

1 **TOWN OF WAITSFIELD, VERMONT**

2 **Selectboard Meeting Minutes**

3 **Monday, March 3, 2025**

4 **Draft**

5
6 **Members Present:** Fred Messer, Christine Parisi, Brian Shupe, Larissa Ursprung

7 **Staff Present:** York Haverkamp, Town Administrator; JB Weir, Zoning Administrator

8 **Others Present:** John Crown (MRVTV), Kari Dolan, Beriah Smith

9
10 **I. Call to Order:** The meeting was called to order at 6:30 pm by Christine Parisi. The meeting
11 was held in person at the Waitsfield Town Office and remotely via Zoom.

12
13 **1. Review agenda for addition, removal, or adjustment of any items per 1 VSA 312(d)(3)(A).**

14 No changes were made to the agenda.

15
16 **2. Public Forum.**

17 Nobody requested time to address the Board.

18
19 **III. Executive Session**

20
21 **MOTION:** *A motion to find that premature general knowledge of confidential attorney- client*
22 *communications made for the purpose of providing professional legal services to the public body*
23 *would clearly place the public body or a person involved at a substantial disadvantage passed*
24 *unanimously.*

25
26 **MOTION:** *A motion to enter Executive Session pursuant 1 V.S.A. § 313 (a) (1) (f) [Confidential*
27 *Attorney-Client Communication], inviting Mr. Smith, Mr. Haverkamp, and Mr. Weir to join*
28 *passed unanimously.*

29 The meeting entered Executive Session at 6:33 pm and returned to open session at 7:00 pm.

30
31 **IV. Regular Business Continued.**

32 **1. Liquor License Renewals Mad River Exchange Liquor License first renewal.**

33 As nobody appeared to represent the Mad River Exchange, this license was not approved for
34 renewal.

35 **2. Set Selectboard meeting schedule for March and April.**

36 This discussion was postponed until the March 10 meeting.

37 **3. Town Meeting Day Planning.**

38 The structure and associated logistics of Town Meeting day were reviewed with Ms. Dolan, the
39 current Town Moderator.

40 **4. Selectboard Roundtable.**

Mr. Messer indicated that there is potential for flooding with the rain forecast for the coming week.

Mr. Messer plans to attend a March 11 regional meeting regarding Emergency Management work, in part to discuss plans for reformatting of Local Hazard Mitigation Plans.

Ms. Ursprung asked for an update on completion of covered bridge repairs; Mr. Haverkamp indicated that weather had prevented Miles Jenness from addressing this.

Ms. Parisi noted that a letter had been published in the Valley Reporter with inaccurate tax increase information, and pointed out that all the correct information is available on the Town's web site.

Mr. Shupe reported that he continues to work with FEMA regarding road repairs.

Mr. Shupe provided an update on efforts to allow continued grazing on the Fairgrounds parcel while ensuring that the livestock is prevented from accessing the river; he is looking into appropriate wording for a related lease agreement, and the Conservation Commission is exploring options for funding the installation of fencing.

5. Town Administrator Report.

Mr. Haverkamp highlighted some information related to the following:

- NBRC Wastewater pre grant application 3-7-2025
- Noted items from a FEMA Cybersecurity Risk Awareness training
- Generator maintenance was performed on the towns generators on Presidents' Day
 - Noted exception. The Fire Department generator was not serviced, as they have secured maintenance elsewhere
- Municipal Code of Ethics

6. Consent Agenda.

APPROVAL: *The Consent Agenda was approved with no objections or concerns raised.*

- Approve Warrants and Bills Payable
- Approve Minutes of 2-10-2025
- Approve Mountain Gardeners' Festival Permit
- Authorize Town Administrator to sign the no-cost grant extension for the Downtown Transportation Fund Award for WES Crosswalk RRFB

V. Other Business

1. Correspondence/reports received were reviewed.

VI. Adjourn

The meeting adjourned at 7:52 pm.

Respectfully submitted,

