

**Town of Waitsfield
DEVELOPMENT REVIEW BOARD
Meeting Minutes
July 14, 2026**

1. CALL TO ORDER: The meeting was called to order at 7:01 pm, and was held in person at the Waitsfield Town Offices and online via Zoom.

DRB Members Present: Duncan Brines, Chris Cook, John Donaldson, Gib Geiger, Jim Tabor
Staff: Zoning Administrator JB Weir
Others: Will Kraman

2. REVISIONS TO AGENDA, IF ANY

No changes were made to the agenda.

3. PUBLIC FORUM

Nobody in attendance requested time to comment.

4. 4286-CU by William Kraman at 236 Village Woods Road, Waitsfield, VT. Applicant requests conditional use approval for a front setback waiver of 15 feet to construct a 128 sq. ft. woodshed. The parcel is identified as #15009.000 in the Agricultural-Residential District.

Mr. Kraman explained that he is requesting a setback waiver for a woodshed, due to the contours of the other portions of the property, as this is the most level area for the structure. He confirmed that no lighting is planned for the woodshed, that the back side of the shed will face the road, and will likely be stained with a clear product.

MOTION: *A motion to adjourn the hearing passed unanimously.*

Mr. Brines explained the process, noting that a decision would likely be issued in the near future.

5. APPROVAL OF MINUTES

The minutes of August 26 2025, March 24, 2026, and May 12, 2026 were approved.

6. ANNUAL REORGANIZATION

Mr. Brines accepted a nomination to serve as Chair, and was elected unanimously.
Mr. Tabor accepted a nomination to serve as Vice-Chair, and was elected unanimously.
It was agreed to retain the meeting schedule of the 2nd and 4th Tuesdays of each month at 7:00 pm at the Town Office, that the Valley Reporter be the newspaper of record, and that public notices be posted at the Town Office and the Waitsfield Post Office.

7. PZA UPDATE

Mr. Weir reviewed the upcoming schedule with the Board.

8. ADJOURNMENT – The meeting was adjourned at 7:27 pm

9. DELIBERATIONS

Respectfully submitted,
Carol Chamberlin, Recording Secretary