flashing, and underlayment (1 layer)

Cedar shake removal included

Inspect and re-nail existing sheathing

Damaged skip sheathing will be replaced at \$6/sq ft

Titanium PSU 30 ice and water membrane

Installed at eaves to within 2' inside exterior walls (1-3' course), 1- 3' course at valleys, around objects, and flashed at penetrations and on low slope areas as necessary.

Titanium ULD Synthetic Underlayment

Englert 24 gauge double lock standing seam

Concealed fastener system in stock colors

Headwall and Sidewall; cleanly cutback siding as necessary to install new metal roofing. Install FJP water table board with drip cap.

Drip edge, vented ridge cap, and flashing as necessary

Final cleaning and magnet sweep of the work area

Estimate Details

Estimated material required: 30 SQ

Available start date: 4-6 Weeks

Standing seam color selection:

Includes portable restroom

**\$47,450.00**

## Standing Seam Replacement

Barn and connector (Marked as red in RFP)

Includes 5 Year Workmanship Warranty and Manufacturer's Material Warranty

Remove and dispose of existing roofing, related flashing, and underlayment (1 layer)

Cedar shake removal included

Inspect and re-nail existing sheathing

Damaged skip sheathing will be replaced at \$6/sq ft

Titanium PSU 30 ice and water membrane

Installed at eaves to within 2' inside exterior walls (1-3' course), 1- 3' course at valleys, around objects, and flashed at penetrations and on low slope areas as necessary.

Titanium ULD Synthetic Underlayment

Englert 24 gauge double lock standing seam

Concealed fastener system in stock colors

Headwall and Sidewall; cleanly cutback siding as necessary to install new metal roofing. Install FJP water table board with drip cap.

Drip edge, vented ridge cap, and flashing as necessary

Final cleaning and magnet sweep of the work area

Estimate Details

Estimated material required: 18 SQ

**\$28,350.00**

**TOTAL**

**\$75,800.00**

**Common Additional Services: (unless included in above total)**

Rotted plywood decking to be replaced at a rate of \$95.00 per sheet.

Installation of lead flashing \$600.00 per chimney, up to one 50# roll.

Removal of additional layers of shingles or metal (more than 1 layer) is an additional \$60/square.

Removal of slate is an additional \$120/square per layer

Removal of cedar or wood shakes is an additional \$145/square per layer.

Removal of rubber membrane instead of shingles or metal is an additional \$350/square per layer.

Installing 1/2" CDX over existing barn board sheathing if gaps in boards exceed 1/4 at a rate of \$85.00 per sheet.

**Chimney Counter-Flashing:** This proposal does not include replacement of any chimney counter-flashing, unless specifically stated. Counter flashing will be replaced if required.

**Siding:** This proposal does not include replacement of unworkable siding or trim. Damage to rotten or soft siding and trim is not the responsibility of VTCC.

**Skylights:** VTCC is not responsible for skylights leaking if homeowner chooses not to replace them during roof replacement.

**Gutters:** Does not include replacement of gutters unless specifically stated.

**Oil Canning:** Oil canning is an inherent characteristic of flat metal surfaces does not affect the structural integrity or performance of the panels we cannot guarantee the absence of oil canning in metal roofing panels. This visual effect is not considered a defect and will not be covered under our warranty.

**Discretionary Use of Non-Standard Flashing:** By engaging our services, you acknowledge and accept that we may use non-standard flashing details at our discretion to address specific site conditions or design requirements.

**Gutter Guards:** All attempts to reuse gutter guards will be made. In the event that they cannot be reused or get damaged in removal they will be disposed of.

**Standard Flashing Details:** VTCC reserves the right to use standard flashing details at our discretion to maintain the quality and durability of our work.

**Extra materials:** Any extra materials are the property of VTCC. Additional materials are ordered to account for waste and any unforeseen circumstances.

Homeowner may request additional materials be left on site; Approval of requests of this nature will be at the full discretion of VTCC

**Roof Assemblies:** When the roof decking material is the same as the finished ceiling material, especially on outdoor porches, or when the overall thickness of the roof structure is less than 1-1/4" there may be exposed nails penetrating finished surfaces. VTCC is not responsible for damage to these finished surfaces.

**Rotten Wood:** All wood blocking, fascia, etc. will be repaired on a time and materials basis at a cost extra to this proposal. Decking will be replaced at the rate per sheet stated under Common Additional Services.

**Structural:** This proposal does not include any inspection of, or upgrade to, the structural integrity of the building and VTCC are not responsible for any damage existing before or arising after work has been completed.

**Replacement of sheathing:** Unless specified, replacement of sheathing is priced as removal of plywood an installing plywood. Board sheathing, or "barnboard" removal will be done for an additional fee.

**Building Permit:** Building permits are to be arranged by the owner of the building unless otherwise stated in contract. All permit fees are the responsibility of the homeowner. Contact VTCC if assistance is needed.

This proposal does not include performance and payment bonding.

**Scuffing:** Scuffing or scratching of metal surfaces may occasionally occur this scratches will be covered with color-matched paint these touch-ups will not affect the durability or overall performance of your metal panels.

**Termination for Convenience:** Prior to the commencement of work VTCC reserves the right to terminate this contract at our discretion for any reason. Should this occur, we will communicate with you promptly and work to ensure a smooth transition.

**Asbestos:** VTCC is not responsible for any asbestos in the existing roofing. It is the owners responsibility to test for and identify any asbestos prior to removal. The cost of asbestos testing or removal is not included in this proposal.

**Hand Sealing Shingles:** Does not include hand sealing shingles unless specifically stated

**Heating or Tenting:** This proposal assumes that conditions for the application of adhesives will be within allowable ranges for curing per manufacturer recommendations.

**Satellite Dishes:** Owner to coordinate re-calibration of any satellite dishes or antennas with their service provider.

**Photography and Filming:** We reserve the right to take photos and videos of the exterior of your property during the time of service for the purposes of marketing internally and externally in perpetuity. If you don't want this please let us know.

**Power Lines:** Owner to coordinate with their utility company for installation of insulated sleeves on power lines, if required. Contact VTCC if assistance is needed.

**Flashing:** Does not include removal or replacement of siding for replacement of step or head-wall flashing. Step and head-wall flashing will be inspected and reused when appropriate.

**Landscaping:** Does not warranty landscaping from damage.

**Solar Panels:** Does not include removal or re-installation of solar panels.

**Attic Cleaning:** VTCC not responsible for falling debris/dust during roof replacement. Any cleaning of attic spaces to be performed on a time and material basis.

**Payment Terms:**

20% Deposit Required at acceptance of proposal.  
Remainder of payment due upon completion - Unless otherwise noted.  
Ask us about our financing options.  
Major Credit Cards accepted with 3.4% Fee.  
Deposits by check can be written out to:

***Vermont Construction Company and mailed to 182 Hegeman Ave Suite 1 Colchester, VT 05446***

Any Warranties/Guarantees will take in effect on the date of substantial completion but will not be honored/issued until payment is made in full.  
Warranties do not cover acts of nature, including but not limited to, severe weather conditions, storms, earthquakes, ice damming, or other natural disasters.

This document contains proprietary or confidential information and may only be shared with the express permission of VTCC

Pricing is good for 30 days from delivery of the estimate.

Price includes all applicable taxes.

Thank you,  
Vermont Construction Company

.....

\_\_\_\_\_  
Company Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date



**Vermont Construction Company**  
182 Hegeman Ave. Suite 1  
Colchester, VT 05446  
Phone: (802) 900-9595

04/03/2025

**Company Representative**  
Elena Houriet  
Phone: (802) 363-4114  
elena@vermontconstructioncompany.com

**York Haverkamp**  
**Waitsfield General Wait House**  
4061 Main Street  
Waitsfield, VT 05673  
(802) 496-2218 Ext. 5

Job: York Haverkamp

## EPDM Membrane Replacement

Porch Roofing  
Sections RF-5 RF-6 & RF-15  
(see measurements)

### EPDM Membrane Replacement

Protection of landscaping and siding during removal of existing roofing

Remove and dispose of existing roofing material

Replace rotted plywood decking

9 sheets included

1/2" recovery board

Mechanically fastened

60-mil Carlisle's Mule Hide EPDM membrane

Fully adhered installation

Drip edge and flashing as necessary

Final cleaning and magnet sweep of the work area

### Estimate Details

Estimated material required: 3 SQ

Available start date: 4-6 Weeks

**\$3,930.00**

**TOTAL**

**\$3,930.00**

### Common Additional Services: (unless included in above total)

Rotted plywood decking to be replaced at a rate of \$95.00 per sheet.

Installation of lead flashing \$600.00 per chimney, up to one 50# roll.

Removal of additional layers of shingles or metal (more than 1 layer) is an additional \$60/square.

Removal of slate is an additional \$120/square per layer

Removal of cedar or wood shakes is an additional \$145/square per layer.

Removal of rubber membrane instead of shingles or metal is an additional \$350/square per layer.

Installing 1/2" CDX over existing barn board sheathing if gaps in boards exceed 1/4 at a rate of \$85.00 per sheet.

**Chimney Counter-Flashing:** This proposal does not include replacement of any chimney counter-flashing, unless specifically stated. Counter flashing will be replaced if required.

**Siding:** This proposal does not include replacement of unworkable siding or trim. Damage to rotten or soft siding and trim is not the responsibility of VTCC.

**Skylights:** VTCC is not responsible for skylights leaking if homeowner chooses not to replace them during roof replacement.

**Gutters:** Does not include replacement of gutters unless specifically stated.

**Oil Canning:** Oil canning is an inherent characteristic of flat metal surfaces does not affect the structural integrity or performance of the panels we cannot guarantee the absence of oil canning in metal roofing panels. This visual effect is not considered a defect and will not be covered under our warranty.

**Discretionary Use of Non-Standard Flashing:** By engaging our services, you acknowledge and accept that we may use non-standard flashing details at our discretion to address specific site conditions or design requirements.

**Gutter Guards:** All attempts to reuse gutter guards will be made. In the event that they cannot be reused or get damaged in removal they will be disposed of.

**Standard Flashing Details:** VTCC reserves the right to use standard flashing details at our discretion to maintain the quality and durability of our work.

**Extra materials:** Any extra materials are the property of VTCC. Additional materials are ordered to account for waste and any unforeseen circumstances. Homeowner may request additional materials be left on site; Approval of requests of this nature will be at the full discretion of VTCC

**Roof Assemblies:** When the roof decking material is the same as the finished ceiling material, especially on outdoor porches, or when the overall thickness of the roof structure is less than 1-1/4" there may be exposed nails penetrating finished surfaces. VTCC is not responsible for damage to these finished surfaces.

**Rotten Wood:** All wood blocking, fascia, etc. will be repaired on a time and materials basis at a cost extra to this proposal. Decking will be replaced at the rate per sheet stated under Common Additional Services.

**Structural:** This proposal does not include any inspection of, or upgrade to, the structural integrity of the building and VTCC are not responsible for any damage existing before or arising after work has been completed.

**Replacement of sheathing:** Unless specified, replacement of sheathing is priced as removal of plywood and installing plywood. Board sheathing, or "barnboard" removal will be done for an additional fee.

**Building Permit:** Building permits are to be arranged by the owner of the building unless otherwise stated in contract. All permit fees are the responsibility of the homeowner. Contact VTCC if assistance is needed.

This proposal does not include performance and payment bonding.

**Scuffing:** Scuffing or scratching of metal surfaces may occasionally occur these scratches will be covered with color-matched paint these touch-ups will not affect the durability or overall performance of your metal panels.

**Termination for Convenience:** Prior to the commencement of work VTCC reserves the right to terminate this contract at our discretion for any reason. Should this occur, we will communicate with you promptly and work to ensure a smooth transition.

**Asbestos:** VTCC is not responsible for any asbestos in the existing roofing. It is the owners responsibility to test for and identify any asbestos prior to removal. The cost of asbestos testing or removal is not included in this proposal.

**Hand Sealing Shingles:** Does not include hand sealing shingles unless specifically stated

**Heating or Tenting:** This proposal assumes that conditions for the application of adhesives will be within allowable ranges for curing per manufacturer recommendations.

**Satellite Dishes:** Owner to coordinate re-calibration of any satellite dishes or antennas with their service provider.

**Photography and Filming:** We reserve the right to take photos and videos of the exterior of your property during the time of service for the purposes of marketing internally and externally in perpetuity. If you don't want this please let us know.

**Power Lines:** Owner to coordinate with their utility company for installation of insulated sleeves on power lines, if required. Contact VTCC if assistance is needed.

**Flashing:** Does not include removal or replacement of siding for replacement of step or head-wall flashing. Step and head-wall flashing will be inspected and reused when appropriate.

**Landscaping:** Does not warranty landscaping from damage.

**Solar Panels:** Does not include removal or re-installation of solar panels.

**Attic Cleaning:** VTCC not responsible for falling debris/dust during roof replacement. Any cleaning of attic spaces to be performed on a time and material basis.

**Payment Terms:**  
20% Deposit Required at acceptance of proposal.  
Remainder of payment due upon completion - Unless otherwise noted.  
Ask us about our financing options.  
Major Credit Cards accepted with 3.4% Fee.  
Deposits by check can be written out to:  
***Vermont Construction Company and mailed to 182 Hegeman Ave Suite 1 Colchester, VT 05446***  
Any Warranties/Guarantees will take in effect on the date of substantial completion but will not be honored/issued until payment is made in full.  
Warranties do not cover acts of nature, including but not limited to, severe weather conditions, storms, earthquakes, ice damming, or other natural disasters.  
This document contains proprietary or confidential information and may only be shared with the express permission of VTCC  
Pricing is good for 30 days from delivery of the estimate.  
Price includes all applicable taxes.

Thank you,  
Vermont Construction Company

\_\_\_\_\_  
Company Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

We can lower the quote by buying a less expensive extender

**Budget:**

This project will cost 1,503.

Divided between MRP, FMR, MRVPD, and the town, it will come out to \$375 per organization. I will make and install a projector shelf, and paint it the color of the room

Misha Golfman  
Executive Director

[Mad River Path](#)

603 903 5567

4061 Main Street, PO Box 683, Waitsfield, VT 05673





B&H Photo - Video, Inc.  
New York, NY 10001  
420 Ninth Avenue  
Tel. No. (212) 444-6600  
Fax. No. (212) 239-7770

Page: 1



0

Quote No.: 911246672

Date: 04/24/25

Sold To:  
Misha Golfman  
606 Old Stowell H1  
LONDONDERRY, VT 05148

Ship To:  
Misha Golfman  
606 Old Stowell H1  
LONDONDERRY, VT 05148

Bill Phone: (603)903-5567

(603)903-5567

Cust Code: B4518753  
P.O. No.:

Terms:  
Slsman: 2FV

\*\*\*\*\*  
Ship-Via: EXPEDITED DELIVERY  
\*\*\*\*\*

Qty	Brand	Item Description SKU#/Catalog#	Price	Total
1	ROCSTOR	TRUEEACH 4K HDMI WRLS EXTNDR KIT/164'/REG #ROY10G005B1	279.95	279.95
1	EPSON	POWERLITE L260F 4600L LSR 3LCD PRJCTR/REG #EPL260F	1,314.02	1,314.02
@				
@	PREPAYMENT INSTRUCTIONS BY CHECK OR MONEY ORDER (US DOLLARS ONLY)			
@				
@	Write your quote number on your check or money order. Do not send cash.			
@	You will be notified by email as soon as your order is shipped.			
@				
@	1) PAYMENTS SENT BY U.S. MAIL OR U.S.POSTAL SERVICE EXPRESS/PRIORITY MAIL:			
@	B&H Photo-Video			
@	P.O. BOX 22731			
@	New York, NY 10087-2731			
@				
@	2) PAYMENTS SENT BY FEDEX, UPS or US Postal signature required			
@	confirmation, OR OTHER DELIVERY SERVICES:			
@	JP Morgan Chase - Lockbox Processing			
@	Attn: B&H Photo, Lockbox 22731			
@	4 Chase Metrotech Center			
@	7th Floor East			

(Continued on Page: 2)

B&H Photo - Video, Inc.  
New York, NY 10001  
420 Ninth Avenue  
Tel. No. (212) 444-6600  
Fax. No. (212) 239-7770

Page: 2

Quote No.: 911246672

Cust Code: B4518753

Terms:

Ship-Via: EXPEDITED DELIVERY

P.O. No.:

Slsman: 2FV

\*\*\*\*\*  
\*\*\*\*\*

Qty	Brand	Item Description SKU#/Catalog#	Price	Total
-----	-------	-----------------------------------	-------	-------

@ Brooklyn, NY 11245

@PLEASE NOTE: -----

@ This quote is for information only. Prices, products, and availability  
@ are subject to change without notice.  
@ Certain items may be enforced by vendor to sell at the  
@ vendor-imposed price posted at the time of the order.  
@ Inventory availability is subject to change until the order is completed.

Payment Type  
N/A

- Amount

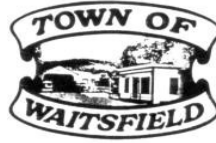
Sub-Total: 1,593.97

Shipping: 0.00

Tax: 95.64

\* Total: 1,689.61





## **WAITSFIELD SELECTBOARD LIQUOR & TOBACCO LICENSE REVIEW POLICY**

---

### **I. Initial Applications**

- All liquor and tobacco license applications — including First Class, Second Class, and Third Class Liquor Licenses; Outside Consumption Permits; Caterer's Licenses; Special Event Permits; and Tobacco or Tobacco Substitute Endorsement Permits — require:
    - Mandatory Selectboard appearance at a warned public meeting
- 

### **II. Second Renewal**

- Mandatory Selectboard appearance at a warned public meeting
- 

### **III. Annual Renewals**

Compliant license holders may renew without Selectboard appearance if:

- No violations have been reported to DLL in the previous 12 months, after the first two years of licensing
  - All applicable license fees are paid in full
  - Licenses expire one year from the last approval date — renewals must be submitted via the DLL portal at least 45 days before expiration. Late submissions or lapsed licenses will require Selectboard review.
- 

### **IV. Violation Protocol**

Mandatory Selectboard review is required if:

- A documented violation exists in DLL records (e.g., sale to minors, hours of operation violations)
  - A pending complaint is under investigation by DLL or local authorities
  - A license modification is requested (e.g., expansion of outdoor consumption area)
- 

### **V. Special Circumstances**

Discretionary review may be initiated by:

- Majority vote of the Selectboard (e.g., public safety concerns)
- A petition from 25 or more verified neighboring residents
- DLL referral for chronic non-compliance

[View this email in your browser](#)



## Dear Select Board members, town administrators, and highway crews,

Vermont Covered Bridge Society, Inc. (VCBS) is celebrating its 25th anniversary in 2025! We are so young, compared to the age of most of the covered bridges in Vermont. This year we hope to forge a stronger bond with the 49 Vermont towns that own at least one covered bridge.

Attached is a complimentary electronic version of the VCBS quarterly newsletter. This March 2025 edition was recently distributed to our 350+ members throughout the U.S. and Canada. **We invite your town to join VCBS.** The dues for municipalities are just **\$15.00 per year**. Your support of our mission to preserve our remaining covered bridges is very much appreciated. Membership application is in the newsletter. Email questions to: [VCBS.Membership@vermontbridges.org](mailto:VCBS.Membership@vermontbridges.org)

The newsletter is available in two formats:

- Flip Book format: <https://online.fliphtml5.com/pkftq/lcnf/#p=1>
- PDF format: [https://www.vermontbridges.org/newsletters/2025/bridger\\_march\\_2025\\_issue\\_100.pdf](https://www.vermontbridges.org/newsletters/2025/bridger_march_2025_issue_100.pdf)

VCBS recognizes that most towns with covered bridges have the responsibility of maintaining them, and this can be an expensive endeavor. While we don't have bottomless funds, anymore than you do, VCBS does have a grant program whereby towns can apply for financial assistance for maintenance. The application process is simple: a letter explaining what you need to do and 2 estimates from contractors capable of doing the work. The VCBS Board of Directors meets every 4-8 weeks so grant requests are taken up promptly. Our mailing address is: P.O. Box 83, Brandon, VT 05733.

On February 24, 2025, Gov. Phil Scott signed a proclamation congratulating VCBS on our 25th anniversary. He has designated **August 2-9, 2025 as Covered Bridge Week in Vermont**. We are offering towns with covered bridges the opportunity to purchase a 10' x 2' high quality heavy-duty vinyl banner with Epson resin ink which says: Celebrating ..... Covered Bridge Week in Vermont. The VCBS logo, adapted for our 25th year, will be on the banners and we will



Cost is \$80.00 per banner. VCBS is paying the 20% of cost. If 25 or more are not ordered, your check will be returned by June 15, 2025.

Banners can be used over and over, will have plenty of grommets for easy positioning, and make a fabulous presentation to highlight your covered bridge(s). VCBS plans to have an annual week of celebration of Vermont's covered bridges. This is the beginning of a tradition, not a one-off.

Lastly, if your town has a rec department, community club, or group that wants to host a covered bridge celebration, please email me at [VCBS.President@vermontbridges.org](mailto:VCBS.President@vermontbridges.org).

Thank you for your time and consideration.

Sincerely,

Beth Brown-Limmer

VCBS President

---

Banner Order Form:

Please make checks payable to **Vermont Covered Bridge Society**

Deadline: April 25, 2025

Town: \_\_\_\_\_

Contact person / info: \_\_\_\_\_

Number of banners: \_\_\_\_\_

Amount of payment enclosed: \_\_\_\_\_

Delivery is free. There is no sales tax as VCBS is a 501(c)(3) nonprofit organization.

*Copyright © 2025 Vermont Covered Bridge Society. All rights reserved.*

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).

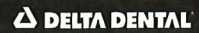




# Northeast Delta Dental MONTHLY RATES for VLCT — Group #925

**Effective July 1, 2025  
to June 30, 2026**

**Subscriber eligibility note:** Coverage begins the first of the month following completion of any waiting period determined by the employer.



Northeast Delta Dental

BENEFIT PLAN #		1	2	3	4	5	7
MONTHLY PREMIUMS	1 Person 9.18	\$55.12	\$39.79	\$36.36	\$28.75	\$21.48	\$39.79
	2 Persons 17.28	\$103.93	\$74.90	\$68.54	\$54.14	\$40.49	\$74.93
	3 or More Persons 30.55	\$185.86	\$132.40	\$122.83	\$108.56	\$82.28	\$133.17
COVERAGE See "Outline of Coverage" (benefit chart)	A*	100%					
	B*	100%	80%			60%	80%
	C* (implants included)	50%			0%		50%
DEDUCTIBLE	Coverage A	None			N/A		None
	Coverage B and C per Person per contract year	\$25			\$0		\$50
	B and C per family per contract year	\$75			\$0		\$150
MAXIMUM per person per contract year		\$1,500		\$750	\$1,000	\$750	\$2,000
ORTHODONTIC OPTIONS See table and notes below		By rider only			N/A		By rider only

*(4)*

\* **Benefit Plan Note:** Benefit percentages shown are based on the actual charge submitted up to the Maximum Allowable Charge for participating dentists or Delta Dental's allowance for nonparticipating dentists.

## FUNDING METHOD

**THE EMPLOYER CONTRIBUTES THE FULL COST FOR ALL EMPLOYEES:** All eligible employees are covered by this program without payroll deductions.

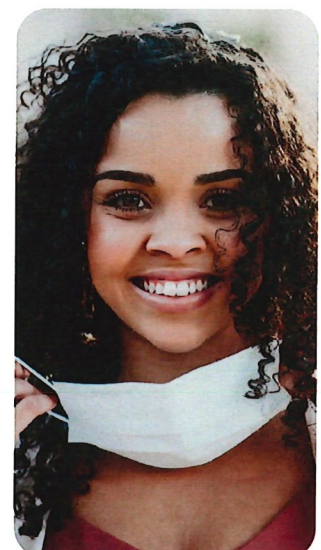
Employees have the option to cover their dependents; HOWEVER, at least 65% of those employees with eligible dependents, not covered elsewhere, agree to enroll their dependents.

Employees agree to payroll deductions for dependents for the term of the agreement. However, the employer can choose to pay for all or a portion of dependent costs as well if they wish.

ORTHODONTIC RIDER OPTIONS		A	B	C	D
MONTHLY PREMIUMS	1 Person	\$0			\$0.38
	2 Persons	\$0.72	\$0.90	\$1.06	\$1.61
	3 or More Persons	\$8.77	\$10.74	\$12.61	\$11.47
ORTHODONTICS COVERAGE		50%			
LIFETIME MAXIMUM		\$1,000	\$1,250	\$1,500	\$1,250
ADULTS COVERED		No			Yes

## Orthodontic Rider Notes:

1. Orthodontic coverage is available as a rider to municipalities using plans 1, 2, 3 or 7 only.
2. The orthodontic rider is a monthly rate added to the plan premium.
3. If a municipality elects an orthodontic rider, everyone must take the rider.
4. The lifetime maximum is per patient.



*(4) @ \$39.79 = \$1909.92*





PIZZALNI01

LLEHOE

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

3/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Jaimes L. Fewer Agency, Inc. 3 Maple Ave Barre, VT 05641	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> (802) 476-5050 <b>FAX (A/C, No):</b> (802) 476-5070	
<b>INSURED</b>  Nicholas Pizzale 524 Sharp Shooters Rd Moretown, VT 05660	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> United Ohio Insurance Company	
	<b>INSURER B:</b> United Financial Casualty Company	11770
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			CPP 0043681 00	11/21/2024	11/21/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
B	GEN'L AGGREGATE LIMIT APPLIES PER:			02982773	12/9/2024	12/9/2025	PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER:						\$
	<input type="checkbox"/> AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Trucking For-Hire

Business Description Dirt, Sand &amp; Gravel

General Liability: Truckers;

Snow and Ice Removal - Contractor, not town roads or highways

**CERTIFICATE HOLDER****CANCELLATION**

Town of Waitsfield  
4144 Main St  
Waitsfield, VT 05673

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

## Town of Waitsfield 2025 Winter Mix Hauling Bid

It should be noted that NEMG sells their products by the ton, not per yard. That being said we will bid it both per yard and per ton. We have done a fair amount of work with Martin Cameron (Moretown Road Foreman), he has used the figure of 1.3 ton per yard on material. NEMG also uses these figures.

We will use that same figure to set the bid price.

3,000 yd of Winter Mix Delivered price per Yard: \$14.30

Delivered price per Ton: \$11.00

Total price of 3,000 yard: \$42,900

We can confirm that we have the ability to cover loads.

Please feel free to reach out to us if you have any questions about this

Thank You

Nick Pizzale (Owner operator of N Pizzale Trucking in Northfield)  
(802)-881-7816



## LETTER OF INTENT TO PARTICIPATE IN THE SFY25 MUNICIPAL ROADS BETTER ROADS CATEGORY A GRANT- ROAD EROSION INVENTORY

We, the Legislative Body of the Municipality of \_\_\_\_\_, certify that  
the municipality will:

- Conduct a Compete Road Erosion Inventory Reassessment on all hydrologically connected road segments – roads that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands) as required in the Municipal Roads General Permit dated effective January 26, 2023. <https://dec.vermont.gov/watershed/stormwater/permit-information-applications-fees/municipal-roads-program>
- Refer to the Vermont Department of Environmental Conservation (DEC) map layer for *hydrologically connected* municipal roads in Vermont. This map layer is available at: <https://anrmaps.vermont.gov/websites/anra5/>
- The DEC-developed app is available free of charge for municipalities and those organizations working on their behalf. When using the DEC REI app, REI results can automatically populate the MRGP Implementation Table, a major requirement of the MRGP permit. Please visit <http://vtanr.maps.arcgis.com/home/item.html?id=fe11c5ffd0d04eeca968115d84dacf90> for details.
- Provide a minimum of 20% local match (in-kind and/or cash). Match can include quantified in-kind contributions such as municipal staff time and other costs directly related to the REI as part of this program. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Complete all reporting and invoicing requirements using the VTrans requested format.
- Complete all inventory updates in the MRGP portal/app by October 31, 2027 and request reimbursement no later than 90 calendar days after the end date of the period of performance.

\_\_\_\_\_ Date: \_\_\_\_\_

(Duly Authorized Representatives)

Municipality: \_\_\_\_\_

Primary Contact Name (See note below): \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address Town Zip*

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Town Clerk (2<sup>nd</sup> contact): \_\_\_\_\_ Email: \_\_\_\_\_

Unique Entity Identifier (SAM #): \_\_\_\_\_ Fiscal Year End Month (MM): \_\_\_\_\_

Note: Primary Contact is responsible for grant execution on Town's behalf. Secondary Contact must be Town Clerk.

**This form must be submitted via email to indicate participation. Grants will be awarded as received, if eligible, on a first-come, first-served basis, until available funds are exhausted.**

Return signed Letter of Intent to: Better Roads, c/o VTrans Municipal Assistance Program, via email:  
[betterroads@vermont.gov](mailto:betterroads@vermont.gov)

**This is a letter of intention to participate only. THIS IS NOT A GRANT, CONTRACT or AGREEMENT.**

FOR VINCE

From: **Charlie Hosford** cchosford@madriver.com  
Subject: **ARPA**  
Date: **Nov 6, 2022 at 1:25:10 PM**  
To: **Charlie Hosford** cchosford@madriver.com

### **Waitsfield Municipal ARPA Request Application Form**

The Town of Waitsfield has received \$506,081 in the American Recovery Plan Act (ARPA) funding, to be allocated by the Waitsfield Selectboard for use in the community. The intent of the funding is to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts
- Maintain vital public services, even amid declines in revenue resulting from the crisis
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

The funding may be used to (1) respond to the public health emergency, including its negative economic impacts (2) respond to workers who performed/are performing essential work during the COVID-19 public health emergency (3) provide for the provision of government services (4) invest in water/sewer/broadband infrastructure. Overall, there are a number of projects that would be considered community investments that include but are not limited to outdoor recreation, diversity & inclusion (DEI) measures, affordable childcare, measures to support housing development, bike & pedestrian safety, community gathering spaces, and support for local non-profits.

#### **Project Overview**

##### **1. Organization requesting funds:**



TREE BOARD/TOWN OF WAITSFIELD

**2. Primary applicant/point of contact:**

CHARLIE HOSFORD / CHAIR - TREE BOARD

**3. Applicant phone number:**

CELL 802.498-4767 HOME 802.498-4546

**4. Applicant email address:**

cchosford@madriver.com

**5. Organization mailing address:**

1172 ROLSTON ROAD / WAITSFIELD, VT 05673

**6. Award amount requested:**

\$ 50,000

**7. Please describe your project idea including why it is needed, the impact it will have on the community, and how it aligns with one or more of the ARPA funding categories (a project narrative can be attached to this form if more space is needed):**

→ SEE ATTACHED SHEETS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



(1)

## 7. PROJECT DESCRIPTION

OUR REQUEST HAS TWO PARTS:

⇒ PART I - A REQUEST FOR FUNDING TO PROVIDE THE MAINTENANCE, REMOVAL & REPLANTING OF NEW STREET TREES ON OUR TOWN SCENIC ROADS INCLUDING HISTORIC WAITSFIELD VILLAGE & IRASVILLE.

- MAINTENANCE - INCLUDES SELECTIVE PRUNING, BRUSH CUTTING TO ALLOW HEALTHY SAPLINGS TO MATURE W/SPACE & SUNLIGHT, PROTECTING RIVERSIDE TREES FROM BEAVER FORAGING, & PROVIDING SAFE SIDEWALK CONDITIONS FOR WALKERS & BIKERS.

- REMOVAL - INCLUDES THE REMOVAL OF DEAD TREES IN THE TOWN ROW ALONG OUR SCENIC ROADS... PARTICULARLY THOSE TREES THAT POSE A PUBLIC SAFETY HAZARD TO PEDESTRIANS, VEHICLES & STRUCTURES. WE CURRENTLY HAVE A LONG LIST OF DEAD TREES ALONG OUR SCENIC ROADS THAT WE WOULD LIKE TO REMOVE. RIGHT NOW WE WAIT FOR THEM TO FALL INTO THE ROAD OR ONTO PRIVATE PROPERTY & THEN DEAL WITH THEM IN A CRISIS SITUATION. FOR INSTANCE, WE HAVE 20 DEAD TREES ALONG THE EAST WARREN RD. FROM THE WARREN TOWN-LINE TO THE COVERED BRIDGE THAT SHOULD BE REMOVED. SEVERAL LANDOWNERS HAVE ALERTED US TO POTENTIALLY DANGEROUS DEAD TREES ON THE EDGE OF THEIR PROPERTY IN THE



(2)

IN THE TOWN ROW & WE DO NOT ACT APPROPRIATELY BECAUSE OF TREE BOARD BUDGET CONSTRAINTS. MOST TREE REMOVALS INVOLVE A PROFESSIONAL ARBORIST W/ ASSOCIATED COSTS.

• PLANTING NEW STREET TREES

THE TOWN TREE BOARD IS RESPONSIBLE FOR REPLACING INJURED OR DEAD STREET TREES ALONG OUR SCENIC ROADS. FOR MANY YEARS WE PLANTED 3-5 NEW STREET TREES EVERY YEAR. THIS HAS NOT HAPPENED FOR THE PAST 5 YEARS BECAUSE OF BUDGET RESTRAINT & THE INCREASED COST OF ARBORIST SERVICES.

NOTE: THE TREE BOARD HAS PROVIDED SIGNIFICANT VOLUNTEER SERVICES EVERY YEAR TO THE TOWN OF WAITSFIELD... WE USE OUR OWN PRUNING & CHAINSAW EQUIPMENT... WE USE OUR OWN TRUCK & TRAILER TO HAUL AWAY PRUNINGS... WE ARE PROUD & ENJOY PROVIDING THIS PUBLIC SERVICE TO OUR TOWN.

⇒ PART II -

OUR ENTIRE POPULATION OF TOWN ASH TREES IS FACING DECIMATION WITH THE SWIFT MIGRATION OF THE EMERALD ASH BORER (EAB) ACROSS WASHINGTON COUNTY. THE TOWN OF WAITSFIELD UNTOOK AN INVENTORY (IN 2021)



(3.)

OF ASH TREES IN THE ROW OF A PORTION OF TOWN ROADS (22 MILES OUT OF 26 MILES) & FOUND MORE THAN 2000 ASH TREES.

- THE PROMINENT ASH TREES ALONG RT 100 IN OUR HISTORIC VILLAGE & IRASVILLE NUMBER MORE THAN 40 TREES.

- ASH TREES INFECTED BY THE EAB BECOME VERY HAZARDOUS TO REMOVE AS THE INFESTATION PROGRESSES

- IT IS THE OPINION OF THE TREE BOARD THAT WE SHOULD BEGIN A PLANNED INCREMENTAL REMOVAL & REPLACEMENT OF STREET TREES ALONG RT 100 BEGINNING AT THE WAITSFIELD ELEMENTARY SCHOOL & ENDING AT LAREAU PARK

- THE SCOPE OF THE WORK WOULD INVOLVE ASH TREE & STUMP REMOVAL, TREE PLANTING W/ 2" CALIPER TREES & MAINTENANCE (STAKING, WATERING & FERTILIZER) FOR A YEAR. A PROJECTED COST (A YEAR AGO) WAS \$800-\$1200 PER TREE DEPENDING ON THE SIZE OF THE ASH TREE & COMPLEXITY OF REMOVAL.

OUR TOWN SCENIC ROADS & THE TREES THAT POPULATE THEM ARE A GORGEOUS & VALUABLE TOWN ASSET. WE NEED A SHARE OF THE WAITSFIELD TOWN ARPA FUNDS TO MAKE THIS HAPPEN.

FUNDING REQUESTED: PART I - \$25,000  
PART II - \$25,000



---

---

---

---

---

---

---

---

**Waitsfield ARPA Advisory Committee Intake Form**  
**Adopted September 21, 2022**

1

**Project Funding**

**1. Total Project Cost:**

**\$** 50,000

**2. Percent of project to be funded by ARPA award:**

100%

**3. Have other potential funding sources been identified? (i.e., state funds, grant opportunities, etc.):**

☐ Yes ☒ No ☐ Not aware of other funding sources

**If yes, from where?:** \_\_\_\_\_

**4. Has an application been made for other funding?**

☐ Yes ☒ No ☐ Not aware of other funding sources

**If yes, from where?:** \_\_\_\_\_

**5. Does your organization operate valley-wide in the Mad River Valley?** ONLY IN WAITSFIELD



- ☐ Yes ☒ No

6. If yes, have you made an application to other MRV towns for ARPA funding?

- ☐ Yes ☐ No

7. Has additional funding been awarded for the project?

- ☐ Yes ☒ No ☐ Applied but not yet heard back If yes, from where: \_\_\_\_\_

The ARPA Committee may ask that a detailed project budget be submitted if additional information is needed

### Project Location

1. Address of project:

SCENIC ROADS IN WAITSFIELD

2. Property owner:

3. If different than the entity requesting funding, have you received property owner permission?:

- ☐ Yes ☐ No ☐ The requesting entity owns the property

The ARPA Committee may request proof that owner permission has been granted.

4. Will local, state, or federal permits be needed to complete the project as proposed? Check all that apply:

- ☐ VT environmental permits (as determined by the ANR Permit Navigator)

- ☐ Municipal zoning permit ☐ State Building/Fire Permit ☐

Other: \_\_\_\_\_

☒ I'm not aware what permits may be needed for my project  
The ARPA Committee may request additional detail on permits  
that may be required for a specific project.

**Waitsfield ARPA Advisory Committee Intake  
Form Adopted September 21, 2022**

2

**Project Administration**

**1. Proposed project start**

date: SPRING 2023

**2. Proposed project end date:**

FALL 2024

**3. Does the requesting organization have the capacity to  
manage the project throughout the  
duration?:**

☒ Yes ☐ No ☐ Cannot commit at this time

**4. What kind of ongoing maintenance will be required upon  
completion of the initial project?**

TRADITIONAL CARE & MAINTENANCE OF NEWLY  
PLANTED STREET TREES.



☒ I'm not aware what permits may be needed for my project  
The ARPA Committee may request additional detail on permits  
that may be required for a specific project.

**Waitsfield ARPA Advisory Committee Intake  
Form Adopted September 21, 2022**

2

**Project Administration**

1. Proposed project start

date: SPRING 2023

2. Proposed project end date:

FALL 2024

3. Does the requesting organization have the capacity to  
manage the project throughout the  
duration?:

☒ Yes ☐ No ☐ Cannot commit at this time

4. What kind of ongoing maintenance will be required upon  
completion of the initial project?

TRADITIONAL CARE & MAINTENANCE OF NEWLY  
PLANTED STREET TREES.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Applicant Signature:**

Charlie Hosford. 11/24/22 **Date:**

\_\_\_\_\_  
**If you have any questions about the application form please contact Town Administrator, Annie Decker-**

**Dell'Isola, at townadmin@gmavt.net or (802) 496-2218 ext. 5.**

**The completed Project Intake Form can be returned to the Town Office in person or in the mail to: Town of Waitsfield**

**c/o Town Administrator**

**4144 Main Street**

**Waitsfield, VT 05673**

**The form can also be submitted via email to**

**townadmin@gmavt.net**

**Waitsfield ARPA Advisory Committee Intake Form Adopted  
September 21, 2022**

**3**

**Sent from my iPhone**



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Applicant Signature:

Charlie Hosford.

11/24/22

Date:

\_\_\_\_\_  
If you have any questions about the application form please contact Town Administrator, Annie Decker-

Dell'Isola, at [townadmin@gmavt.net](mailto:townadmin@gmavt.net) or (802) 496-2218 ext. 5.

The completed Project Intake Form can be returned to the Town Office in person or in the mail to: Town of Waitsfield  
c/o Town Administrator  
4144 Main Street  
Waitsfield, VT 05673

The form can also be submitted via email to  
[townadmin@gmavt.net](mailto:townadmin@gmavt.net)

Waitsfield ARPA Advisory Committee Intake Form Adopted  
September 21, 2022

3

Sent from my iPhone





# Waitsfield & Irasville Crosswalks outside of VT Transit Corridor

Vermont Agency of Natural Resources

vermont.gov



## LEGEND

- Parcels (standardized)
- Roads
  - Interstate
  - US Highway; 1
  - State Highway
  - Town Highway (Class 1)
  - Town Highway (Class 2,3)
  - Town Highway (Class 4)
  - State Forest Trail
  - National Forest Trail
  - Legal Trail
  - Private Road/Driveway
  - Proposed Roads
- Town Boundary



1: 10,000

September 13, 2024



## NOTES

Map created using ANR's Natural Resources Atlas

508.0 0 254.00 508.0 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

© Vermont Agency of Natural Resources

1" = 833 Ft. 1cm = 100 Meters

THIS MAP IS NOT TO BE USED FOR NAVIGATION

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.

## Vermont Law and Road Widening in Waitsfield

When the Town of Waitsfield undertakes a road widening project, the legal and compensation implications for nearby landowners depend on whether the work remains within the existing public right-of-way or extends onto private land.

---

### 1. Public Right-of-Way

In Vermont, most town highways have a legally established public right-of-way—typically **three rods wide** (49.5 feet), though this can vary.

- **Within this right-of-way**, towns have broad authority to:
  - Grade and pave roads
  - Clear trees and brush
  - Widen the traveled portion of the roadway
- These actions do **not require additional permission or compensation** to the abutting landowner, provided the work remains inside the right-of-way boundaries.

Landowners retain **legal title** to the land beneath the right-of-way but cannot restrict or interfere with its use for road purposes while the right-of-way is in effect.

---

### 2. Taking Land Outside the Right-of-Way

If a road widening project **requires land beyond the established right-of-way**, it is considered a **taking** of private property. In such cases:

- The Town must follow **formal legal procedures**, including:
    - Notifying the landowner
    - Holding hearings
    - Issuing a written decision
  - Vermont law requires **just compensation** for any land taken, based on:
    - The **fair market value** of the land
    - Potential **additional damages** if the remainder of the property is affected
  - Landowners have the right to **appeal** the amount of compensation.
- 

### 3. If the Work Stays Within the Right-of-Way

If the widening project occurs entirely within the legal right-of-way:

- The landowner is **not entitled to compensation** for use or loss of enjoyment of that land.



- However, if the project causes **specific damage** to the remaining property (e.g., **flooding, blocked access, or erosion**), the landowner may be entitled to **damages or “amends”**.

---

## Summary Table

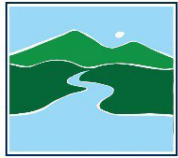
Scenario	Compensation Owed?	Notes
Work stays within the existing right-of-way	No	Town has the legal right to use this land for road purposes
Town takes land outside the right-of-way	Yes	Formal process required; fair market compensation must be provided
Town causes damage to remaining property	Possibly	Compensation may be owed for specific harms (e.g., flooding or access)

---

## Conclusion

If a landowner’s property lies **within the established right-of-way**, the Town of Waitsfield is **not required to compensate** them for using it in a road widening project. However, if the project goes **beyond that boundary**, the Town must provide compensation. Similarly, if the work causes **specific, measurable harm** to adjacent property, the landowner may have a legal claim for damages.

If there is any dispute over the **location of the right-of-way** or the **amount of compensation**, Vermont law provides a clear process for notice, hearings, and appeals.



VERMONT DEPARTMENT OF  
ENVIRONMENTAL CONSERVATION  
**WATERSHED  
MANAGEMENT DIVISION**  
RIVERS PROGRAM

## Application Form for coverage under the Stream Alteration General Permit

(SECTION C.2.2) 10 VSA, SECTIONS and 10  
VSA, CHAPTER 41, SUBCHAPTER 2

For Stream Alteration Permitting Use Only. Application Number: \_\_\_\_\_

It is strongly recommended prior to your submission of this application to have a site visit with the Department of Environmental Conservation (DEC) - Rivers Management Engineer in your area. For engineer and district contact information, please visit our website: [https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME\\_districts.pdf](https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf)

**Site Visit Date:** \_\_\_\_\_ **DEC Engineer:** \_\_\_\_\_

**Instructions:** To be administratively complete, provide all information on the form and submit the \$200.00 application review fee, and required attachments using ANR Online: [https://anronline.vermont.gov/?formtag=WSMD\\_Intake](https://anronline.vermont.gov/?formtag=WSMD_Intake). Permit Applications are subject to a 14 day comment period, unless exempted by an emergency order. More instructions on page 3 of this form.

☐ **Permit Registration - \$200.00 Review Fee** (Registrations are for low-risk activities, (bridge repairs, structure replacement)

☐ **Permit Application - \$200.00 Review Fee** (Applications are required for moderate and high-risk activities)

☐ This is an urgent flood recovery project that repairs damage following an emergency declaration.

☐ This project is receiving funding through the American Rescue Plan Act (ARPA).

### A. Applicant Contact Information (All information in this section is required):

1. Name and Title:

2a. Mailing Address:

2b. Town:

2c. State:

2d. Zip:

3. Phone:

4. Email:

### B. Landowner (Required, if applicant is the sole landowner for the project indicate "Same" below):

1. Name:

2a. Mailing Address:

2b. Town:

2c. State:

2d. Zip:

3. Phone:

4. Email:

### C. Project Location (Either address or Latitude and Longitude coordinates are required):

1. Address:

2. Town:

3. River:

Verify project location using the [ANR Atlas Map](#)

4a. Latitude:

4b. Longitude:

5. If there is more than one project location, enter the second address or Lat/Long:

### D. Contractor/Consultant (If applicable):

1. Name:

2a. Mailing Address:

2b. Town:

2c. State:

2d. Zip:

3. Email:

4. Phone:

### E. Project Description (This section is required): (i.e. Materials used, project area, and proposed outcome)

**F. Please check the boxes for required attachments below. Applications submitted without the required attachments will not be forwarded for technical review.** (Additional information may be required after initial application review)

☐

Location Map

☐

Project design drawings including: plan view, cross sections, existing & proposed conditions, bankfull width and applicable engineering reports

**G. Application Certification:**

*As the applicant for a Stream Alteration permit, I certify that I own in fee the property on which the project proposed in this application will be constructed.*

OR

*If I am not the legal owner of the property for any projects included in this application, the landowner has given permission by signing this document for the proposed project(s), OR I have obtained written permission from the landowner, OR I have an easement or other legal instrument granting me access to the property to construct the proposed project. I have included with this application written permission from the landowner, OR a copy of any easement OR document conveying access to the property.*

*I hereby recognize that the receipt of coverage under terms of Stream Alteration General Permit does not convey any property rights in either real or personal property and does not constitute permission of landowners or easement holders.*

*The information provided in this application is true, accurate, and complete to the best of my knowledge. I recognize the legal and ethical responsibility connected to the information provided in this application, and I understand that the approval of my project depends on the accuracy of the information presented.*

*By signing this application, I give consent to authorized state employees to enter the property to review and process this application and ensure it follows the decisions made by relevant agencies for the proposed project. I understand that these actions are necessary to properly evaluate and handle my application.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name, and title if applicable: \_\_\_\_\_

Landowner Signature if applicable: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name, and title if applicable: \_\_\_\_\_

**A PERMIT MAY BE REQUIRED FROM THE US ARMY CORPS OF ENGINEERS**

For information contact: US Army Corps of Engineers, VT Project Office, 8 Carmichael Street Suite 205, Essex Jct VT 05452 802-872-2893

APPROVALS OF SUBMITTED APPLICATIONS DO NOT CONVEY ANY LAND USE RIGHTS TO THE APPLICANT

The application fee for this permit is \$200.00

**Refund Policy:**

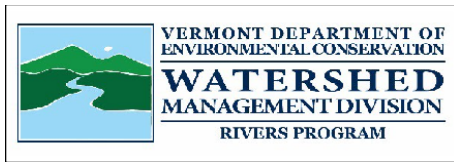
Please submit form, required attachments, and payment using  
ANROnline at

[https://anronline.vermont.gov/?formtag=WSMD\\_Intake](https://anronline.vermont.gov/?formtag=WSMD_Intake)

Permit Review Fees are non-refundable unless an  
application is withdrawn prior to administrative review.

If unable to submit online, mail the completed application form and  
required attachments along with a check for the application fee made  
payable to State of Vermont to:

Vermont Department of Environmental Conservation  
Watershed Management Division  
1 National Life Drive, Davis 3  
Montpelier, VT 05620-3522











# Stream Alteration General Permit Application Instructions

1. This application is for use by anyone proposing to alter by excavation, movement, or fill of greater than 10 cubic yards in any perennial stream and the activity does not qualify for coverage under [in General Permit Section C.2.1 Non-Reporting Activities](#). Indicate if this is a Registration or a General Permit application.
2. Check the box if this application is in response to flooding as defined by an emergency declaration. Check the box if this project has [state ARPA \(American Rescue Plan Act\) funding](#) or is anticipated to receive funding following the approval of this project.
3. Provide the applicant's name and contact information; may be landowner, municipality, contractor or other. The applicant is responsible for implementing the terms of the permit. If there is more than one applicant, attach additional pages to this application.
4. Provide contact information for the owner of the land on which the project will occur. If the applicant is the same as the landowner, write "same" in the name field. If the applicant is different from the landowner, complete the contact information. If there is more than one landowner, attach additional pages to this application.
5. Provide name, phone number and email for consultant or project designer, if involved, and contractor, if known.
6. Provide a brief project description including type of activity, approximate magnitude of project, etc.
7. Describe location by town, address (if known), stream (if named), and latitude/longitude. To locate Lat/Long coordinates using a computer visit <https://anrmaps.vermont.gov/websites/anra5>. Right click your location to show Lat/Long Coordinates at the top of the pop up, or plot coordinates to identify Lat/Long location.
8. Attach location map from ANR Atlas including lat/long, topography, and wetlands layers. Web accessible maps are available at link provided above in #6.
9. Attach a copy of all design drawings, including existing and proposed conditions, plan view, cross sections, and any other pertinent hydraulic, hydrologic, structural, or property boundary information. Plan view typically should extend beyond the construction site so that larger scale stream processes can be identified and considered in the design and regulatory decision. It is preferred but not necessary that design drawings be drawn to scale. In some cases, to-scale drawings may be required.
10. Provide copies of municipal flood hazard area maps wherever any stream crossing structure or other flood plain encroachment is proposed within a mapped flood hazard area.
11. Applicant shall certify, sign and date the application. If the applicant is not the landowner, the landowner shall sign and date the application OR the applicant must attach written permission, easement documentation, or similar, to this application. If the applicant is a business, municipality, or other entity, the signature must be provided by one of the following:
  - the person listed as the registered agent with the Secretary of State;
  - an executive figure such as the president, chairperson or superintendent; or
  - an individual whose status as an authorized representative is verified in writing by the registered agent or executive figure.
12. A fee is required for activities requiring a written authorization under the [Stream Alteration Rule](#). This includes: New, replacement, and repair of bridges and culverts as specified in the GP; and lower risk instream activities NOT associated with the next flood or emergency protection of municipal infrastructure and habitable structures (Effective July 1, 2015). The application fee for this permit is \$200. Please submit form, required attachments, and payment using ANROnline at [https://anronline.vermont.gov/?formtag=WSMD\\_Intake](https://anronline.vermont.gov/?formtag=WSMD_Intake). Instructions provided on the following page.

## SUBMIT AND PAY ONLINE TO SPEED UP YOUR APPLICATION PROCESSING!

You can submit your application and pay fees online. To start, visit:

[https://anonline.vermont.gov/?formtag=WSMD\\_Intake](https://anonline.vermont.gov/?formtag=WSMD_Intake)

1. Scroll to the bottom of the page and click the  **Begin Form Entry** button.
2. Log in to an account, sign up for an account, or continue as a guest user.
3. Fill out each field in the General Information Section.
  - Type the name of the contact person, phone, and email address.
  - Select the Watershed Management Division Program. *The program name is written at the top the application.*
  - Select 'Permit Application' as the submission type.
  - Click the  **NEXT SECTION Attach Forms/Supporting Materials** button at the bottom of the page.
4. Click "Choose File" and select your application, plans, maps, or compliance notifications.
  - Click the  **NEXT SECTION Fee Payment** button at the bottom of the page.
5. Type the application fee amount.
  - Click the  **NEXT SECTION Review** button at the bottom of the page.
6. Review your data.
  - Click the  **NEXT SECTION Certify & Submit** button at the bottom of the page.
  - Click the  **FINALIZE SUBMISSION Submit Form** button at the bottom of the page.
7. Sign in or continue as a guest to pay the application fee.
  - Click the  **Pay Online** button.
8. Enter your credit/debit card or eCheck information.
  - Click the  **Pay** button at the bottom of the page. *Note: You must provide your email address in the billing information section if you want a receipt emailed.*
  - Your submission will now show the fee has been paid. You may print a confirmation/receipt from here if needed.

