

Waitsfield Cemetery Commission

DRAFT Agenda for meeting Tuesday, June 16, 2026

Waitsfield Town Offices

5:00 pm to 7:00 pm

1. Welcome and agenda review (5:00 pm - 5 min) Robin M
2. Public comment (5:05 pm - 5 min)
3. Review and approve minutes of May 14, 2026 Meeting (5:10 pm - 5 min)
All
4. President's report (5:15 - 5 min) Robin M
5. Treasurer's report (5:20 pm - 10 min) Nancy
 - a. Financial Update
 - b. Trustees Update (Nancy and Robin)
6. Sexton's report (5:30 pm – 15 min) George
7. Old Business (5:45 pm – 50 min)
 - a. Veteran Flags (Nancy and Robin P)
 - b. 5-Year Plan for Annual Tree Maintenance (Laura and Valerie)
 - c. Fencing at Common Cemetery (Robin M/George)
 - d. Digitizing Cemetery Records (Robin M and Valerie)
 - e. Additional Capacity at Mill Hill Cemetery (Laura)
 - f. Natural Burial Guidelines (Robin M and Laura)
 - g. Approved Vendor List (Robin M and George)
 - h. Scanning Cemetery Maps/designating one source of truth map (Robin M and Valerie)
 - i. Waitsfield Cemetery Handbook (Robin M and Valerie)
 - j. Storage of official Waitsfield Cemetery Commission meeting minutes and agendas Update (Robin M)
 - k. Update on Alice Evans (Robin M)
 - l. Update on Geordie Hall Family Plot (Robin M)
 - m. Update on Eldredge Family Plot (George)
 - n. Headstone Cleaning (Robin P)
 - o. Tour of Cemeteries to assess natural burial areas (Robin M)
 - p. Funding Sources for grants for cemetery projects
 - i. Rural Resource Commission (Valerie)
 - ii. VOCA (Robin P)
8. New Business (6:35 pm – 20 min)
 - a. Review/Approve Cemetery Policies
 - i. Spreadsheet of policies/procedures/guidelines (Robin)
 - ii. Changing Lot Location after purchase (Robin)

iii. Who makes decisions about lots after the owner is deceased
(Robin)

9. Schedule/Confirm Upcoming Meetings and adjourn (6:55 pm – 5 min)
 - a. July meeting (July 7, 5-7pm)
 - b. August meeting (date and time)