

# Waitsfield Cemetery Commission

DRAFT Agenda for meeting Tuesday, July 07, 2026

Waitsfield Town Offices

6:00 pm to 8:00 pm

1. Welcome and agenda review (6:00 pm - 5 min) Robin M
2. Public comment (6:05 pm - 5 min)
3. Review and approve minutes of June 16, 2026 Meeting (6:10 pm - 5 min)  
All
4. President's report (6:15 - 5 min) Robin M
5. Treasurer's report (6:20 pm - 10 min) Nancy
  - a. Financial Update
  - b. Trustees Update (Nancy and Robin)
6. Sexton's report (6:30 pm – 15 min) George
7. Old Business (6:45 pm – 50 min)
  - a. 5-Year Plan for Annual Tree Maintenance (Laura and Valerie)
  - b. Fencing at Common Cemetery (Robin M/George)
  - c. Digitizing Cemetery Records (Robin M and Valerie)
  - d. Additional Capacity at Mill Hill Cemetery (Laura)
  - e. Natural Burial Guidelines (Robin M and Laura)
  - f. Planting of a Hydranga (Nancy Jenkins-Common) (Laura and Robin P)
  - g. Bob Davidson's lot next to LaFerrier's lot. (Nancy C)
  - h. Invasives in Cemeteries (Irasville-Valerie and George, Village-Robin M)
  - i. Approved Vendor List (Robin M and George)
  - j. Scanning Cemetery Maps/designating one source of truth map (Robin M and Valerie)
  - k. Waitsfield Cemetery Handbook (Robin M and Valerie)
  - l. Update on Geordie Hall Family Plot Is it 6 or 8 lots? How
  - m. (Robin M)
  - n. Update on Eldredge Family Plot (George)
  - o. Headstone Cleaning (Robin P)
  - p. Tour of Cemeteries to assess natural burial areas (Robin M)
  - q. Funding Sources for grants for cemetery projects
    - i. Rural Resource Commission (Valerie)
    - ii. VOCA (Robin P)
  - r. Review/Approve Cemetery Policies
    - i. Changing Lot Location after purchase Policy (Robin)

- ii. Spreadsheet of policies/procedures/guidelines (Robin)
  - s. FAQs for the website.
- 8. New Business (6:35 pm – 20 min)
  - a. Changing from Google Docs to MS Sharepoint Drive. Storage of official Waitsfield Cemetery Commission meeting minutes and agendas Update (Robin M)
  - b. Access to Cemetery portion of NEMRC
- 9. Schedule/Confirm Upcoming Meetings and adjourn (6:55 pm – 5 min)
  - a. August meeting (NO MEETING)
  - b. Schedule September Meeting